

# The Town of Lee Massachusetts



Annual Report  
of the Town Officers  
Fiscal Year 2014



## *In Memoriam*

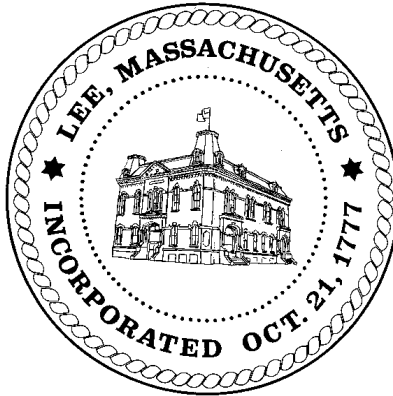
*This report is dedicated to the following  
persons with gratitude for their many  
years of service to the Town of Lee*

George Wilde  
Helen Gasparian  
William Maroney  
Eric Sparks  
Neil Merwin  
Gerard Hickey  
Madeline Hickey

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# Town of Lee Massachusetts

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## **Fiscal Year 2014 ANNUAL REPORT** of the Town Officers

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# AMBULANCE – FIRE – POLICE EMERGENCY DIAL – 911



**24 Hour Non-Emergency Or  
After Office Hours – 243-2100**

## **Town Board Meetings\***

Board of Assessors	As needed
Board of Health	2 <sup>nd</sup> Mon. of the month, 7:30 pm, Airolidi Building
Board of Public Works	2 <sup>nd</sup> & 4 <sup>th</sup> Tues. of the month, 4:30 pm, Airolidi Bldg.
Board of Selectmen	1 <sup>st</sup> & 3 <sup>rd</sup> Tues. of the month, 7:00 pm
Conservation Commission	1 <sup>st</sup> & 3 <sup>rd</sup> Wed. of the month, 7:00 pm
Council on Aging	2 <sup>nd</sup> Tues. every other month, 7:30 pm Crossway Village
Historical Commission	2 <sup>nd</sup> Tues. of the month (Sept., Nov., Jan., March & May, 7:00 pm
Housing Authority	3 <sup>rd</sup> Mon. of the month, 4:30 pm, Brown Memorial Court
Lee Land Trust	every 3 <sup>rd</sup> Thurs. of the month, 7:00 pm
Lee Youth Commission	2 <sup>nd</sup> Mon. of the month, 7:00 pm
Planning Board	1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Mon. of the month, 6:30 pm
School Committee	2 <sup>nd</sup> Tues. of the month, 7:00 pm
Veterans' Agent	Mon. 10:00 am to 1:00 pm or by appt., Airolidi Bldg.

\*Meeting times subject to change – Check website @ [www.lee.ma.us](http://www.lee.ma.us)

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## ***Business Hours of Town Offices***

***32 Main Street***

***Hours 8:30 am to 4:00 pm., Monday through Friday***

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## **TELEPHONE DIRECTORY**

Accountant	243-5510
Administrator	243-5501
Assessors	243-5512
Board of Selectmen	243-5500
Building Inspector	243-5518
Conservation Commission	243-5511
Council on Aging	243-5545
Department of Public Works	243-5520
Health Department (Tri-Town)	243-5540
Library	243-0385
Planning Board	243-5517
Police Department	243-5530
Sewer Plant	243-5525
Tax Collector / Treasurer	243-5506
Treasurer / Collector Clerk	243-5515
Town Clerk	243-5505
Veterans' Agent	243-5519
Youth Association	243-5535
Water Plant	243-5526
Zoning Board of Appeals	243-5517

## COMMUNITY PROFILE

<b><i>Location:</i></b>	Western Massachusetts, Berkshire County	
<b><i>First Settlement:</i></b>	Dodgetown, 1760's	
<b><i>Incorporated:</i></b>	October 21, 1777	
	Named after Major General Charles Lee	
<b>Government:</b>	<b><i>First Congressional District</i></b> John Olver	
	<b><i>Fourth Berkshire District</i></b> State Senator, Benjamin Downing State Representative, Wm. "Smitty" Pignatelli	
	<b><i>Representative Town Meeting</i></b> Six districts, 51 members	
<b>Town Meeting</b>	Second Thursday in May	
<b>Population:</b>	5,000	
<b>Registered Voters:</b>	3,823	
<b>2014 Tax:</b>	14.15 per thousand	
<b>Area:</b>	Square Miles	27
	Land	.55% (98.8%)
	Water	0.60% (2.2%)
	State Highways	11.39 miles
	Town Highways	60.1 miles
	Sidewalks	14.7 miles
<b>Geographical Features:</b>	Highest Elevation - 2,050 (October Mountain) Lowest Elevation - 888 (Steps of Memorial Hall) Housatonic River, 4 lakes, ponds, 2 mountains (October Mountain State Forest, Beartown Mountain State Park), lime quarry, marble quarry	
<b>Services:</b>	<b><i>Electric</i></b> - Western Mass. Electric Company <b><i>Gas</i></b> - Berkshire Gas Company <b><i>Cable</i></b> - Time Warner <b><i>Bus</i></b> - Berkshire Regional Transit Authority <b><i>Fire Dept.</i></b> - Volunteer <b><i>Ambulance Dept.</i></b> - Volunteer	
<b>Distances:</b>	9 Miles to Pittsfield 122 Miles to Boston 138 Miles to New York City	

**TOWN OF LEE**  
**TOWN REPRESENTATIVES**  
**MAY 10, 2013**

*(FY 14 – July 1, 2013 through June 30, 2014)*

***District I***

Courchaine, Daniel	2016
120 Bradley St. 243-0331	
Donovan, John “Buck”	2016
140 Lander Rd. 243-1810	
Forfa, Edward	2015
45 Maritta Ave. 243-1569	
Leahey, Elizabeth, CH	2015
172 Reservoir Rd. 243-2893	
Collins, Christopher	2015
271 Bradley St. PO. Box 69. 243-8023	
Hansen, Marilyn	2017
86 Mill St. 243-2572	
Larson, Francine	2017
806 East St. 243-1080	
Navin, William	2016
151 East Center St. 243-1677	

***District II***

Kennedy, Thomas	2016
30 Hartwood Rd. 243-1698	
Wickham, Joan, CH	2016
22 High St. 243-0401	
LePrevost, Gerald	2015
94 East Center St. 243-2490	
Philpott, John	2015
115 Franklin St. 243-2733	
Clarke, Neil	2017
85 Orchard St. 243-3649	
Daley, Sr., Nelson	2017
135 Maple St. PO Box 59 243-1065	
Langlais, Anne	2017
25 Union St. 243-1805	
Ciejek, Lisa Shields	2015
145 Greylock St. 394-9874	

***District III***

Fillio, Matthew	2017
370 Chapel St. 243-1855	
Bort, Kathleen, CH	2016
45 Forest St., #3 243-2697	
Eckert, Millard	2016
585 Marble St. 243-1797	
Heddinger, Alexandra	2015
90 Silver St., 243-2897	
Coty Jr., John	2017
50 Forest St. PO Box 74. 243-2813	
Lucy, Ryan	2016
1000 Cape St. 281-0421	
Biasin, Ottavio	2015
515 Marble St. 243-3328	
Wilcox, Douglas	2015
365 Marble St. 243-0071	

***District IV***

Brunell, William	2016
605 Fairview St. 243-1415	
DuPont, Joseph F.	2016
395 Fairview St. 243-9834	
Kalischer, Cornelia	2016
PO Box 105, So. Lee 931-5302 (X-302)	
Brittain, Richard	2017
15 Davis St. 243-2023	
Collins, Alice	2015
PO Box 103, So. Lee 243-4206	
Cozzaglio, Stephen	2017
60 Davis St. 243-3204	
Mack, Arthur, CH	2017
130 Highfield Dr. 243-2156	
Daoust, Kathleen	2015
165 Highfield Dr. 243-3667	
Roche, William	2015
840 Fairview St. 243-2580	

***District V***

Cohen, Joshua	2016
81 Main St. 243-6637	
Biron, Margaret	2017
42 Park St. 243-0489	
Burns, Richard	2015
190 West Park St. 243-3548	
Consolati, Deidre, CH	2015
57 Main St. Apt. 8 243-2318	
Roosa, Jeffrey	2017
240 Mandalay Rd. 243-3673	
Lucy, Jonathan	2015
41 Prospect St. 243-4060	
Trombley, Beverly	2017
115 Main St. 394-4265	

***District VI***

Fraser, Dorothy	2016
55 Devon Rd. 243-1302	
Miller, Andrew	2017
35 Debra Ave. 243-1230	
Tyer, Matthew	2016
20 Theresa Terrace 429-1198	
Consolati, Frank	2015
5 Debra Ave. 243-2364	
Deely, Martin	2015
60 Pease Ter. PO Box 700 243-2824	
Miller, William	2017
330 Laurel St. 243-4738	
Tierney, William	2016
30 Pease Terrace 243-0281	
Delorme, Dayton	2017
10 Debra Ave. 243-0960	

**MEMBERS AT LARGE**

**Selectmen:**

Consolati, David, CH	2015
330 Fairview St. 243-0951	
Carlino, Patricia	2016
810 Fairview St. 243-2825	
Wickham, Thomas	2017
45 Davis St. 329-2629	

**Moderator:**

R. Christopher Brittain	2015
325 Fairview St. 243-6152	

**Town Clerk:**

Suzanne Scarpa	
165 Old Pleasant St. 243-1664	

**Finance Committee:**

Arienti, Nicholas, CH	
15 Greylock St.	

**MODERATOR APPOINTMENT  
FINANCE COMMITTEE  
8 Members, 3 Year Term**

2014	Marylou Antoniazzi
2014	Mary Swift
2016	Sandra Dignard
2016	C. Nicholas Arienti
2016	Donna Plankey
2015	Freda Grim
2015	Todd Morin
2015	Edward Finnegan



## ELECTED TOWN OFFICERS

### *MODERATOR*

(One Year Term)

Christopher Brittain	2014
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### *SELECTMEN*

(Three Year Term)

David J. Consolati, <b>Chairman</b>	2015
Gordon Bailey (Chair until 5/12/14)	2014
Patricia D. Carlino	2016
Thomas P. Wickham (elected 5/12/14)	2017

### *CONSTABLES*

(Three Year Term)

J. Peter Scolforo	2015
Margaret Biron	2015
Stephen Cozzaglio	2014
Shaun Sullivan	2014

### *HOUSING AUTHORITY*

(Five Year Term)

Diane Shepardson, <b>Chairman</b>	2018
Thomas Unsworth	2016
Jody Decker, <b>Treasurer</b>	2018
Francine Larson, <b>Vice-Chair</b>	2018
Sandra Cozzaglio, <b>State Appointee</b>	2018

### *PLANNING BOARD*

(Five Year Term)

David Durante, <b>Chairman</b>	2017
Janette Cimini ( <i>assoc. member (annual appt.)</i> )	2015
Thomas Wickham	2015
Harold Sherman	2006
Buck Donovan	2018
Shaun Hall	2016

### *SCHOOL COMMITTEE*

(Three Year Term)

Susan Harding, <b>Chairman</b>	2017
Robert Lohbauer	2016
Kellie Koperek	2016
Kathleen Hall	2017
Loren Kinnamon	2016
Tom Consolati	2015
Andrea Wadsworth	2017

## **DEPARTMENT HEADS AND TOWN OFFICIALS**

*(Town Administrator Appointments)*

Fiscal Year July 1, 2013 to June 30, 2014

Ambulance Director	Lisa Michaud
Animal Control Officer	Michael Sullivan
Building Commissioner	Donald R. Torrico
Council on Aging Director	Gail Rothwell
D.P.W. Superintendent	Christopher Pompei
Emergency Management Director	Jeffrey Roosa
Fire Chief	Alan Sparks
Deputy Fire Chief – South Lee	Richard Ford
Inspector, Gas	Jason Dion
Inspector, Plumbing	Jason Dion
Inspector, Wiring	Michael Burton
Library Director	Dan Paquette
Police Chief	Jeffrey Roosa
Sealer / Weights & Measures	Gerald Cahalan
Town Accountant	Lynn Browne
Town Clerk	Suzanne Scarpa
Treasurer / Collector	Donna Toomey
Veterans' Agent	Lloyd "Doug" Mann

## **BOARD OF SELECTMEN APPOINTMENTS**

*(Town Counsel & Multi-Member Boards)*

Fiscal Year July 1, 2013 to June 30, 2014

### **Town Administrator**

Robert L. Nason

### **(Special Legislation)**

(Chief Financial Officer)

### **ONE YEAR TERM APPOINTMENTS**

#### **Town Counsel**

MGL CH. 40 Sec. 5-15

Attorney Jeremia Pollard

#### **Jacob's Ladder Trail Scenic**

#### **By-Way Commission**

Dee Dee Fraser

Linda Cysz

#### **Cable Television Commission**

2 Members

David Parker

Steve Moritz, *Chairman*

#### **Personnel Board**

Town By-law, MGL Ch. 40, 41

Kathy Murphy

Neil Clark, *Chairman*

Rebecca Riordan

#### **Capital Outlay Committee**

Town By-law 2.3

Dan Courchaine

Nelson Daley

Steve Cozzaglio

Kathleen Bort

Deidre Consolati

Dorothy Fraser

#### **School Building Commission**

Town By-law 2-163 to 166

Minimum 5, Maximum 9 Members

Margaret Biron

Thomas Consolati

Jason McCandless

Donna Toomey

Gary Wellington

#### **Cemetery Committee**

Millard R. Eckert, *Chairman*

John J. Kelly

#### **Planning Board Associate Member**

Janette Cimini, *Associate*

Angela Cook, *Secretary*

#### **Traffic Commission**

Jeffrey Roosa, *Police Chief*

Gerald LePrevost, *Chairman*

Edward Forfa

Doug Wilcox

Chris Pompei

#### **Recycling Committee**

Monica Ryan

Valerie Bluhm

Ron Giancolo

Linda Giancolo

Peter Hofman

Phyllis Hofman

## **BOARD OF SELECTMEN**

### **TWO YEAR TERM APPOINTMENTS**

#### **Board of Public Works**

MGL 40-69D, Enabling Act, Ch. 438 – Seven Members

Robert Bartini, *Chair*  
William Enser  
David Forrest, *Clerk*  
Peter Jahn  
Roger Scheurer  
Monica Ryan  
Nelson Daley, Jr.

#### **Board of Assessors**

MGL 41-24 - Three Members  
2015 - Karen Avalle  
2016 - Dayton DeLorme  
2016 - Tony Caropreso

#### **Board of Registrars**

2016 - Mary Tyer Kelly  
2014 - Rita Perry  
Suzanne Scarpa, *Town Clerk*

#### **Council on Aging**

2017 – Stephen Cozzaglio, *Chair*  
2016 - Betty Hodgkins  
2016 - Mary McDarby  
2017 - Bridgette White  
2017 - Sandra Hayes

#### **Sandy Beach Committee**

2014 - Deidre Consolati, *Chair*  
2015 - Linda Cysz  
2014 - Kelly Abdalla  
2015 - Monica Ryan

#### **Board of Health**

MGL 41-1, 21 - Three Members  
2015 - Dr. Robert Wespiser  
2014 - Leslie Trachier Daley, RN  
2016 - Dr. James Leahey

#### **Conservation Commission**

MGL 40-8C - Minimum 5, Maximum 7  
2015 - Stuart Dalheim  
2016 - Kathleen Arment, *Chair*  
2017 - Marilyn Hansen  
2016 - John Philpott  
2016 - John Coty, Jr.

#### **Historical Commission**

MGL 40-8D, Minimum 3, Maximum 7  
2015 - Mary Morrissey, *Chair*  
2016 - Caroline Young, *Secretary*  
2015 - Joseph Dupont  
2016 - Dorothy Fraser  
2014 - Susan Stone  
2014 - JoAnn Zarnock

#### **Zoning Board of Appeals**

2015 - Peter Bluhm  
2016 - Francine Larson  
2015 - Richard Brittain  
2014 - Garth Story, *Chair*  
2015 – Shaun Mahoney  
2015 - Keith Heerin  
Alternates: 2015 – Bruce Singer,  
Arthur Mack & Ruth Francis

## **BOARD OF SELECTMEN APPOINTMENTS**

### **AD-HOC COMMITTEE APPOINTMENTS**

#### **Golf Course Study Committee**

Dayton DeLorme	Daniel Sullivan
Tom Unsworth	Bruce Packard
Christopher Shields	Frank Consolati
Peter Scolforo	Clare Lahey
Richard Salinetti	Linda Morin
Dennis Mountain	

#### **Central School Reuse Committee**

Patricia Carlino, <i>Chair</i>	Robert Bartini
Carol Leprevost	David Parker
Robert Birch	Daniel Pascucci
Bart Miller	Norma Maroney
Joseph Toole	Don C. Hunter
Sharon MacDonald	Paul Porrini
Martin Deely	

#### **Energy Efficiency Advisory Committee**

William Maroney	Gerald LePrevost
Roger Scheurer	William Enser
Thomas Wickham, <i>Chair</i>	Gary Wellington, Advisor
Robert Turtz, Alternate	



## **BOARD OF SELECTMEN AND TOWN ADMINISTRATOR REPORT**

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During the fiscal year ended June 30, 2014 (FY 2014) there was progress toward the reuse of the four paper mills that closed on the eve of the Great Recession of 2008. However, our efforts to produce electricity with solar panels on town-owned land collapsed with the unexpected failure of the contracted developer. We continued our work with other riverfront communities to mitigate the socioeconomic impacts of the General Electric Company's anticipated cleanup of the Housatonic River; and we worked with school and municipal employees to lessen the cost of health insurance.

Notwithstanding education and veterans services budget increases of \$256,000 (3.2%) and \$54,122 (162%) respectively, the FY 2014 General Fund budget increased by only \$142,658 (0.8%) due primarily to a \$157,000 (4.3%) decrease in employee benefits. While the cost of retirement and other employee benefits increased, there was a \$197,990 (7.1%) reduction in the Town's 75 % share of employee health insurance premiums. With the unanimous support of school and municipal collective bargaining groups, changes to the design of the health insurance plans and increased employee premium contributions saved about \$114,000; and, fewer retirements saved about another \$84,000. In addition to the nominal budget increase, the Berkshire Regional Transit Authority's assessment increased by \$17,849 (37.6%). There was a minimal, \$3,299 net reduction in "School Choice" receipts from out of district students, but a significant, \$28,214 reduction in tuitions paid by the Towns of Tyringham and Otis for their students to attend Lee schools. The tuition expense for Lee students attending the region's Charter School was essentially offset by state aid for that expense. Overall net school and municipal state aid increased by \$100,297 (3.2%). However, local receipts declined by \$26,639 (1.4%), largely due to the above-noted tuition decrease and a \$47,204 reduction in school Medicaid reimbursements.

The value of all real and personal property increased by \$2,866,421 (0.33%) in FY 2014, compared to a \$1,352,410 decrease in FY 2013. While the value of residential property decreased by \$1,559,050 (0.25%), the value of Commercial and Industrial property increased by \$871,961 (0.42%) and Personal Property value increase by \$3,553,510 (0.61%). The relatively small added operating expense, the net state aid increase in excess of the local receipts decrease, and modest new growth resulted in a \$0.06 (0.4%) tax rate increase. Since the value of the average single family home decreased by \$728 (0.2%) the average single family tax burden rose by \$5.00 (0.1%) to \$3,470.

In FY 2014 there continued to be major personnel changes in the Police Department and the offices of the Treasurer and Collector. In the summer of 2013 former Police Chief Ronald Glidden returned to serve as Interim Chief while we selected a successor to Joseph Buffis. In December Sergeant Jeffrey Roosa was promoted to Chief and Officer Craig DeSantis was promoted to Sergeant. After over 18 ½ years of service Officer Todd Briggs left to join the ranks of the Berkshire County Sheriff's Department.

Robert Wood was appointed to fill the vacancy created by the promotions of Jeff Roosa and Craig DeSantis; and Michael Snyder was appointed to replace Todd Briggs. Donald Hopkins was appointed to serve as a Special Police Officer. Amber Newton was reappointed to serve as a Parking Officer to secure the access to Sandy Beach for the 2014 season.

After nearly 36 years of dedicated service, Collector Janice Smith retired in March 2014. Accordingly, we completed the consolidation of the Treasurer and Collector's offices which began in January of 2012 with the retirement of former Assistant Collector Eleanor Baumann. Treasurer Donna Toomey, who earned her Certified Massachusetts Municipal Treasurer designation in FY 2014, was promoted to the newly created position of Treasurer/Collector. Treasurer/Collector's Clerk Karen Fink was promoted to the newly created position of Assistant Treasurer/Collector and Heather Ketchen was appointed to replace Karen Fink as the Treasurer/Collector's Clerk. There was also a change in the Building Safety Department personnel. In April 2013 Assistant Wiring Inspector Michael Burton replaced Wiring Inspector Edward Sepanski.

In FY 2014 the Department of Public Works (DPW) Water and Wastewater Divisions were recognized for their accomplishments. The Massachusetts Department of Environmental Protection presented its 2013 Public Water Systems Award for Outstanding Performance and Achievement to the Water Division for its energy conservation and alternative (solar and hydro) power generation at the treatment plant. We recognized the efforts of Wastewater Division Supervisor/Chief Treatment Plant Operator Al Zerbato who completed without outside consulting expense the plant's National Pollutant Discharge Permit application. During the winter of 2013/2014 Anthony Giarolo returned to serve as the DPW Highway Cemetery Division seasonal Truck Driver/Laborer.

Summer seasonal positions were filled by returning and new staff. Lucas Withers returned to his seasonal groundskeeper position and he was joined by Shane Lagrant and Evan Consolati. Matt Kelley served as the Water Distribution Aide. At Sandy Beach Samantha Kate Brown returned to assume the role of Managing Lifeguard. She was aided by returning lifeguards Samantha Miller, Christian Sanchez, Keely Farnam. Zachary Sorrentino, Emma Merritt and Cameron Keenan joined the lifeguard corps. Beach Maintenance/Operations person Dimitri Consolati and Maintenance Aide Myron Hood also returned.

During FY 2014 there was progress toward the reuse of Schweitzer Mauduit's former Eagle, Columbia, Greylock and Niagara paper mills that closed on the eve of the 2008-2009 "Great Recession" Through the efforts of the Berkshire Regional Planning Commission we received a \$175,000 Brownfields Area-Wide Planning Grant from the US Environmental Protection Agency to produce an area-wide revitalization plan for these vacant mills. In April 2014, local (Great Barrington) developer Jeff Cohen made a public presentation of his plan for the reuse of the Eagle Mill. He envisions the creation of a boutique hotel, retail spaces and housing for this downtown location. In May, Niagara Worldwide President Eric Spirtas introduced himself as the future owner of the Columbia, Greylock and Niagara mills. Noting that he did not have a specific

reuse plan, he welcomed the opportunity to work with the Town to create economic opportunities. In addition to these signs of progress the Lee Community Development Corporation sold its Lee Corporate Center to Berkshire Sterile Manufacturing which plans to create 60 jobs over the next five years.

In FY 2014 we continued to work with the other five communities along the Housatonic River from Pittsfield south to Sheffield who share our concern about the impact of the General Electric Company's (GE) pending cleanup of the Housatonic River. Together forming the "Housatonic Rest of River Municipal Committee" we retained, through BRPC acting as our agent, the PAWA Law Group to obtain financial assistance from GE to mitigate the effects of the river cleanup.

Anticipating road reconstruction work to begin in the spring of 2014, we replaced the Tyringham Road water main during the fall of 2013. We expended about \$188,000 from the water enterprise account for design (\$15,400) and construction (\$172,585). In December of 2013 the Massachusetts Department of Transportation Highway Division (MassDOT) agreed to proceed with the state funded reconstruction of Tyringham Road and to provide construction oversight, provided that the Town agreed to be responsible for construction phase engineering services and all construction costs in excess of 110% of the base contract amount. In 2014 the spring MassDOT awarded Baltazar Contractor's Inc. a \$4,365,004 contract and committed \$436,500 for construction contingencies.

Engineering work for bridge replacement and repair continued in FY 2014. The design for the permanent replacement of the temporary Meadow Street bridge over powder Mill Brook required an additional expenditure of \$15,420 to obtain exceptions from MassDOT's bridge standards. Consistent with the original bridge dimension and its rural context, we seek a 24 foot wide replacement bridge rather than the state's standard 40 foot wide bridge. The temporary bridge is on loan from MassDOT which committed to pursue construction funding for a replacement bridge, provided that we pay for the associated design work for which we have now committed \$134,755. By the end of Fiscal Year 2014 MassDOT approved the plans for the repairs to the Willow Street bridge over the Housatonic River and the Invitation to Bid on the repair work was issued.

The Town's two year long attempt to use town owned land for the production of renewable energy equal to the amount of electricity consumed by our school and municipal facilities suffered a setback when Broadway Electric Company went out of business in February of 2014, two months after its Broadway Renewable Strategies signed Energy Management Services Contracts to install, operate and maintain solar energy facilities at the closed landfill, the wastewater treatment plant and land abutting the Massachusetts Turnpike. We will continue working with the members of the Energy Efficiency Advisory Committee to stabilize our electricity supply cost, and to lower our electricity consumption.

Going forward we will carry on our efforts to promote economic development that provides employment opportunities and an expanded property tax and utility rate base.



In the absence of such growth or additional state and/or federal assistance, we will need to otherwise expand our financial capacity to meet the challenges posed by our aging infrastructure. Moreover, in light of decreasing enrollments and the associated reduction in district (Tyringham and Otis) tuitions, we need to consider ways to share our educational resources and expenses in order to preserve the quality of our public school education.

In closing we would like to thank all of our town employees and volunteers for their service to the community. We are especially grateful for the time and efforts of our fire department and ambulance service volunteers and those who serve without compensation on town boards, committees and commissions. In particular we extend our thanks to Cindy Belair who we relied on for organizational support and administrative assistance.

*Respectfully submitted,*

**Board of Selectmen**

Gordon D. Bailey, *Chairman until May 12, 2014*

David J. Consolati

Patricia D. Carlino

Thomas Wickham, *Elected May 12, 2014*

Robert L. Nason, *Town Administrator*



# TOWN ACCOUNTANT

## Combined Balance Sheet with Debt

June 30, 2014

ASSETS	GENERAL	SPECIAL	CAPITAL	WATER SEWER	TRUSTS AGENCY	DEBT	TOTAL
CASH	3,480,546	1,459,679	73,735	3,019,922	2,138,792		10,172,674
RECEIVABLES:							
PROPERTY TAXES MINUS OVERLAY	(68,865)						(68,865.00)
EXCISE	48,342						48,342.00
TAX LIENS AND FORECLOSURES	210,424						210,424.00
USER CHARGES	3,382			76,723			80,105.25
DEFERRED TAXES	7,952						7,952.00
DEPARTMENTAL RECEIVABLES		673,937		17,507			691,443.58
OTHER ASSETS	1,531					28,009,809	28,011,340.00
<b>TOTAL ASSETS:</b>	<b>3,683,312</b>	<b>2,133,616</b>	<b>73,735</b>	<b>3,114,152</b>	<b>2,138,792</b>	<b>28,009,809</b>	<b>39,153,416</b>
LIABILITIES:							
WARRANTS PAYABLE	72,172	25,371		7,345			104,888
ACCRUED PAYROLL AND WITHHOLDINGS	200,253	12,350		6,767			219,370
DEFERRED REVENUE	207,793	673,937		94,588			976,318
OTHER LIABILITIES	49,639	(4,151)					45,488
<b>TOTAL LIABILITY:</b>	<b>529,857</b>	<b>707,507</b>	<b>-</b>	<b>108,700</b>	<b>-</b>		<b>1,346,064</b>
RESERVED FOR ENCUMBRANCES	447,116	37,425		260,284			744,825
RESERVED FOR EXPENDITURES	692,561	145,000		513,556			1,351,117
RESERVED FOR FUTURE EXCLUDE DEBT	342,986						342,986
RESERVED SHORT TERM DEBT EXCLUDE	5,895						5,895
RESERVED FOR DEFICIT	-						
UNDESIGNATED FUND BALANCE	1,664,897	<b>1,243,684</b>	73,735	2,231,612	2,138,792	28,009,809	35,362,529
<b>TOTAL FUND BALANCE:</b>	<b>3,153,455</b>	<b>1,426,109</b>	<b>73,735</b>	<b>3,005,452</b>	<b>2,138,792</b>	<b>28,009,809</b>	<b>37,807,352</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY:</b>	<b>3,683,312</b>	<b>2,133,616</b>	<b>73,735</b>	<b>3,114,152</b>	<b>2,138,792</b>	<b>28,009,809</b>	<b>39,153,416</b>

**TOWN OF LEE  
SPECIAL REVENUE FUND**

**SCHEDULE 1-A**

<b>FUND:</b>	<b>BALANCE 07/01/2013</b>	<b>REVENUES</b>	<b>TRANSFERS IN</b>	<b>EXPENSES</b>	<b>TRANSFERS OUT</b>	<b>BALANCE 6/30/14</b>
AMBULANCE	18,658		612,724	(455,224)	0	176,158
ELECTIONS & REGISTRATION	0	2,298		(519)		1,779
TRI TOWN HEALTH	6,204	127,233	88,053	(215,643)	0	5,847
TOBACCO GRANT	(1,337)	30,483		(46,373)		(17,227)
MASS IN MOTION GRANT	13,537	75,000		(76,148)		12,389
RETAIL TRAINING PROGRAM	11,088	7,295		(5,573)		12,810
ACO	0	9,520			(9,520)	-
HTN	30,563			(8,489)		22,074
PWTF	0	1,500		(481)		1,019
CIC ONLINE TOBACCO RETAIL	9,975			(12,500)		(2,525)
HIGHWAY:CHAPTER 90	(80,722)	98,775		(64,542)		(46,489)
CONSERVATION COMMISSION	7,100	3,294		(4,475)		5,919
AGRICULTURAL DONATION	375					375
MSCP COMMUNITY DEV.	62					62
CDAG LEE BUSINESS PARK	(546)					(546)
PWED 95	1,452					1,452
MA HIST COMM PARK	427					427
YOUTH AND PARKS	50					50
HUD 107	500					500
RURAL BUS DEV	41			(3,447)		(3,406)
FY98 MASS PIKE GRANT	948					948
CDAG ADMIN FUNDS	1,111					1,111
MTA 2000 GRANT	3,874					3,874
LAUREL LAKE ASSOC.	21					21
BERK HOUSING GRANT	2,000	3,348		(5,348)		-
LABOR ESCROW ACCT	16,653					16,653
REPAYMENT LOAN FUNDS	23,076	2,194		0		25,270
BRP BROWNFIELDS 13-15	0	7,764		(7,764)		-

FUND:	BALANCE 07/01/2013	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/14
SOLARIZE MASS	1,806			(64)		1,742
EPA SCHOOL GRANT	2,891	31,701		(34,592)		-
SPEC EVENT COMPOST BINS	166					166
COMPOST BINS	(221)	1,257				1,036
TROLLEY	36,204					36,204
FIRE INSPECTORS REVOLVING	16,247	6,663		(4,389)		18,521
SALE OF REAL ESTATE	1,336					1,336
SALE OF CEMETERY LOTS	75,713	6,999			(3,000)	79,712
CONSERVATION COMMISSION	3,303					3,303
AMBULANCE	627,210	441,193	0		(467,724)	600,679
SEWER EASEMENT	1,610					1,610
MA CLEAN UP GRANT	22,522	0				22,522
BUILDING INSPEC VIOLATIONS	1,000	855			(1,255)	600
INSURANCE CLAIM PROCEEDS	20,681					20,681
STATE AID TO LIBRARIES	1	6,466		(6,467)		-
ARTS LOTTERY COUNCIL	1,243	4,260		(3,371)		2,132
ARTS COUNCIL DONATIONS	2,394					2,394
COUNCIL ON AGING	2,099	10,245		(7,130)		5,214
MEMA GRANT POLICE	(4,386)	2,500		0		(1,886)
FEMA SNOWSTORM	0	30,013			(30,013)	-
911 GRANT FY12	(104,294)	141,716		(158,361)		(120,939)
911 TRAINING GRANT	(2,869)			(5,265)		(8,134)
GOV HWY SAFETY GRANT	(402)					(402)
SAFETY EQUIP-FIRE DEPT	59					59
AMBULANCE CAR SEAT GRANT	53					53
TASK FORCE - STATE GRANT	400	25,602		(31,334)		(5,332)
COMMUNITY POLICING '08	(3)		3		0	-
COMMUNITY POLICING '09	53				(3)	50
PEDESTRIAN GRANT	(368)	1,100		(1,178)		(446)
STATE EMERG TRANS GRANT	(177)					(177)
911 GRANT INCENCTIVE	283					283

FUND:	BALANCE 07/01/2013	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/14
O/S DETAIL POLICE DEPT	(971)	174,578		(183,338)		(9,731)
POLICE K-9 GRANT	21,100	5,100		(26,200)		-
SCHOOL SPEC ARTICLES	0		98,000	(86,237)	(11,763)	-
SCHOOL LUNCH PROGRAM	(187)	321,955		(321,955)		(187)
TOTAL REVOLVING SCHOOL FUND	297,028	956,436		(722,766)		530,698
SCHOOL ATHLETIC REVOLVING	1,646	74,781		(53,546)		22,881
TOTAL SCHOOL GRANTS	(16,578)	592,018		(575,715)	0	(275)
SKATEBOARD	110					110
POLICE D.A.R.E. DONATION	797	650		(1,447)		-
EXPLORERS DONATION	343					343
FLAG DONATIONS	200			(200)		-
DONATIONS POLICE	0	50				50
ELDERLY TAX ABATE PROGRAM	1,603	1,617		(1,200)		2,020
ANIMAL CONTROL DONATIONS	70					70
COA DONATION	765			(161)		604
<b>TOTAL</b>	1,075,590	3,206,459	798,780	(3,131,442)	(523,278)	1,426,109

**TOWN OF LEE  
CAPITAL PROJECTS FUND**

**SCHEDULE 1-B**

<b>FUND:</b>	<b>BALANCE 7/1/13</b>	<b>PERM BOND</b>	<b>TRANSFER IN</b>	<b>EXPENSES</b>	<b>TRANS OUT</b>	<b>BALANCE 6/30/14</b>
TANK PAINTING	2840.00			(167)		2,673
WATER FILTRATION PH#3	15,039					15,039
WASHINGTON MTN RD PROJECT	198			(166)		32
WATER TANK REPAIR NOTE	198	255,327		(254,826)		699
TYR ROAD WATER MAIN	300,198	193,281		(493,281)		198
EASTSIDE PARKING LOT PROJECT	3,635					3,635
SCHOOL UNDERGROUND TANK	27,686					27,686
SOLAR PROJ WATER DEPT	59					59
UNION ST./SEWER LINE	10,000					10,000
WASTEWATER COLLECT/TREAT	1,351					1,351
SEWER #7	2,251					2,251
HGWY GAR CEILING 22/97	3,423					3,423
FIRE STAT WINDOWS 36/99	1,800					1,800
FIRE STAT/WINDOW/HEAT 25/97	401					401
LANDFILL CLOSURE	4,485					4,485
<b>TOTAL</b>	<b>373,564</b>	<b>448,608</b>	<b>-</b>	<b>(748,440)</b>	<b>-</b>	<b>73,732</b>

TRUSTS AND AGENCY FUNDS  
JUNE 30 2014

**TRUSTS**

**SCHEDULE 1-C**

<b>FUND:</b>	<b>BALANCE 7/1/13</b>	<b>RECEIPTS</b>	<b>TRANSFERS</b>	<b>EXPENSES</b>	<b>TRANSFERS</b>	<b>BALANCE 6/30/14</b>
FAIRMONT CEMET	177850		3000			180,850
M. JONES	4700					4,700
ST. MARY'S	5870					5,870
AA JONES	1000					1,000
Medicare Seniors OPEB	191359	96846				288,205
<b>TOTAL RESTRICTED:</b>	<b>380779</b>	<b>96846</b>	<b>3000</b>	<b>-</b>		<b>480,625</b>
						-
Fairmont	1538	446				1,984
Gravestone Repair	429	1				430
AA JONES	174	3				177
Morgan Jones	884	14				898
Conservation	4189	5				4,194
Main St Reconstruction	0	382	200000			200,382
Stabilization	952680	2398			(145000)	810,078
Fire Truck Stabilization	105914	246	150000			256,160
Law Enforcement	874	6976				7,850
Historical	2079	5				2,084
St Mary's Expend	0	15				15
Scholarship Funds*	227780	15364		(25,000)		218,144
						-
<b>TOTAL UNRESTRICTED:</b>	<b>1296541</b>	<b>25855</b>	<b>350000</b>	<b>(25,000)</b>	<b>(145000)</b>	<b>1,502,396</b>
<b>TOTALS:</b>	<b>1677320</b>	<b>122701</b>	<b>353000</b>	<b>(25,000)</b>	<b>(145000)</b>	<b>1,983,021</b>

TRUSTS AND AGENCY FUNDS  
JUNE 30 2014

Schedule 1-D

AGENCY FUNDS	BALANCE 7/1/13	RECEIPTS	TRANSFERS	EXPENSES	TRANSFERS	BALANCE 6/30/14
Broadway Electric	0	79				79
Conservation[BIG Y	199	1				200
Windpower Deposit Rev	0					0
Tri-Town	120	29,624		(29,200)		544
Ins Claim	3,138	4,035		(4,035)		3,138
Deputy Fees	6,165	12,868		(14,403)		4,630
Firearms Lic	17,554	10,037		(16,413)		11,178
Scully- Sewer Mitigation	128,441	64				128,505
Curb Cuts	4,781	1,010		(1,000)		4,791
O/S Consultant	66					66
Zippy's Trip	2,400					2,400
Redemption Pass Thru	(4)	225		(225)		(4)
Time Warner Payment	240					240
5 Flags Pass Thru	0	2,541		(2,541)		0
<b>TOTALS:</b>	<b>163,100</b>	<b>60,484</b>	<b>0</b>	<b>(67,817)</b>	<b>0</b>	<b>155,767</b>

**\*Scholarship Funds (Schedule 1-C):**

NAGLE SCHOLAR	875	2	(100)	777
M. ABDERHALDEN	45	0	-	45
H.J. WHEELER	3,481	10	(100)	3,391
MICHAEL WHALEN	5,231	14	(1,000)	4,245
B & J STEVENSON	20,632	557	(1,500)	19,689
PEASE MEMORIAL	34,971	99	(1,000)	34,070



MICHAEL R. COTY	11,100	30	(550)	10,580
MICHAEL COTY/ CLASS 89	2		-	2
DAVID BAILEY	608	1	(500)	109
PENNY LOHBAUER	28		-	28
JOSEPH LORING	1,067	3	(250)	820
MARIO BONA MEMORIAL	1,250	4	(100)	1,154
VICTOR BLACHE MEMORIAL	928	3	(300)	631
HEATHER HELEN HAWLEY	3,804	11	(250)	3,565
LADIES AUXILARY VFW	1,170	3	-	1,173
ROBERT LUCY	10,850	882	(1,000)	10,732
CHARLES STRATTON	18,080	51	(300)	17,831
EUGENIO BONAFIN	1,414	4	(150)	1,268
ARDELLA DONNELL	2,546	7	(100)	2,453
AL&MARY VINATIER	501	1	(100)	402
MICHAEL A. CURLEY	-		-	-
LTP C.CARRINGTON	153		(50)	103
CLASS 37 D. TRUFANT	2,769	7	(700)	2,076
HENRY G. GREINER	4,663	13	(150)	4,526
MEG CADE	3,975	11	(500)	3,486
MARK DRURY	502	656	(250)	908
RICHARD MORIN	1,062	1503	(500)	2,065
ALBA PASCO	10,112	28	(150)	9,990
ELOISE MYERS	1,284	4	(500)	788
JOSEPH SAVERY	6,460	17	(1,000)	5,477
MAJORIE WICKHAM MEM	75,933	10192	(12,500)	73,625
JAMES GRALLA VOC ED	1,210	3	-	1,213
JOSEPH LOSTRANGIO	1,040	3	(200)	843
LEE RETIRED EDUCATORS	34	445	(400)	79
ADAMS SAVINGS BANK	-	500	(500)	-
MARION HAWKEY	-	300	(300)	-
<b>Scholarship Funds</b>	<b>227,780</b>	<b>15,364</b>	<b>0 (25,000)</b>	<b>0 218,144</b>

## TOWN OF LEE WATER SEWER BALANCE SHEET

<b>ASSETS</b>	<b>WATER</b>	<b>SEWER</b>	<b>TOTAL</b>
CASH	642,820	2,377,102	3,019,922
RECEIVABLES:			-
PROPERTY TAXES MINUS OVERLAY			-
EXCISE			-
TAX LIENS AND FORECLOSURES			-
USER CHARGES	27,148	49,575	76,723
DEFERRED TAXES			-
DEPARTMENTAL RECEIVABLES	6,119	11,388	17,507
OTHER ASSETS			-
<b>TOTAL ASSETS:</b>	<b>676,087</b>	<b>2,438,065</b>	<b>3,114,152</b>
LIABILITIES:			-
WARRANTS PAYABLE	3,980	3,365	7,345
ACCRUED PAYROLL AND WITHHOLDINGS	4,783	1,984	6,767
DEFERRED REVENUE	33,625	60,963	94,588
OTHER LIABILITIES	-	-	-
<b>TOTAL LIABILITY:</b>	<b>42,388</b>	<b>66,312</b>	<b>108,700</b>
RESERVED FOR ENCUMBRANCES	104,056	156,228	260,284
RESERVED FOR EXPENDITURES	142,250	371,306	513,556
RESERVED FOR FUTURE EXCLUDE DEBT			-
RESERVED SHORT TERM DEBT EXCLUDE			-
RESERVED FOR DEFICIT			-
UNDESIGNATED FUND BALANCE	387,393	1,844,219	2,231,612
<b>TOTAL FUND BALANCE:</b>	<b>633,699</b>	<b>2,371,753</b>	<b>3,005,452</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY:</b>	<b>676,087</b>	<b>2,438,065</b>	<b>3,114,152</b>



## TOWN CLERK

---

To the Honorable Board of Selectmen:

The Town Clerk's office has implemented the new regulations regarding birth certificates and how clerks receive them. Birth certificates are sent to all city and town clerks on a secured website and we then print them for our files and for residents' copies.

It is a great way of accessing the records in a timely fashion. Before, clerks had to mail them to the resident clerk for her files which could take days. Now the record is available within hours after entering the birth.

I have been very busy entering all Boards and Commissions meeting dates and agendas on the town website. All Boards and Commissions have to post their agendas with me and I put them on the bulletin board in my office, in the entrance to town hall and on the web.

This helps keep our residents, as well as anyone in surrounding areas, informed of what is going on in Lee.

The following is my report (Calendar Year):

Births	39
Marriage Intentions	55
Marriages	54
Deaths	91
Raffle Permits	2
Business Certificates	43
Underground Storage Permits	18
Dog Licenses	380
Registered Voters	3871
Population	5022

I would like to thank Sandra Cozzaglio for running my office when I am at school, on vacation or out sick. She is an asset to my office and is very kind, professional, knowledgeable and understanding.

I would also like to thank Robert Nason and the Selectmen for their continued support.

Sincerely,

Suzanne M. Scarpa CMMC

***Town Clerk***



## ZONING BOARD OF APPEALS

---

During the year June 30, 2013, to July 1, 2014, the Lee Zoning Board of Appeals met as needed throughout the year as needed. Overall it was a relatively quiet year for the Zoning Board Appeals. The Board received two (2) Special Permit Applications; all petitions for work in the (Flood Plain District). The two (2) Special Permit applications for work in the Flood Plain District were both granted.

Members attended several training sessions sponsored by the Massachusetts Association of Zoning Board of Appeals, as well as informative meetings of the Berkshire Regional Planning Commission. As the laws of the Commonwealth change or are reinterpreted, Board members must stay current of developments.

Richard Brittain was voted in to serve as Chairman for the year replacing Shaun Mahoney. The Board welcomed new member Peter Bluhm. Shaun Mahoney and Ruth Francis, Alternate member both resigned.

*Respectfully submitted,*

Richard Brittain, ***Chairman***

Garth Story

Peter Bluhm

Keith Heeren

Francine Larson

Matthew Carty, ***Alternate Member***

Arthur Mack, ***Alternate Member***

Bruce Singer, ***Alternate Member***



## **TOWN COLLECTOR/TREASURER**

---

To the Honorable Board of Selectmen:

FY2014 brought many changes to our offices beginning with the retirement of Janice Smith, Town Collector for over 36 years. She retired on February 15, 2014. We have been fortunate that Jan has continued to work with us and mentor us as we try to fill her shoes. With the recommendation and support of both the Board of Selectmen and the Town Administrator, the collector and treasurer offices were combined. At that time, I was appointed Treasurer/Collector and Karen Fink was appointed Assistant Treasurer/Collector. In March, we hired Heather Ketchen as our full-time Treasurer/Collector Clerk. At Town meeting in May, funds were appropriated to build new counters in the Town Clerk's office so that we could move the Collector of taxes to that office. The Collector of Taxes office is now located on the first floor together with the Town Clerk. My office is now located upstairs in the former Planning Board office and the Planning Board Office has moved across the hall to the former Collector's office. We appreciate your patience with us as we transition through our first year.

The Town of Lee employs a total of 476 full, part time, on-call and seasonal employees and maintains its commitment to our employees to educate and encourage them in regard to wellness. MIIA, our health insurance partner, sponsored several wellness programs for our employees including Zumba, Walking/Fitness, Nutrition Workshops, Chair Massages and our annual wellness/open enrollment fair.

We currently offer our employees health insurance, life insurance, whole and universal insurance, accident and disability insurance, two separate voluntary retirement plans, dental, and vision insurance. We always strive to obtain the best products and rates for both our employees and the Town with most of these renegotiated each year. We also rely on the input from the Insurance Advisory Committee which consists of the following members: Matthew Larson, Neil Clarke, Ginger Armstrong, Glenn Withers, Patricia Motarella, Jane Belanger, Donna Kresiak, and Craig DeSantis. Health insurance rates continue to be a challenge and the Insurance Advisory Committee has worked diligently to keep rate increases down while striving to deliver a good health insurance product to our employees. This office appreciates and thanks each of the members for their participation and time on this committee.

The following employees retired: Erin O'Brien, Nicholas Camaino, Lisa Macintosh, Anna Wescott, Bill Swindlehurst, and MaryAnn Forrest. We thank each one of them for the many years of dedicated service and wish them all the best in their retirement.

The following retirees passed away: Geraldine McEvoy, Stan Daoust, Charlene Abderhalden, Connie Boynton and Neil Merwin. We express our deepest condolences to their families.

Our office hours are Monday through Friday, 8:30 – 4:00. I would like to thank Karen Fink and Heather Ketchen for their diligence and commitment to our office as we face new challenges during our transition of combining the two offices. I would also like to thank Town Clerk Sue Scarpa for all of her help and support during our move and the DPW Department for their assistance in moving all of our furniture.

\$7,946.00 was earned in investment income for FY14. Unfortunately, interest rates have continued on their downward trend this past year.

The current total amount outstanding for permanent debt is \$33,430,037.00 The total debt/interest schedule effective 6/30/2014 is as follows:

Water Treatment Plant	\$6,955,812.78
WWTP Upgrade	\$21,197.76
Elementary School	\$7,936,800.00
High School	1,848,000.00
WWTP Expansion	16,668,226.30

**BANK BALANCES JUNE 30, 2014:**

Lee Bank General Fund	659,159.22
Berkshire Bank Cafeteria	219,351.85
TD Bank	423,555.24
Citizen Bank	27,835.66
Lee Bank MM	3,085,929.94
Webster Bank MM	81,999.40
UniBank MM	405,084.07
Berkshire Bank MM	2,024,229.89
Massachusetts Municipal Depository Trust	55,474.05
TD Bank Ambulance Account	14,038.77
UniBank Collections	1,082.68
Unibank CDBG	2,007.36
Unipay Gold – School online payments	540.72
Unibank Deputy Collections	14,080.19
Unibank Building Inspections Online	2,623.30
People’s United MM	543,907.22
Century Bank MM	264,711.28
Lee Bank School Payroll	18,028.12
Lee Bank Town Payroll	88,747.64
TD Bank Town A/P	7,410.59
TD Bank School A/P	1,715.91
Unibank Town A/P	101,043.12
Unibank School A/P	149,894.11
Lee Bank Flexible Spending	2,349.14
Berkshire Bank Accts. Depository for Taxes	54.03
Berkshire Bank – Parking Ticket	856.80
Hampden Bank – Main St. Reconstruction-Stabilization	100,382.10
Lee Bank Stabilization Fund	955,077.93
Lee Bank OPEB Trust Fund	244,411.35
Lee Bank Cultural Council	5,465.27
Lee Bank Historical	2,084.44
Lee Bank Law Enforcement	7,850.35
Lee Bank Sale of Lots	79,711.92
A. A. Jones – Lee Bank	1,177.07
Morgan Jones – Lee Bank	5,598.01
Fairmount Cemetery Perpetual Care Fund-Lee Bank	181,333.67
Conservation Commission Trust Fund-Lee Bank	4,194.22
Gravestone Repair-Lee Bank	429.92
St. Mary’s Perpetual Care Fund-Lee Bank	5,870.00
Scholarship Accounts-People’s United	217,869.16
Elderly Taxation Account	2,020.68
DPW Curb Cuts-Webster Bank	5,791.83
NBT - Sewer Mitigation	128,505.53
Planning Board – Escrow Accounts-Webster Bank	2,258.07
Eastern Bank – Fire Truck Stabilization	56,160.33

**BALANCE IN TREASURY JUNE 30, 2014**

**\$10,401,902.15**

**FY2014 COLLECTOR REPORT**

		<b>BALANCE AS OF</b>
<b>Real Estate Tax</b>	<b>COLLECTED</b>	<b>JUNE 30, 2013</b>
<b>2012</b>	<b>\$ 35,681.00</b>	<b>\$ 0</b>
<b>2013</b>	<b>312,851.00</b>	12,792.00
2014	11,293,118.12	250,035.97
Personal Property		
2012	132.46	0
2013	5,413.63	0
2014	80,570.83	4,124.05
Motor Vehicle Excise Tax		
Prior Years	227.39	0
2011	240.00	3,321.22
2012	3,514.06	3,871.32
2013	105,236.79	7,971.00
2014	609,357.69	38,812.69
2012 Water Lien Added To Tax	806.68	0
2012 Sewer Lien Added To Tax	1,116.37	0
2013 Water Lien Added to Tax	2,820.57	0
2013 Sewer Lien Added to Tax	3,344.78	0
2014 Water Lien Added to Tax	4,332.54	685.08
2014 Sewer Lien Added to Tax	10,276.42	998.86
Trailer Park Fees	4,872.00	
Elderly-Disabled Donation Fund	1,519.57	
Deputy Fees	12,283.00	
Municipal Lien Certificates	3,350.00	
Interest Added to General Fund	61,843.75	
Fees Added to General Fund	13,013.80	
Registry of Motor Vehicles Clear	3,460.00	
Bounced Check Fees	25.00	
Tax Title Ads	84.00	
Water Receipts	1,051,132.89	
Sewer Receipts	1,661,002.72	
Total Receipts	\$15,281,677.10	
Added to Tax Title in FY2014	Real Estate Taxes	\$58,649.83
FY2014 Real Estate Tax Taxes Deferred	0	
Total Taxes Deferred and Due	13,423.83	
Taxes in Litigation	0	

*Respectfully submitted,*  
Donna M. Toomey,  
**Treasurer/Collector CMMT**





## THE BRIEN CENTER

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The Brien Center for Mental Health and Substance Abuse Services, Inc.

*Respectfully submitted,*

President:	Thomas Stokes
Treasurer	Richard Lombardi
Clerk	Katie King
Director	Robert Bardwell, III
Director	Richard Beatty
Director	James Conroy
Director	Maurice Fuller
Director	George Membrino
Director	Edward Rosado
Director	Rudy Sacco
Director	Robert Tabakin, MD
Director	Michelle Whalley



## BOARD OF ASSESSORS

Total Appropriations	\$ 21,848,334.00
Other Charges	668,854.00
State and County Charges	538,059.00
Allowances for Abatements and Exemptions	203,702.65

Total Amount to be Raised:	<b>\$ 23,258,949.65</b>
Estimated Receipts – STATE	\$ 3,889,965.00
Estimated Receipts – LOCAL	5,257,710.00
Free Cash – Applied	871,083.00
Available Funds – Applied	767,529.00

Total Estimated Receipts:	\$ 10,786,287.00
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Raised From Real Estate Tax	\$ 11,661,813.31
Raised From Personal Property Tax	810,849.34

Total Raised From Taxes:	\$ 12,472,662.65
Total Raised:	\$ 23,258,949.65
Total Assessed Valuation:	\$881,460,258.00

<b>Tax Rate:</b>	<b>\$ 14.15</b>
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The Board of Assessors processed:	
Elderly Exemptions and Veterans Exemptions	135
Personal Property and Real Estate Abatements	31
Motor Vehicle Abatements	290
Senior Work-Off Program	16

*Respectfully Submitted,*

Dayton DeLorme, *Chairman*  
 Karen Avalue, *Appointed Assessor*  
 Anthony L. Caropreso, *Appointed Assessor*  
 Sarah T. Navin, *Assessors' Clerk*



## **DEPARTMENT OF PUBLIC WORKS**

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The following is the annual report of the Department of Public Works for the fiscal year 2014 (FY14).

### **Highway Division**

The primary responsibility of the Highway Department is to maintain the Towns highway and bridge infrastructure. This year town employees modified problem drainage areas, patched potholes, landscaped roadsides, and completed a multitude of roadway and bridge maintenance projects.

The winter season was handled superbly by the Highway Department. Dennis Kelly and his staff performed with excellence during extremely adverse and tiring conditions. The Town utilized 2,400 tons of salt and countless man hours to provide safe traveling for the public.

### **Forestry**

The DPW continues to receive numerous requests to remove trees. The budget is limited as to the number that can be removed. We prioritize tree removal to those that are of an imminent danger to the public.

### **Water Division**

The Water Department strives to provide all users with excellent water and uninterrupted service. This fiscal year the Water Department finished 274 million gallons of potable water. The Towns Water Supervisor, Mike Towler and his staff continue to maintain, operate, and initiate improvements to the distribution system, storage tanks, treatment plant, reservoirs, access road, and watershed. With the Towns aging water system, these tasks become increasingly difficult. Mike and his staff should be commended on their effort to maintain the system.

Distribution System:

A Consultant and Contractor were retained by the town to replace the South Lee storage tank. It has been completed and looks good.

Water Plant:

The energy efficiency upgrades at the plant are complete. The improvements are functioning and saving the rate payers money while staying green in the process.

### **Sewer Division**

The Sewer Departments primary responsibility is to collect, pump, and treat raw sewage. This fiscal year the Sewer Department treated approximately 305 million

gallons of raw sewage. The Town's Waste Water Supervisor, Alan Zerbato and his staff continue to maintain, operate, monitor, and initiate improvements to the collection system, and pump stations. The Waste Water Treatment Plant is operational and is producing a "quality" effluent without permit violations.

**Collection System:**

This year there were 3 new sewer connections, adding additional revenue to the department. Town staff responded to 15 after hour alarms, 5 sewer line blockages, replaced 2 troubled locations with new sewer pipe, and performed preventative maintenance for 5 pump stations and 26 miles of collection lines throughout the town.

**Waste Water Treatment Plant:**

The town continues to conduct its rigorous phosphorous removal program. This was mandated by the EPA. The in-house program continues with excellent results, thanks to Al Zerbato and the effort of his staff. To offset incurred costs of the plant, the Sewer Department accepted and treated 1.7 million gallons of septage. The revenue generated by this undertaking was \$170,000.00.

The town once again received the very prestigious Aqua-Aerobics Plant Performance Award for Operational Excellence. Nice job Al, Craig, Todd and Myron.

*Respectfully submitted,*

Christopher A. Pompei, P.E.  
***D.P.W. Superintendent***

**Board of Public Works:**

Robert Bartini, ***Chairman***  
David Forrest, ***Clerk***  
William Enser, ***Member***  
Peter Jahn, ***Member***  
Roger Scheurer, ***Member***  
Nelson Daly, Jr., ***Member***  
Monica Ryan, ***Member***



## **JACOB'S LADDER TRAIL SCENIC BYWAY, INC.**

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The Jacob's Ladder Trail Scenic Byway, Inc. is a nonprofit organization that serves as the steward of the Jacob's Ladder Trail Scenic Byway, which is Route 20 as it travels through the towns of Lee, Becket, Chester, Huntington and Russell. The overall goal of our work is to entice people – local residents and tourists – to visit Jacob's Ladder Trail, learn a bit about our history, enjoy our natural and scenic areas, and patronize our local businesses. We are pleased to provide this annual update on our activities during the 2013 calendar year.

During the past year we have continued to actively participate in the Western Massachusetts Scenic Byway Marketing Campaign project. The intent of the project is to brand and promote the seven scenic byways in Western Massachusetts as a travel destination. Specifically we worked with our fellow byway committees to create and distribute a colorful brochure that highlights each of the scenic byways and helped to develop a new tourist website, [www.bywayswestmass.com](http://www.bywayswestmass.com).

We also drafted new interpretive signs for each of the towns along the roadway to inform people about Jacob's Ladder Trail. The new signs will replace the existing interpretive signs that were installed several years ago, because these have deteriorated due to time and weather. In addition to replacing the existing signs, we are adding new signs in the towns of Lee and Huntington. We expect that these signs will be installed in the coming spring, and we invite you to stop by and enjoy them.

*Respectfully Submitted,*

Lauren Gaherty, Clerk  
Jacob's Ladder Trail Scenic Byway, Inc.



## BUILDING INSPECTOR

To the Honorable Board of Selectman:

Patricia D. Carlino  
David Consolati  
Tom Wickham

Mr. David Consolati, *Chairman*:

I herby submit my report for the fiscal year 2014:

CATEGORY	ISSUED	VALUE
<b>RESIDENTIAL</b>		
New Dwellings	11	4,158,433.00
Foundation Only	1	55,000.00
Addition/Alterations	209	4,145,805.00
Accessory Structure	4	232,988.00
Pools AG (above ground)	7	38,099.00
Demolition	7	55,000.00
Photovoltaic Systems	50	1,316,246.00
Change of Use	2	N/A
Solid Fuel Appliance	9	N/A
<b>CATEGORY</b>		
<b>COMMERCIAL</b>		
Additions/Alterations	70	4,248,098.00
Photovoltaic Systems	2	123,000.00
Change of Use	2	N/A
Trench	17	N/A
Signs	26	N/A
Certificate of Occupancy	3	N/A
Certificate of Inspection (304/106)	35	N/A
<b>Totals</b>	<b>455</b>	
<b>Estimated Values</b>		<b>\$14,372,669.00</b>
<b>Total Permit Fees</b>		<b>\$85,990.50</b>

Building Safety is committed to assist the public in the permitting process.

Please refer to our department as a resource in any building or zoning inquiries.

*Respectfully Submitted,*

Donald R. Torrico, C.B.O.  
***Building Commissioner***



## **PLUMBING & GAS INSPECTOR**

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To the Honorable Board of Selectman:

David Consolati, *Chairman*

Patricia D. Carlino

Tom Wickham

Mr. David Consolati, *Chairman*:

I hereby submit my report for the fiscal year 2014.

### **PLUMBING PERMITS**

<b>Residential</b>	<b>85</b>
<b>Commercial</b>	<b>14</b>

### **GAS PERMITS:**

<b>Residential</b>	<b>77</b>
<b>Commercial</b>	<b>16</b>

<b>Total Permits</b>	<b>192</b>
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Fees collected for: Plumbing and Gas Permits	Total:	\$ 12,208
<b>July 1, 2013-June 30, 2014</b>		

*Respectfully Submitted,*

Jason Dion

***Plumbing and Gas Inspector***



## **ELECTRICAL INSPECTOR**

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To the Honorable Board of Selectman:

David Consolati  
Patricia D. Carlino  
Tom Wickham

Mr. David Consolati, *Chairman*:

I hereby submit my report for the fiscal year 2014:

### **PERMITS ISSUED**

<b>Commercial</b>	<b>55</b>
<b>Residential</b>	<b>154</b>

<b>TOTAL PERMITS</b>	<b>209</b>
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Fees collected for: Electrical Permits	Total:	\$12,045
July 1, 2013-June 30, 2014		

*Respectfully Submitted,*

Michael Burton  
*Electrical Inspector*





## **SEALER OF WEIGHTS AND MEASURES**

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To the Honorable Board of Selectmen:

David Consolati, *Chairman*  
Patricia Carlino  
Tom Wickham

Mr. David Consolati, *Chairman*:

I hereby submit my report for the Fiscal: 2014

<b>CATEGORY</b>	<b>TESTED AND COLLECTED</b>
Weighing Devices	195
Gasoline Dispensers	176
Diesel Dispensers	18
Price Scanners	57
<u><b>TOTAL TESTED</b></u>	<b>446</b>
Fees collected for: Weights and Measures July 1, 2013-June 30, 2014	<b>\$6,115</b>

*Respectfully Submitted,*

Gerald Cahalan  
*Sealer of Weights and Measures*



## AGRICULTURAL COMMISSION

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The purpose of the Agricultural Commission is to promote agriculture and support the various town boards on any agriculturally-related matters.

*Respectfully Submitted.*

Mary Brittain, ***Chairman***

DeeDee Fraser

Peter Naventi

Phil Leahey

Jennifer Leahey



## LEE HISTORICAL COMMISSION

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The Historical Commission has worked on several projects in the past year. Members responded to many different questions about properties in town, providing possible research approaches to those interested in gaining more information about the properties.

Efforts are being made to find new members for the Commission. It is difficult to get the existence of available openings out to the citizenry, and progress has been limited

A new committee to review and rework the sign by-laws has been formed, and because of the landmark sign policy, which this commission administers, a member was asked to participate with that committee. Caroline Young was so appointed.

Updates to the town inventory were recorded and reported to the MA Historical Commission.

The Commission was asked to appear before the Selectmen to provide information about our work. Mary Morrissey met that request, giving the Selectmen an idea of what the Commission's mission involves.

Jacob's Ladder Trail has offered the town signage relating to the trail. Members of the Commission have declined this offer, finding the idea of additional signage in our historic district unnecessary. Additionally, members felt the matter was not in the Commission's purview. It was therefore suggested that the matter be presented to the Selectmen instead.

Members successfully resolved issues involving a consistent meeting place in the Court Room at Memorial Hall by changing the day we meet in the months of January, March, May, September and November.

*Respectfully submitted,*

Mary Morrissey, **Co-Chair**  
Robert Macintosh, **Co-Chair**

Members:  
Joseph DuPont  
Dorothy Fraser  
Susan Stone  
Caroline Young, Secretary  
Jo Ann Zarnock



## **POLICE DEPARTMENT**

---

To the Honorable Board of Selectmen:

This year again brought much change to the Lee Police Department. In December Sgt. Jeffrey Roosa was promoted to the Chiefs position and Patrolman Craig DeSantis was promoted to the position of Sergeant.

With these promotions, and the leaving of long-time Patrolman Todd Briggs, the Department was down two patrolmen. Officer Briggs left the Department to pursue a career with the Berkshire County Sheriff's Office as an investigator. The Department was left needing to hire two new patrolmen. These positions were filled by long time reserve Officer Robert Wood and newly hired reserve officer Michael Snyder. Officer Wood came to us having just completed the Full-time Police Academy in Springfield at no cost to the Town of Lee. Officer Snyder will work in a part-time provisional status until he attends the Full-time Police in the fall.

Officer Ryan Lucy continues his work with the Berkshire County Drug Task Force. I feel this connection to other agencies through the cooperation of the Task Force is invaluable.

Sgt. DeSantis, and Officer Towne continue their participation with the Berkshire County Special Response Team. The cost to the department is minimal and in return the Officers receive exceptional training that is brought back to the department.

Officer Stephanie Burdick was selected to develop and serve as our Departments first Investigator. Historically officers have investigated their own cases with support from senior officers if needed. Due to the large turn over in age and experience it was determined that it would be beneficial to the Department as a whole to have a senior more experienced person available to offer assistance on a consistent basis. As the County moves toward greater interagency cooperation it makes sense to have a single point of contact with each Department aware of crime trends within the county. Officer Burdick has taken on an increased work load of not just investigations but numerous other responsibilities detailed in the new job description.

Officer Kohlenberger continues to work closely with the schools, as a School Resource officer, as well as a D.A.R.E instructor. Officer Kohlenberger also continues to be a constant source of information and guidance for newer officers joining the Department.

The continued effort in traffic enforcement by all officers has made the community safer not just on the roads but within the neighborhoods themselves. The increased traffic patrols are highly visible and a deterrent to other crimes not just motor vehicle ones.

Last but certainly not least I would like to give a special thank you to Tracy Dunn our administrative assistant who without, I'm not sure where we would be. Tracy is always

willing to drop what she is doing to assist any one of us at a moment's notice. Tracy has also helped immensely with my transition to the Chiefs position. In addition to the Board of Selectmen, the Town Representatives and the Town Manager, I would like to thank the people of the Town of Lee for their trust and patience through all of the changes over the last year.

Listed below is a summary of calls the Lee Police Department responded to in FY 2014:

**FY 2014 Statistical Summary**

Total calls.....8011

Aggravated Assault: .....	3	Restraining Orders: .....	22
Simple Assault: .....	8	Bad Checks: .....	3
Burglary: .....	15	Drunkenness:.....	7
Shoplifting: .....	10	Liquor Law Violations: .....	15
Theft From Building: .....	21	Narcotic Violations: .....	6
Theft From Motor Vehicle: .....	6	Disorderly Conduct: .....	2
All Other Larceny: .....	24	Destruction/Vandalism: .....	24
Motor Vehicle Theft: .....	3	All Other Offenses: .....	3
Counterfeiting: .....	1	Town By-Law Offenses: .....	9
False Pretenses: .....	13	Alarms Answered:.....	396
Trespass:.....	1	Motor Vehicle Accidents: .....	160
Missing Persons: .....	28	Motor Vehicle Citations: .....	1619
Weapon Law Violations: .....	1	Abduction:.....	0
Forcible Rape: .....	1	Driving Under the Influence: .....	20

*Respectfully Submitted*

Jeffrey D. Roosa  
***Chief of Police***



## COMMUNICATIONS CENTER

---

To the Honorable Board of Selectmen:

The communication center continues to be a valuable resource to both the Town and the departments it serves. The duties of the center continue to grow, now also encompassing video monitoring of the Town Hall as well as the monitoring of the prisoners, Elder Well Being Checks to name just a few. The employees of the communication center are often the public's first point of contact with the Police, Fire, and Highway Departments, along with other Town services.

For their continued hard work and service I would like to thank all of the employees of the communication center both full and part-time that continue to serve the Town with courtesy and professionalism. I would like to especially thank Dispatch Supervisor Donna Tyer for her continued service, and recent help with the scheduling for training and personnel hours. I would also like to offer a special thank you to Dispatcher Louann Auger who entered over 500 residents into our new emergency notification system while on duty in the dispatch center.

We continue to benefit from the State 911 grant that supplements the communications center and its employee training programs. We enjoy this grant due to the fact the communication center is a regional PSAP (**P**ublic **S**afety **A**nswering **P**oint) serving the communities of Lee, Tyringham, and Stockbridge for emergency services dispatch. These grants have also allowed the Police departments of Lee and Tyringham to upgrade equipment such as radios, as well as supplying the Lee Fire Department with needed equipment.

*Respectfully Submitted*

Chief Jeffrey D. Roosa  
***Communications Director***



## **EMERGENCY MANAGEMENT AGENCY**

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To the Honorable Board of Selectmen:

This year as with every year we continually update our various state and federal emergency management plans through MEMA and FEMA. This is accomplished with the help of our MEMA regional coordinator Bruce W. Augusti. Copies of these plans are maintained on file at the Police Department. The county continues to move toward more regionalization with various region-wide shared services and equipment. In addition, working together with the Lee Fire, Police and School Departments a multi-hazard emergency response plan for the Lee Public Schools has been finalized.

I would like to thank the Tri-Town Health Department, Lee Fire Chief Alan Sparks, The new High School Principal Gregg Brighenti, Elementary School Principal Kate Retzel and Interim Superintendent Alfred Skrocki for the continued assistance.

*Respectfully Submitted*

Chief Jeffrey D. Roosa  
***Emergency Management Director***



## **FIRE DEPARTMENT**

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The Department responded to 216 calls during the year:

Chimney Fires	3	Mutual Aid Given	4
CO Detectors	32	Oil Burners	0
Electrical	6	Service Calls	15
False Alarms	4	Structure Fires	3
Fire Alarm	68	Vehicle(Accident/Fire)	13
Fuel Spills	6	Wires Down/Burning	8
Grass & Brush Fires	11	Medical	19
Jaws of Life Calls	4	Miscellaneous	10
Mass. Turnpike Calls	7		

In addition, as Fire Chief, I have conducted 288 inspections.

All engines have been serviced and have passed yearly pump tests.

As of September 15, 2014, a new Response Channel has been installed in all radios.

This channel has helped to clear airways for the Berkshire County Sheriff's Communication Center.

During the coming year, we will start planning for a new fire truck which will be due.

I would like to acknowledge and thank my Officers for their assistance and dedication to our Monday night training. All members are required to attend Monday night training and drills.

I would like to thank the Lee Police Department, the Lee Dispatch Center and the Lee EMS for their assistance through the year. And, also, a big thanks to our Mutual Aid System especially the Towns of Lenox and Stockbridge for anytime we needed your help.

I would like to especially thank the members of the Lee Fire Department for their dedication and commitment everyday of the year. I appreciate and I am grateful that you have volunteered to be of service to your Town.

*Respectfully submitted,*

Alan B. Sparks  
**Chief**





## **TOWN OF LEE AMBULANCE SERVICE**

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To the Honorable Board of Selectmen:

I hereby submit the annual report of the Lee Ambulance Service for the year 2014.

During this year your ambulance service responded to a total of 851 requests for medical assistance, resulting in the transport of 731 patients to area hospitals.

The following is a breakdown of these calls by service area.

Town of Lee - 566

Town of Stockbridge - 127

Town of Tyringham - 16

Mass Pike - 22

Mutual Aid Out to other areas (Becket, Great Barrington, Lenox, Otis, W. Stockbridge) - 29

We currently have a roster of 41 members and of these, 24 members reside in towns outside our service area. 10 members are trained to the paramedic level. We currently have 2 members enrolled in paramedic training programs. Lee Ambulance Service is licensed at the paramedic level allowing us to provide the highest level of pre-hospital care to our patients without the delay of waiting for a paramedic service from Pittsfield to assist us during the hours of 6am to 6 pm. From 6pm to 6 am we have on call paramedics and occasionally require services from Pittsfield paramedics to assist us. By the October of 2015 Lee Ambulance will provide paramedic level care to our patients 24 hours a day, 7 days a week.

Lee Ambulance is an accredited training institution and is offering EMT classes for our residents and others at no cost or a reduced fee for a one year commitment to the service. For more information on EMT training and other related classes, contact Mark Brooks at [leeemtraining@gmail.com](mailto:leeemtraining@gmail.com). We are always looking for new members and interested residents are invited to contact me by calling 413-243-5550 or emailing at [lmichaud@town.lee.ma.us](mailto:lmichaud@town.lee.ma.us).

In closing I would like to express my appreciation to our many volunteers, and employees, past and present for their commitment to our service.

Thank you to the members of the Lee Fire and Police Departments, and the Lee Dispatch Center for their assistance and support.

Thank you to Stockbridge and Tyringham EMS, Stockbridge and Tyringham Fire and Police Departments for their first response and assistance on medical calls.

Thank you to Lenox, Richmond, Southern Berkshire and Becket Ambulance Services, Action Ambulance Service and County Ambulance Service for mutual aid and ALS services.

*Respectfully submitted,*

Lisa J. Michaud, EMTP  
**Service Director**



## **ANIMAL CONTROL OFFICER**

---

I hereby submit my report as your Animal Control Officer for the Town of Lee for the period of July 1, 2012 through June30,2013.

I responded to 55 loose / stray pets, 31 dog complaints, 6 nuisance dog complaints, 9 nuisance animal complaints, 6 dog bites, 10 wild animals, 3 dogs hit/killed by vehicles, 2 dogs placed or destroyed, 28 well-being or neglected dogs, 6 pet attacks on people or other dogs, 56 phone consults.

The Facebook Animal Control Page, a site to help locate owners of lost or found pets, and answer questions regarding animal control issues resulted in most lost/stray pets being reunited with their owners from postings on the page that were recognized by residents. Currently 1328 local residents follow the page daily, and share lost or found information. The average reach of each post is 8,971, which has extremely improved time of locating stray or lost pets, normally within an hour. Numerous questions and concerns are answered daily from the anonymous inbox messaging. The Facebook address is animalcontrollee/lenox. Several consults and questions were answered during the fiscal year.

Thank you for the opportunity to serve the Town of Lee in this capacity.

*Respectively submitted,*

Michael Sullivan  
***Animal Control Officer***



## LEE COMMUNITY DEVELOPMENT CORPORATION

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The Lee Community Development Corporation, a private non-profit economic development organization, was established under Chapter 180 of the General Laws of Massachusetts. The corporation's purpose is to encourage economic growth, job growth and general planning support for the Town of Lee.

The CDC has an all-volunteer Board of Directors. The CDC Board lost a long time member Robert Birch who served on the Board for over 20 years. The CDC Board members oversee the various elements of the CDC. These elements include Finance, Administration, Property Management, Mill Redevelopment, Business Development and Communications.

Currently the Lee CDC is assisting the Developer of the Eagle Mill and State and Federal Agencies to identify sources of funding for the redevelopment of the Eagle Mill. The CDC is also represented on a Brownfield panel along with representatives from the Town of Lee. The "Lee Northern Mills Plan" is a joint project between the Town, Berkshire Regional Planning Commission, CDC and the local community. This is a project that was funded by the US EPA to focus on the redevelopment plan for three papermills which were shut down in 2008. The CDC is supporting the Town's efforts in the "Rest of the River" GEEPA clean-up of Housatonic River.

The CDC wishes to thank all of our local and regional supporters and partners in community. The CDC Board wishes to thank the Selectmen and the Town Representatives for their financial support. The CDC Board looks forward to 2015's challenges and opportunities and will work to improve the economic climate in the Town of Lee.

*Respectfully submitted,*

David Bruce, ***President***

### Lee CDC Board of Directors 2013-2014

David Bruce, ***President***

John Toole, ***Vice President***

Chauncey Collins, ***Treasurer***

Marilyn Hansen, ***Clerk***

Patricia Carlino

Dani Holmes

Raymond Murray III

Bruce Singer

John Philpott

Alfred Skrocki

William Enser



## LEE HOUSING AUTHORITY

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This year we had some big changes in our staffing. Both of our maintenance employees retired, Dick Salice, with 31 years of service and Tom Kelly, with 14 years of service. We would like to thank them both for their many years of continued service and wish them well in their retirement. We would like to welcome our new maintenance employees Matt Withers and Bob Casey. Both have become great assets to the housing authority and we are happy to have them. This year we also offered Sherri Miller our Executive Director another five year contract which she has accepted.

We finished FY'14 with a reserve level of 24% for our 4001 program. This is 3% more than our FY'13. This fiscal year we received a 9% increase to the allowable non-utility expense level in the budget which amounts to approximately \$17,000. This was a much needed increase which we haven't seen in quite a few years.

The Department of Housing & Community Development (DHCD) formula funding program has been very helpful for us to get many overdue projects completed. We have updated six kitchens at Brown Memorial Court as units became vacant. We also had new vinyl windows installed throughout Brown Memorial Court. In Clarke Court we were able to do three bathroom renovations. Next year we are looking into having new energy efficient boilers installed at Clarke Court. This project is in the design phase.

We received money from a Health & Safety Initiative that DHCD offered. We were able to put in a new walkway and new handicap ramps behind the north building at Brown Memorial Court and we also did new outside lighting at our Laurel St. house.

Even though the financial challenges are tough our programs are running well and we will keep updating our properties as money becomes available from DHCD.

*Respectfully Submitted,*

Diane Shepardson, **Chair**  
Sandra Cozzaglio, **Vice Chair, State Appointee**  
Jody Decker, **Treasurer**  
Tom Unsworth  
Francine Larson



## TRI-TOWN HEALTH DEPARTMENT

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To the Honorable Board of Selectmen:

I hereby submit my annual report for the fiscal year 2014.

**Following is a summary of our Public Health Prevention programs:**

**Title 5 On-Site Wastewater Disposal:** We continue to see a great deal of time allocated towards on-site wastewater upgrades, which includes percolation testing, Title 5 inspections, and technical plan reviews. For Lee, we saw an increase of Title 5 inspections of 140% versus FY13 and seem to be continuing on an upward trend.

**Food Service Sanitation Program:** Food service establishment inspections in Lee increased by over 50% from last fiscal year due to the increased demand for inspections as well and the increase of special events (^200%) that need to be inspected. Two (2) inspections per year are required in accordance with State Sanitary Code Chapter X Minimum Sanitation Standards for Food Establishments. In general, most establishments observed are following sound sanitation practices. Our bacteriological laboratory program of sampling the ice in all establishments has over time proven to be an effective tool in evaluating general sanitary practices.

**Pool & Spa/ /Public/Semi Public Beaches:** Health Inspectors are assigned the task of inspecting, sampling and monitoring public, semi-public pools/spas and bathing beaches. Although somewhat challenging to seasonal businesses, Pool regulation requirements are mandated for all public and semi-public beaches to be permitted by the Board of Health.

**Tobacco Awareness Program:** The Tobacco Awareness Program is grant funded by the Massachusetts Department of Public Health and provides a variety of tobacco control services for 12 Berkshire County communities. Grant deliverables and accomplishments for Year 4 focused on amending current local regulations for the City of Pittsfield, Town of Dalton, and others on the banning tobacco products in pharmacies, minimum packaging of little, cheap cigars, and ensuring that youth are not accessing tobacco products. For a complete copy of the amended regulations, please contact the office or visit the website.

**Tobacco Retailer Training Program:** The Tri-Town Tobacco Retailer certification program continues to be a success. Due to receiving CIC grant funding the year prior, on March 18, 2014 the department proudly launched their Web-Based Retailer Training in an effort to make it more accessible to all users and to continue the effort of raising awareness in tobacco use and decreasing the illegal sales to youth under the age of 18. In just a couple months, 92 people have already utilized the training and have become certified through the online program and over 250 vouchers had been purchased. Every person using the training is required to complete a survey where we can measure the success of the program and allows for direct referral access to

local tobacco treatment specialists for those that are considering quitting. For more information on the Retailer certification program, please visit [www.tritownhealth.org](http://www.tritownhealth.org).

**Community Transformation/Mass in Motion Grant:** In October 2011, Tri-Town was awarded a five year grant from the Centers for Disease Control (CDC) for the Community Transformation Grant through the federal Affordable Care Act. This grant serves the communities of Lee, Lenox, Stockbridge, Great Barrington and the City of Pittsfield, focusing efforts to promote policy based initiatives on healthy eating and active living. However, on July 1, 2014, we were notified that CTG funding was going to expire in October due to federal cuts. Subsequently, we applied for new MIM funding and in August 2014, we were notified that we were awarded grant funding. The new funding is for an additional three (3) years totaling around \$150,000, with an opportunity to renew for up to 5 additional years.

Health/Wellness Coordinator(s), Karen Rowe and Morgan Kulchinsky are working diligently with the communities and focusing efforts on community accessibility/walkability, promoting the healthier dining program, supporting the schools on the new nutrition regulations, promoting the safe routes to school program, and working with town planners on complete streets. Our main goal for next fiscal year is to increase the senior leadership of Be Well Berkshires and to expand into North County and to work directly with Farmer's Market's to increase access to local foods in an affordable way.

**Be Well Berkshires:** Be Well Berkshires Senior Leadership Team continues to meet under the direction of Tri-Town Health Department and the Mass in Motion grant funding project. Accomplishments in FY14 include the creation of a standalone website ([www.bewellberkshires.org](http://www.bewellberkshires.org)) The BWB television program that airs on local access television on Mondays throughout the County. The shows are also available on YouTube to increase accessibility. The show welcomes guests throughout the county to talk about healthy initiatives and leading healthy lives. The BWB Facebook page and other social media are updated often. Other successes were the creation of a City of Pittsfield Morningside Walking loop, adding more local businesses to the Healthy Dining Program, and many others.

### **Administration:**

**James J. Wilusz, R.S.:** Over the past year, Jim was able to secure an additional three (3) years of MIM funding (\$150,000) to continue efforts focused on healthy eating and active living, additional Tobacco Awareness funding to assist the City of Pittsfield with post regulation enactment efforts, and was awarded a Blue Cross Blue Shield grant to continue health and wellness efforts. Part of his commitment since being appointed was to increase public accessibility, having an interactive website accomplished this task, and to move the department in the direction to meet the new demands of public health. Through the department website: [www.tritownhealth.org](http://www.tritownhealth.org), the community now has full access to applications, forms, public health advisories and many more links and information for general use. Jim also has worked closely with many local Boards of Health on revamping their local tobacco regulations that now limits youth accessibility to tobacco products.

**Amanda Cozzaglio:** Amanda has obtained her Title 5 System Inspection Certification and continues to coordinate the Prevention Programs within the department including the Tobacco Awareness Program and 84 Chapters recruitment while partnering with other organizations. She has been diligently working on reports and supporting documentation regarding the web-based training program and its successes. She has also attended a Grant Seminar to enhance her grant writing skills as many grant opportunities come through the office. We thank Amanda for all her hard work and dedication to the Department and ongoing initiatives.

**Susan Malone R.S.:** Susan has received reciprocity for her Registered Sanitarian certification in the State of Massachusetts and has completed and passed a comprehensive Housing Inspection Training. Over the past several months, Susan has been coordinating and overseeing a wide variety of inspectional services, special events, and the Laboratory Sampling program to ensure safe handling practices are being followed. We thank Susan for all her hard work and dedication to the department and for ensuring safe and sanitary practices in the community.

**Mark Bushee:** Mark has completed and passed his Title 5 System Inspection Certification and continues to ensure the towns are practicing safe food handling procedures and performing Laboratory Samples. He has also played an integral role by supporting and assisting the community on the web-based training. Mark holds a B.A. in Environmental Science and is working toward his Registered Sanitarian license.

We would like to take this opportunity to thank the Lee, Lenox and Stockbridge Boards of Health for their continued support and assistance and the Tri-Town Health Department staff for their dedication and public service in providing essential public health prevention programs to the communities we serve.

## 2014 ANNUAL REPORT

### Permits Issued: (Lee only)

Permit Type	Issued
Bakery	8
Biological Wastes	1
Catering	2
Disposal Works Construction	14
Disposal Works Installer	9
Emergency Beaver Trapping Permits	2
Food Service	90
Frozen Dessert	22
Garbage Hauler	5
Hot Tubs	2
Indoor Pool	2
Milk/Cream Dealer	2
Milk/Cream Store	27

Milk/Cream Vehicle	1
Mobile Food	5
Motel/Hotel/Cabin/Trailer	11
Outdoor Pool	9
Pasteurization	1
Rec. Children's Camp	1
Retail Food	45
Septage Hauler	5
Special Event Food Permit	45
Tobacco	14
Well Permit	1

**Inspections:**

Children's Camps:	1
Food Service/Retail:	235
Housing Inspections/Reinspections	8
Misc. Complaints/Nuisances:	1
Percolation Test Witness:	7
Pool & Hot Tub Inspections:	12
Septic Certificate of Compliance	3
Special Events:	33
T5 Witness:	12

**Water Testing:**

Ice Sampling	79
Pool & Hot Tub Testing:	87
Quality Control:	309
Water Testing Performed- Beaches:	40
Well Sampling	4

**Budget Revenue Information Fiscal 2014**

Total budget:	\$ 88,117.43	Revenue generated:	\$ 49,085.97
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Breakdown:	Permits	\$ 32,470.00
	Water Testing	\$ 7,287.00
	Septic	\$ 5,103.00
	Rent Income	\$ 4,176.00
	Misc.	\$ 49.97
	Total	\$ 49,085.97

*Respectfully submitted,*

James J. Wilusz, R.S.

***Director of Public Health***





## **COUNCIL ON AGING**

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The Lee Council on Aging provides social/recreational activities as well as educational forums, information sessions, nutritional programs, health related clinics as well as providing referral services to residents. Human Service agencies include, but not limited to, Berkshire Community Action Council, Elder Services, Department of Transitional Assistance, Visiting Nurse, Veteran's services as well as housing information.

The staff consists of a Director, Secretary, Part time Driver and an Exercise instructor. Exercise classes include Osteoporosis/balance class as well as Tai Chi. Services provided through the COA include: transportation both in town twice a week where residents can go shopping, banking, the pharmacy, post office and local medical appointments. The out of town transportation is for medical appointments only and services Pittsfield, Lenox, Stockbridge and Great Barrington.

Lunches are served Monday through Friday by Elder Services staff. Home delivered meals are also available to those residing at Crossway. This year we offered a "light breakfast" through a grant from the Massachusetts Council on Aging that included muffins, oatmeal, coffee/tea and smoothies.

The COA also had several "community pot luck" lunches which were a success. Kindred Healthcare and Melbourne Place assisted living facilities also catered several lunches for the seniors of the town. We offer a Brown Bag program through the Food Bank of Western Mass once a month. Bags are picked up at the Lenox Council on Aging and delivered to Brown Court with the final stop at the senior center.

The Council on Aging has a SHINE (Serving Health Information Needs for Elders) counselor who provides information about Medicare, MassHealth, Supplemental insurance and prescription programs. AARP provides tax preparation at no cost to local elders.

Each month the COA offers a Blood Pressure Clinic sponsored by Porchlight VNA. There is a certified foot nurse who comes once a month. We have access to AVADA hearing services by appointment. Collaboration with the Red Cross was done on two occasions for the annual blood drive. There were two flu clinics at the Senior Center through the Visiting Nurse. Participants have access to the File of Life to provide information for emergency personnel which includes listing of medications, allergies and emergency contacts as well as any DNR orders. They receive a refrigerator magnet as well as a wallet size card.

A monthly newsletter is provided to residents and distributed to local establishments such as Post Office, Library, Lee Bank, Local medical professional offices, Town Hall, Brown Court, Hyde Place and Crossway. We also distribute to the local laundry mat. Information includes a calendar of events and information pertinent to those 60 and older. The Senior Tax Work off Program is also administered through the Council on

Aging and assists a minimum of fifteen people who work in various town departments who receive a break on their property taxes.

Several new additions this year included a Human Service Vendor Expo at the center where a variety of agencies participated and provided information and free things to participants. The COA purchased a brand new Ford Fusion used to transport residents to medical appointments. One collaboration with Elder Services included the distribution of Farmer's Market coupons. We offered a music program as well as we had a professional storyteller come to the center. Participants enjoyed both programs. We had a celebration of the eldest resident in Lee and presented her with the Boston Post Cane which has been an ongoing tradition in smaller towns. We also did a collaboration with the Lee High School where a class came to the center and participated in Bingo and a planting party.

We continue to have a good following of Bingo players twice a week. One day a week, there is a group that gets together to play bridge. There was an increase in the number of elders served in 2014 due to the SHINE program and an increase in ride requests. There were approximately 525 seniors who accessed one or more of the Council on Aging services.

*Respectfully submitted,*

Gail Rothwell/**Director**

**COA Board Members**

Stephen Cozzaglio/President

Mary McDarby

Betty Hodgkins

Brigitte White

Sandra Hayes



## **VETERAN'S BENEFITS AND SERVICES**

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To the Honorable Board of Selectmen:

This office serves the needs of the Veterans' of Lee and their families. The Veterans Agent is part-time, and the office is open on Monday's from 10:00 – 1:00. Sometimes, this is a hardship for some veterans, or their families, and if necessary, an appointment can be made for another day and time.

The case load of Veterans' Services was down a little this year. This was due to several reasons, including fewer new applications for benefits; a few clients moved to another town; and the death of several clients. The greatest need continues to be for veterans' and their widows who have very little income and are unable to work. All veterans' and their families, who met the requirements received all the benefits they qualified for, and were entitled to.

For FY2014 there was a considerable rise in the number of requests for information concerning the benefits a Veteran is entitled to for medical assistance and prescriptions. This office was able to help get that information and to assist filling out the necessary forms. Massachusetts veterans' are able to receive Medical Only benefits if their income may be too high for regular benefits. This program reimburses co-pays, other medical costs, and even the cost of Medicare Part B, and some supplemental insurances. Lee Veteran Services has several veterans' on this program.

**Veterans' Benefits for FY 2014:**

Veterans' Benefits Paid	\$34,830.41
75% to be Reimbursed by the State	\$26,122.81
Final Cost to Town	\$8,707.60

*Respectfully Submitted,*

Doug Mann

***Lee Veterans' Service Officer***



## LEE CONSERVATION COMMISSION

The Lee Conservation Commission was involved in numerous projects during the past year. The Commission worked with CTSB as they planned to relocate into Quarry Hill. The Commission heard a plan from the Connecticut DEP on an innovative approach to deal with Zebra mussels entering into the Housatonic River. The Commission continued to work with both the Developers of the Eagle Mill and the DEP to evaluate issues that might arise on permitting the Eagle Mill Development. The Commission worked with the State DOT to deal with a beaver issue on Route 102.

The Commission has worked with the Building Inspector to fine tune the electronic building permit sign-off procedure. This process has cut down on the amount of time and effort it takes to receive a building permit.

The Commission wishes to thank Debra Garry for all her hard work and advice in her Administrative Assistant capacity. The Commission would also like to thank Anne Langlais and Ryan Aylesworth for their service during this past year. The Commission welcomes new member James Wickham and new Administrative Assistant, Kathy Vsetecka.

The Commission email address is [concom@town.lee.ma.us](mailto:concom@town.lee.ma.us). This is the fastest way to communicate with the Commission. Our telephone number is 413-243-5511.

The Lee Conservation Commission yearly summary of activity as compared to the past year is as follows:

Notice of Intent (NOI)	Request for Determination (RDA)	Certificate of Compliance (COC)	Building Write-offs	Enforcement Order
7 vs. 5	5 vs. 16	4 vs. 3	17 vs. 16	0 vs. 1

### Lee Conservation Commissioners

Kathy Arment, **Chair**  
 Marilyn Hansen  
 John Coty, Jr.

Stu Dalheim, **Vice Chair**  
 John Philpott  
 James Wickham

*Respectfully Submitted,*

Kathy Arment  
**Chairperson**



## LEE CULTURAL COUNCIL

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The Lee Cultural Council is one of the 329 councils established statewide as part of the Local Cultural Council (LCC) Program administered by the Massachusetts Cultural Council, the largest grassroots cultural funding network in the nation which supports thousands of community-based projects in the arts, humanities, and interpretive sciences for the benefit of every Massachusetts citizen. Each year, local councils award more than \$2 million in grants to more than 5,000 cultural programs statewide including school field trips/afterschool programs, concerts, festivals, lectures, theater, dance, music, and film. LCC projects take place in schools, community centers, libraries, elder care facilities, town halls, parks, and wherever communities come together.

In fiscal 2014, the Lee Cultural Council received over 40 grant applications of which 20 were approved for funds totaling \$4,489.00 (including the state allocation of \$4,250). Approved applicants included Robin O'Herin, The Eagles Band, the Becket Arts Center, Berkshire Theatre Festival, and Andy Kelley. Most programs occur in Lee but all programs have a local benefit upon the residents and the town.

The council looks forward to continuing to promote the arts, humanities and interpretive sciences by carrying out its' state mandated duties as well by producing its' own events and programs, when possible, for the benefit of the community.

*Respectfully submitted,*

Ms. Shaun T. Mahoney, *Chair*

**FY2014 membership included:**

Robert Lohbauer, Peter Putnam, Rodelinde Albrecht, and Frederick Clayson



## LEE LAND TRUST

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The mission of the Lee Land Trust is to conserve land, either by donation or by aiding property owners in preserving their land either privately or through such legal arrangements as an Agricultural Preservation Restriction.

The Trust is pleased to have aided the State and private landowners in returning 140 acres on Golden Hill in the north section of Lee to its present agricultural use. Robert Bartini of Fairview Street is the new owner. He fenced the property (a new sight) and kept a healthy herd of steer on the land until the winter came. They will return in the spring.

Under the guidance of the Trust's secretary, Linda Cysz, our ongoing project to build a trail in East Lee for public use is working its way through the State's granting process. The trail will adjoin that of the Trustees of Reservations near Goose Pond in Lee. It will be accessed by a small parking lot off Route 20. The land has been named for the woman who originally sold her land to a private owner who then donated it to the Trust, and is called Blanche Barlow's Acres.

We are rejoicing! A parcel of 30 acres near South Lee has been recently donated to the Trust by James Williams, a former Lee resident. The acreage sits behind a larger parcel subdivided by Mr. Williams, and runs southwest not far from the border of Stockbridge. Healthy stands of coniferous trees and abundant wetlands abound. The land is also located near a public asset called Longcope Park and nicely complements the existing open space in that area. The benefactors of that large park were Dr. and Mrs. Warfield T. Longcope, parents of the Trust's co-president, Mary Lee Johansen. Funds for legal fees regarding the transaction came from a donation of \$5,000. These monies were given to the Trust by Cornelia Kalischer and Alice Collins, who represented another conservation organization, the Citizens for Preserving South Lee.

In May of 2014, the Trust hosted a gathering of farmers and supporters brought together by member Dorothy Fraser. In attendance were Peter Naventi, Mary Brittain and Dave Carrington, all Lee farmers. We plan to support future events that prioritize the needs of our important local farmers.

The Lee Land Trust meets on the third Thursday of every month in the Lee Courtroom at Memorial Hall. The Trust would be happy to meet with any and all citizens who have concerns about their land or wish to support land conservation in general.

Cherish the land!

Deidre Consolati  
Mary Lee Johansen,  
**Co-presidents**

**Board of Directors**  
Gail Ceresia, **Treasurer**  
Linda Cysz, **Secretary**  
Joan D'Angelo  
Dorothy Fraser  
Deborah Garry  
Elizabeth Leahey  
Jan O'Brien



## LEE LIBRARY ASSOCIATION

To the Board of Directors and Members of the Lee Library Association, I hereby submit my annual report for the fiscal year July 1, 2013 to June 30, 2014:

Total Circulation.....62,708

Circulation of Print Materials.....38,421

Circulation of Non-Print Materials.....24,287  
(DVD's, E-books, Music, Museum Passes)

Materials Received From Other Libraries.....9,732

Materials Provided To Other Libraries.....8,229

Of the total circulation, 48,447 items were adult materials, and 14,261 were children's materials. A total of 21,383 circulations were by non-residents. Of that, 19,882 were to Massachusetts residents from certified towns. An additional 610 were to Massachusetts residents from non-certified towns, and 891 were to out of state patrons.

Number of Volumes Owned.....34,025

Print Periodicals, Newspapers, & Subscriptions.....1,624

Audio (CD, Cassette, etc.).....438

Video (DVD, VHS, etc.).....2,858

E-books.....152,481

Downloadable Audio.....7,220

Downloadable Video.....696

Microfilm.....240

Museum Passes.....19

Miscellaneous.....35

Number of Registered Borrowers.....3,713

Memorial donations were received this year remembering Josephine Privitera and Marjorie Wickham. Donations were received from Glenda Anderson, Sherman Cohen, Deidre Consolati, Margo Golos-Reines, Deborah Hassett, Lloyd Johnson, Karen & Ed Rizzardini, and Lee Pulp & Paper. The library also received large bequest from the trust of Sandra Holmes.

The 2013 Summer Reading Program, Dig Into Reading, was a huge success. Once again the children's performances were sponsored by the Marjorie Wickham Fund. We kicked off the summer with Mary Jo Maichak and the "Bookworm Bop", then we had a visit from Debbie Elias and her llamas, and the summer ended with a puppet show with "Dr. Marmalade". The kids did not have all the fun though, because the adult Summer Program had everything from author readings to Robin O'Hern's Blues Poetry and Harlem Renaissance: A Musical Evening.

This year the Lee Library was chosen to be one of 50 libraries throughout the state, and the only public library in the Berkshires, to pilot a new statewide eBook platform. The project was a very ambitious undertaking, as Massachusetts libraries are doing something unique in the country. We were creating a collaborative of all library types – public, academic, school, and special libraries. The trouble with creating a group like this was that publishers did not want to work with large multi-type groups. After a few bumps and delays the pilot project was fairly well received and has been rolled out to all libraries statewide. At the Lee Library we offered a couple of training courses and we had good usage for what was a limited pilot collection. As more and more people are getting digital devices and becoming more comfortable using them, we see this as one of the biggest growth areas for the next few years.

To try and make our physical collection more user-friendly we have separated the mystery books out of the fiction section. Mysteries are by far the most popular subsection in fiction, so by pulling them out and giving them their own space we have made it easier to browse the collection.

We have continued to reach out and work with other community organizations. Working with South Berkshire Kids, we offered a number of programs, including the popular Every Child Ready to Read. For the second year we held the opening event of the Berkshire Gateway Jazz Weekend, this year with a video on the life of George Shearing. Representative William “Smitty” Pignatelli made the Lee Library a stop on the tour for the “Chair of Honor”, a chair that remains empty to reminds us and honor our POW/MIA soldiers.

The library hosted a reception for the 7<sup>th</sup> Grade Poetry Contest. The contest is held in 120 schools across 14 states. Eight students from Massachusetts, Connecticut and New York that had poems selected, including Lee’s own Erin Somes for her poem “Nobody Knows...”, were invited to read. The evening was filmed by and shown on CTSB.

A number of organizations also used the J. Peter Scolforo Gallery to show a variety of works. These included the Lee Middle & High School’s underclass art exhibit, the Lion’s Club Peace Posters created by Lee and Lenox middle school students, and Community Access to the Art’s (CATA) Art on Tour.

The gallery was very popular this year and displayed the works of a number of local artists, including Debra Carrington, Geoff Bell-Devaney, Brian Isaac, and Rick Costello. Local artists were also featured during the annual quilt show, put on with the help of the Pumpkin Patch, and CreativeLEE XIII. In March we also put together a display of images from our Historical Collection titled, “Fires, Floods & Other Disasters”.

March did have some bad news however. Our furnace developed a steady leak, which quickly turned into a problem big enough that we had to shut down the entire system for the remainder of the winter. Thankfully, we were past the worst of the winter and did not have to close at all, but things did get very cold inside. On the upside, we are



taking this time to convert from our oil system to gas, and the new system should be up and fully operational before the cold sets in again.

There are a number of volunteers that I would like to thank for all help they provide to the library: Joan Palmer, Julia Insinger, Beverly Roos, Buzz Hanley and Jack Veech.

The Board of Directors is composed of President Mary Philpott, Vice-President Judy Nardacci, Treasurer Thomas Unsworth, Clerk Sheila Viale, and members Barbara Allen, Dolores Birch, Tom Consolati, Zoe Dalheim, Sharon Delorme, Sandra Hayes, Susan Horsford, and D. Lynn Shaw.

The staff of the library is probably our greatest asset, and it is a pleasure to work with them every day. Thank you to everyone that worked at the library this past year: Rosemarie Borsody, Jennifer Cummings, Mary Lynn DeVarenes, Jose Garcia, Linda Giancola, Susie Harding, Janel Harrison, Jen Heath, Pat Richard, Dawn Simmons, and Mickey Sparks.

We are always trying to improve and expand our services, and it is with pleasure that we do so with the support of such a wonderful community.

*Respectfully submitted,*

Daniel Paquette  
***Library Director***



## **THE LEE YOUTH ASSOCIATION**

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The Lee Youth Association's mission is "To value all children, young adults and their families for their individuality while enriching their lives through social, healthy, educational and recreational programming based on the ever changing needs of our community". To that end we continue to monitor the effectiveness and quality of our programs and upgrade, improve and add on a continual basis.

As always we have been working hard to help working families and their children. We have found that child care for families who have to be at work before 7:00 or families who work until 5:00 is a huge priority for us in supporting our mission. Our doors open at 6:30 AM with before school programming. This program, which has an enrollment of approximately 35 children, includes homework help, computer games, puzzles, crafts and the most amazing breakfast ever!!! We also offer 2 after school programs at the Lee Elementary School – a K-2 Program which is filled with crafts, games and outdoor play and a Homework Help Program for grades 3-6. Homework Help allows children to receive assistance from teachers who know the children and are familiar with their work and each individual's needs. These programs run until 5:30. The Homework Help program has seen great academic success for its students. Homework is turned in on time, it is done correctly and test scores have gone up. We also offer a Middle School After School Program.

The Busy Bee Preschool had a turnover of staff this year including Bonnie Morrison who retired after 30 years of service. She was a hard one to replace but we had some luck and hired Sharon Dolby-Capeless as Preschool Director, Whitney King as Lead Teacher and Brittany Phair as Preschool Teacher. What a great staff!!! Our preschool is a high quality program, licensed by the Massachusetts Department of Early Education and Care and accredited by the National Association for the Education of Young Children. The preschool focuses on preparing children for Kindergarten through play and hands on learning experiences. The teachers provide consistency though daily schedules and weekly lesson plans. All of this takes place in a loving environment created through mutual respect between teachers and children.

As Job Training and Career Planning are so important to the LYA, Berkshire United Way and the young people in our community, we have partnered with the Lee Public Schools to do the following programs during the 2013-2014 school year:

1. Job Preparation Workshop for middle school students – Speakers from Lee Bank and Mildred Elley – speaking on topics such as "Steps for a Successful Job Search", "Banking", "How Social Media can affect your Job Search", "How to Write a Resume" and "How to fill out a Job Application".
2. College/Career/Job Fair – A day of exploration for all LMHS students to tour the gym where we had tables set up for 35 businesses, organizations

and colleges. This is followed by the entire 11<sup>th</sup> grade class participating in mock interviews conducted by school and business personnel.

3. Mentoring program for High School students to help Elementary school students in the Homework Help program.

The LYA met After School Programming needs for teens by offering the following:

1. After School Drop In at the LYA – snacks, computer use, video games and homework help
2. After School Drop In at the Middle School – Homework Help and a place to hang out while waiting for practices and parent pick up
3. Open Gym at Crossway Village - Pick-up basketball games after school until 5:30
4. Guitar Lessons for teens
5. Hip Hop Dance Program

Other opportunities for teens were:

1. Internships
2. Community Service
3. Job placement for 15 teens and young adults in Summer basketball, Summer Soccer and the Summer Rec Camp

Our sports programming consists of:

1. House League basketball program for children in grades pre-K through 8<sup>th</sup> grade – 6 divisions
2. Travel basketball program for boys and girls in grades 3-8 – 6 teams
3. Girls softball – inter county play
4. Boys and Girls T-ball
5. Boys and Girls Rookie League Baseball
6. Gymnastics program for children in grades pre-K through 6

Summer programming in 2013 saw a lot of activity with:

1. Summer Rec Program – summer camp held at Lee Elementary School for 7 weeks with approximately 175 kids enrolled
2. Youth Basketball Camp – 100 kids in grades pre-k - 8
3. Teen Soccer Camp – 25 teens
4. Summer Preschool Program – 20 preschoolers

The LYA is very active in community events with the following in 2013 and 2014:

1. Founders Day Open House at the LYA
2. Children's Float in the Founder's Day Parade
3. Children's Float in the Memorial Day Parade
4. Toole Agency Community BBQ on Memorial Day
5. LYA/Kiwanis Community BBQ
1. Kiwanis Golf Tournament
2. Autumn Fundraising Gala

Thank You to all of the people, businesses, schools, organizations and the Town of Lee for all of the support that you give in so many ways to our LYA children and families! We could not provide the variety of programming that we do without your help!

*Respectfully Submitted,*

Sharon A. Terry  
***Executive Director***

***President*** – Buck Donovan  
***Vice-President*** – Ali Zabian  
***Secretary*** – Bette Flood  
***Treasurer*** – Louise Naventi-Lucchese

**Board Members -**

Daniel Kinney  
Sandra Dignard  
Bob Wood  
Ralph Olds



## LEE YOUTH COMMISSION

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The mission statement of the Lee Youth Commission is to advocate for groups providing recreational programming, designed or established, for the youth of Lee. In addition, the Lee Youth Commission may identify additional needs and make appropriate recommendations for future activities.

As a result of our 2012 Survey, the commission has focused on two areas for 2013-2014: (1) the use of school facilities, town fields, courts, playgrounds and a pavilion at the Lee Athletic Field (2) children's activities and playground equipment.

In January 2014, the commission started the process of procuring an engineering company and permits to move forward with building a pavilion at the Lee Athletic Field. We have been working with SK Design Group, Inc. for a site plan for the field and a new design for the pavilion, local contractors, a local supply company, town boards, Registry of Deeds and volunteers to have a pavilion in place for May of 2015.

The commission has also investigated the additional use of a small practice field on Maple Street that would greatly benefit the community in several ways: save the over use of the high school game fields, help with the traffic line of sight on Maple Street within this area, and provide much needed playing fields for youth soccer, football and lacrosse. We are working with a wetlands engineer from White Engineering to look at this field to determine if this area is within the scope of usage for another playing field.

In exploring children's activities and playground equipment, the commission has worked with the Lee Founders' Weekend Committee to coordinate activities with the Lee Youth Association and the Lee Library. In addition, the commission is investigating the replacement of all the deteriorating playground equipment and the purchase of toddler equipment at the Lee Athletic Field.

In that endeavor, the commission started to pursue a state Parc Grant, but in the first stage the committee was told that unless the town upgraded its Open Space and Recreation Plan, we need not apply. This particular grant would have reimbursed the town up to 80% of the playground equipment cost. The commission is hopeful in working with the town to upgrade its Open Space and Recreation Plan in order to pursue future grants. Furthermore, the commission continues to support the formation of a town Park and Recreation Department.

*Respectfully submitted,*

Kathy Hall, **Chairperson**  
Jess Maloney, **Secretary**

Clare "Bunnie" Lahey	Nicole Feldman
Loren Kinnaman	Gig Wellington
Marc Warren	Bob Lohbauer
Rebecka McDougall	Sharon Terry



## PORCHLIGHT VISITING NURSE ASSOCIATION, INC.

The following is a report of the services performed in the Town of Lee during the fiscal year 7/01/2013 – 6/30/2014:

<b>HOME VISITS</b>	<b>1st Quarter 7/1/13-9/30/13</b>	<b>2nd Quarter 10/1/13-12/31/13</b>	<b>3rd Quarter 1/1/14-3/31/14</b>	<b>4th Quarter 4/1/14-6/30/14</b>	<b>Total</b>
Skilled Nursing	467	349	387	280	1483
Physical Therapy	254	179	145	106	684
Occupational Therapy	95	63	72	65	295
Speech Therapy	8	3	1	9	21
Medical Social Work	14	15	16	22	67
Maternal Child Health	4	3	4	8	19
Nutrition Services	4	5	4	2	15
Home Health Aide	20	15	12	24	71
<b>Totals</b>	<b>866</b>	<b>632</b>	<b>641</b>	<b>516</b>	<b>2655</b>
<b>NON-BILLABLE</b>	<b>8</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>13</b>

### COMMUNICABLE DISEASE

Confirmed	9	3	10	19	<b>41</b>
Probable	0	0	1	0	<b>1</b>
Suspected	10	5	0	5	<b>20</b>
Revoked	1	0	1	1	<b>3</b>

<b>ST. MARYS NURSING (Hours)</b>	15.5	21.75	23.75	23.5	<b>84.5</b>
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<b>Community Presentations</b>	1	<b>1</b>
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<b>CLINICS</b>	<b># of Clinics Held / Attendance</b>				
Flu	0	22/475	0	0	<b>22/475</b>
Blood Pressure	22/139	19/106	6/10	6/19	<b>41/245</b>
Telehealth Monitoring	8	7	7	4	<b>26</b>

*Respectfully submitted,*

Holly Ann Chaffee, RN, BSN, MSN  
**President, CEO**



## PLANNING BOARD

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During the year June 30, 2013 to July 1, 2014, the Lee Planning Board acted upon nine (9) Form A Applications (Plans Not Requiring Approval under the Subdivision Control Law) all nine (9) were approved. The Board also made decisions concerning six (6) Special Permit Applications six (6) applications for Special Permit were approved. The Planning Board reviewed all applications for permanent signs. Twenty (20) site plans were also brought before the Board for hearing and comment.

Throughout the year the Board reviewed numerous site plans. One of the larger Special Permit projects was installation of a solar energy system to be located at the Wastewater Treatment Plant. SK Design Group presented a site plan for the construction of a new office building for CTSB at 40 Limestone Road. The proposed project involved the construction of a 4,000 sq.ft. building that would accommodate the new Community Television of the Southern Berkshire office building. The Board also met with Jeff Cohen on several occasions to discuss his proposal for the redevelopment of the former Eagle Mill. The proposed project would include the following uses; retail, offices, housing, restaurant, recreational, and a community center

During the year the Planning Board appointed a subcommittee to work on revisions to the sign bylaws which were approved at Town Meeting in May 2014.

David Durante was voted in to serve as Chairman again this year. Janette Cimini was appointed to serve as an Associate Member replacing Shaun Mahoney who resigned.

*Respectfully submitted,*

David Durante, **Chairman**

Harold Sherman

Buck Donovan

Thomas Wickham

Shaun Hall

Janette Cimini, **Associate Member**



## **FINANCE COMMITTEE**

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**July 1, 2013 to June 30, 2014**

Nicholas Arienti, *Chairman*

Freda Grim

Edward Finnegan

Todd Morin

Marylou Antoniazzi

Mary Swift

Bertha Connolly

Sandra Dignard

*Respectfully Submitted,*

Nicholas Arienti





## **SANDY BEACH COMMITTEE**

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The beach was a very smooth experience this year. The crew from the Berkshire County House of Correction helped get the beach up and running, under the capable leadership of Sgt. John Salvi. Every year the crew brings a trailer loaded with mechanical equipment and tools to the beach, and this is helpful to the process of efficiently getting the area ready for the public. Last year the crew got started on a cedar shingling job for the beach house, and this year we are planning to complete the work.

Our capable staff returned for another year and their performance was superior. Samantha Kate Brown of Lee, now in her fifth year of lifeguarding work at the beach, took over the position of managing guard, a job for which she is eminently suited. She diligently kept the schedules up to date and oversaw the performance of each guard on the stand. Sandy Beach's standards are high in many aspects: keeping the public safe (an overwhelming responsibility), the politeness of guards in handling guests as well as presenting a neat appearance. The staff rose to that criteria well. Other full-time guards were Samantha Miller (in her fourth year) and Cameron Keenan, an experienced professional. Both were from Lee. A part time guard, Zachary Sorrentino, rounded out the staff. Returning for maintenance work were Manager Dmitri Consolati and his assistant, Myron Hood. They completed our all-Lee staff, a rewarding experience. Many positive comments were received for the clean grounds and the attractive setting.

The Lee Fire Company held their annual gathering at the beach in July, again a joy to see so many local faces. The First Congregational Church held an annual picnic too, and we all exclaimed that for once, rain was not part of the picture. Guests at October Mountain campground in Lee also held a Sunday afternoon event that was well organized and pleasant. Others held birthday parties and impromptu gatherings in the early evening around the grills in the picnic grove.

There were many sunny days and the crowds came out accordingly. There were no major accidents. The lifeguards performed three rescues and took care of small incidents in the water (kids sliding down on the far side of the Rock, for example). The Rock is a mossy boulder not far from the lifeguard stand where sliding into the water like skateboarders is a popular pastime. As one beachgoer from the early days commented "There wasn't a kid in Lee who didn't know where the rock was back then, and there's probably quite a few today who still know."

Many thanks to High Lawn Farm for the many-years-long use of the property, to the Scheurer family for ongoing access to the beach road, the Lee Department of Public Works for their responsiveness, and to many supporters in the town, both official and private, who quietly work on behalf of the beach.

*Respectfully submitted,*  
Deidre Consolati

**Members:**  
Kelly Abdalla  
Linda Cysz  
Monica Ryan



## ENERGY EFFICIENCY ADVISORY COMMITTEE

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During fiscal year 2014 (July 1, 2013 - June 30, 2014) our Committee's two year long attempt to use town owned land for the production of renewable energy equal to the amount of electricity consumed by our school and municipal facilities suffered a setback. In December 2013, we recommended contracting Broadway Electric Company to install, operate and maintain solar energy facilities at the closed landfill, the wastewater treatment plant and on land abutting the Massachusetts Turnpike. In February of 2014, two months after its Broadway Renewable Strategies signed Energy Management Services Contracts for these sites, the 77 year old, family owned Broadway Electric Company went out of business.

Working through Broadway's Liquidating Agent, we entertained two firms seeking assignment of the Broadway Renewable Strategies agreements. However, one firm withdrew and the other offered an uneconomic proposal. With a June 30, 2014 deadline for the projects to be commercially operational and no viable developers at hand, on April 15, 2014 we recommended that the agreements be abandoned. In FY 2015 we will determine if there is further opportunity to produce electricity with solar panels on town owned land. Meanwhile we will continue to encourage homeowners and businesses to utilize the Solarize Massachusetts collective purchasing program to produce renewable energy.

On August 8, 2013 Bill Maroney, a former Western Massachusetts Electric Company executive and an original member of the committee, passed away. We are grateful for his contributions to the committee and the community. Alternate member Robert Turtz was appointed to succeed Bill on September 18, 2013.

### Members

William Enser  
Gerald LePrevost  
Roger Scheurer  
Robert Turtz  
Thomas Wickham, *Chairman*



## **LEE RECYCLING COMMITTEE**

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These are highlights of several accomplishments of the LRC for the past year:

The Lee Recycling Committee worked with the Chamber to hold a “pilot” Zero Waste/ composting at the 2013 Taste of Lee. There were two stations set-up to accept food and paper waste. Daley and Sons hauled the compostable material to Meadow Farm. Due to the success of the pilot, The Recycling Committee met with the Chamber in May to discuss the upcoming 2014 Founders Weekend and plans to expand the number of Zero Waste Stations that will be staffed by committee volunteers and other groups. The Chamber is requiring all vendors to use only compostable eating ware, plates, bowls and cups so a larger percentage of materials can be diverted from the waste stream.

Members of the Recycling Committee attended the Lee Town Meeting to conduct outreach and recruitment. As a result, there are two potential new members.

The Center for EcoTechnology (CET) worked with the Recycling Committee and Chris Pompei to receive a grant of \$750 from MADEP to purchase event composting and recycling signs and 4 rain barrels. The signs are available at the Dept. of Public Works for residents to use when they want to hold “Zero Waste” events. Rain barrels will be available for residents to purchase and funds can go into the compost bin account.

For FY 2015, Lee applied for another \$750 to purchase reusable water bottles to distribute at the Taste of Lee.

Community recycling endeavors:

Lee residents recycle using a Single Stream collection and according to Daley and Sons, there was a year over year increase of 30%. Republic Services reported a 10% increase. Neither hauler brings material to the Springfield MRF so the town is no longer receiving revenue.

According to Gary Wellington, the schools are in the process of bidding out their trash and recycling contract and anticipate increasing their recycling diversion with the new contract.

40 Lee residents attended Household Hazardous Waste (HHW) and Mini-Site events in the last year. They brought televisions/computer monitors, propane tanks and kept over 1,200 pounds of HHW out of the waste stream.

Once again the town contracted with CET for fiscal year 2014.

Jamie Cahillane of CET has been an invaluable resource for the Committee for many years. CET receives dozens of calls per year from residents with recycling questions.

The committee thanks the town and residents for their support and we look forward to

another year of successful programs.

*Respectfully submitted,*

Monica Ryan, **chair**

Linda Giancola

Ron Giancola

Valerie Bluhm



## TOWN OF LEE

### Wages Paid in Fiscal Year 2014

#### BOARD OF SELECTMEN

Belair, Cindy	\$33,906.08
Consolati, David	\$2,100.00
Bailey, Gordon	\$1,817.80
Carlino, Patricia	\$700.00
Wickham, Thomas	\$281.70

#### TOWN ADMINISTRATOR

Nason, Robert	\$84,607.36
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#### TOWN ACCOUNTANT

Browne, Lynn	\$44,106.52
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#### BOARD OF ASSESSORS

Navin, Sarah	\$36,433.00
Avalle, Karen	\$2,400.00
Caropreso, Anthony	\$2,400.00
Delorme, Dayton	\$2,400.00

#### TOWN TREASURER/COLLECTOR

Toomey, Donna	\$46,726.27
Smith, Janice	\$40,745.25
Fink, Karen	\$37,133.88
Ketchen, Heather	\$7,516.08

#### TOWN COUNSEL

Pollard, Jeremia	\$26,491.00
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#### IT TRAINER

Parker, David	\$5,869.99
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#### LAND USE

Messana, Jaimy	\$25,659.05
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#### CONSERVATION COMMISSION

Garry, Deborah	\$2,874.54
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#### COUNCIL ON AGING

Rothwell, Gail	\$23,927.00
O'Brien, Marguerite	\$15,338.84
Maxfield, Eileen	\$7,230.77

Faber, Christine	\$2,375.00
McDarby, Mary	\$159.40

#### TOWN CLERK/BOARD OF REGISTRARS/ELECTIONS

Scarpa, Suzanne	\$52,759.27
Cozzaglio, Sandra	\$4,682.29
Collins, Ann Marie	\$300.00
Kelly, Mary	\$300.00
Perry, Rita	\$300.00
Grady, Karen	\$182.00
Borsody, Rosemarie	\$150.00
Palmer, Mary	\$150.00
Brittain, R Christopher	\$150.00
O'Brien, Ann	\$112.00
Merwin, Kathryn	\$97.00
Bullock, Nancy	\$96.00
Viale, Sheila	\$96.00
Sullivan, Shawn	\$91.00
Brownhill, Nancy	\$80.00
Mack, Anne	\$80.00
Palmer, Frances	\$80.00
Piacquadio, Joan	\$80.00
Scolforo, John	\$80.00
Antoniuzzi, Maryann	\$64.00
Bowers, David	\$64.00
Cozzaglio, Stephen	\$57.00
Brighenti, Sandra	\$56.00
Enser, Anne	\$56.00
Towle, Samuel	\$56.00
White, Patricia	\$56.00
Anderson, Glenda	\$48.00
Noonan, Ethel	\$40.00
Morrissey, Mary	\$32.00
Salice, Sandra	\$25.00
Biron, Margaret	\$24.00
Holmes, Mary	\$24.00

#### VETERANS' AGENT

Mann, Lloyd	\$6,528.00
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**LEE LIBRARY**

Paquette, Daniel \$50,222.20

**BULDING DEPT/INSPECTORS**

Torrico, Donald \$60,208.00  
 Thomson, Barbara \$20,177.96  
 Dion, Jason \$10,833.00  
 Cahalan, Gerald \$5,050.00  
 Sepanski, Edmund \$4,603.50  
 Fitzgerald, Donald \$1,695.40  
 Burton, Michael \$1,314.00  
 Leining, Michael \$798.00  
 Thornton, William \$453.26

**POLICE DEPARTMENT**

Burdick, Stephanie \$102,746.64  
 Kohlenberger, Adrian \$99,850.59  
 Desantis, Craig \$99,647.77  
 Towne, Benjamin \$94,968.25  
 Roosa, Jeffrey \$90,474.29  
 Kelly, Timothy \$84,513.30  
 Lucy, Ryan \$83,051.04  
 Hopkins, Jason \$64,930.27  
 Cummings, Chad \$61,938.86  
 Briggs, J Todd \$51,415.45  
 Wood, Robert \$45,441.98  
 Buffis, Joseph \$35,741.26  
 Dunn, Tracy \$33,217.00  
 Snyder, Michael \$28,913.94  
 Glidden, Ronald \$24,375.00  
 Winters, John \$22,115.00  
 Murphy, Francis \$11,669.74  
 Skowron, Philip \$11,106.73  
 Rhoades, Robert \$5,830.00  
 Reynolds, Bruce \$2,663.95  
 Biasin, Justin \$1,999.31  
 Mackey, Devin \$513.27  
 Tierney, William \$375.43  
 O'Neil, Todd \$337.83  
 Martin, Dan \$180.18  
 Griffin, Dalton \$122.27  
 Toomey, James \$102.96  
 Giarolo, Robert \$51.48

**COMMUNICATIONS**

Tyer, Donna \$48,353.85

Auger, Luann \$46,631.50  
 Lunt, Joanne \$37,721.25  
 Speth, Frank \$37,507.19  
 Arment, Kathleen \$6,822.09  
 Bailey, Kate \$516.40

**FIRE DEPARTMENT**

Sparks, Alan \$23,949.50  
 Giarolo, Anthony \$17,091.16  
 Giarolo, Paul \$5,061.47  
 Perilli, Christopher \$3,522.76  
 North, Edward \$3,004.13  
 Wilcox, Glenn \$2,546.19  
 Brunell, William \$2,352.67  
 Hunt, James \$2,328.24  
 Arment, Thomas \$2,014.00  
 Bailey, James \$1,783.20  
 Pettibone, Kyle \$1,375.00  
 Bombardier, Theodore \$1,250.00  
 Brown, Bryan \$1,250.00  
 Collins, Tyler \$1,250.00  
 Wilcox, Corey \$1,250.00  
 Wood, James \$1,250.00  
 Kelly, Michael \$1,205.26  
 Albert, Erin \$1,125.00  
 Carlotto, Joseph \$1,125.00  
 Puleri, Louis \$1,125.00  
 Brown, Peter \$1,000.00  
 Colbert, Evan \$1,000.00  
 Daley, Shamus \$1,000.00  
 Guinan, Patrick \$1,000.00  
 Delsoldato, Michael \$925.00  
 Mead, Adam \$925.00  
 Sorrentino, Peter \$900.00  
 Antoniazzi, Daniel \$800.00  
 O'Brien, Timothy \$800.00  
 Padgett, Robert \$800.00  
 Wellspeak, William \$800.00  
 Rodriguez, Jason \$625.00  
 Gangell, Keith \$600.00  
 Bianco, Timothy \$500.00  
 Giarolo, Adam \$500.00  
 Palmer, Randall \$500.00  
 Palmer, Randall Todd \$500.00  
 Renner, David \$500.00  
 Sorrentino, Zachary \$500.00

Brown, Ryan	\$400.00	Wolski, Emerson	\$55.00
Ford, Michael	\$400.00	Guity, Ty'Shae	\$52.50
Leprevost, Jeffrey	\$400.00	Case, Olivia	\$30.00
Braim, Jeffrey	\$200.00	Puntin, Rachel	\$30.00
Bianco, James	\$100.00		

## DEPARTMENT OF PUBLIC WORKS

Pompi, Christopher	\$78,177.73
Kelly, Dennis	\$64,023.00
Towler, Michael	\$63,847.00
Larson, Matthew	\$61,611.63
Zerbato, Alan	\$61,608.00
Ranzoni, Matthew	\$54,949.70
Neales, Richard	\$53,917.95
Salice, James	\$52,916.20
Morawiec, James	\$51,960.30
White, James	\$50,458.02
Zerbato, Robert	\$49,639.98
Rand, Craig	\$48,705.63
Tart, Richard	\$47,781.71
Tyer, Todd	\$44,479.48
Lucy, Jonathan	\$44,292.47
Cook, Angela	\$33,906.08
Brasee, Jerry	\$24,351.25
Ford, Myron	\$22,579.20
Larson, Matthew	\$6,022.52
Withers, Lucas	\$5,601.39
Kelley, John	\$4,868.74
Consolati, Evan	\$1,214.72
Kelley, Matty	\$893.52
LaGrant, Shane	\$665.76

## TRI TOWN HEALTH DEPARTMENT

Wilusz, James	\$74,955.48
Cozzaglio, Amanda	\$41,605.92
Malone, Susan	\$39,267.70
Bushee, Mark	\$18,368.91
Sullivan, Michael	\$10,353.00
Saunders, Abigail	\$5,761.50
Leahey, James	\$2,071.00
Tharion, Melissa	\$828.24
Goines, Tanisha	\$162.50
Ghidotti, Cori	\$65.00
Sitzer, Hannah	\$57.50

## AMBULANCE

Michaud, Lisa	\$68,073.00
Tyer, Matthew	\$37,323.97
Briggs, Jesse	\$36,285.31
Wiley, Peter	\$32,276.96
Taylor, Juli	\$16,828.11
Hannum, John	\$15,572.18
Brooks, Mark	\$13,524.35
Boudreau, Shane	\$7,006.70
Pires, Deborah	\$3,710.25
Hoffman, Paige	\$2,901.50
VanBramer, Robert	\$2,719.88
Kline, Michael	\$2,382.00
Crosby, Theodore	\$2,316.48
Miller, Nicole	\$2,180.41
Schaefer, Dakota	\$1,970.38
Owen, David	\$1,329.70
Gimple, Sylvie	\$1,243.88
Regan, Shannon	\$906.95
Carpenter, David	\$888.64
Mullen, John	\$738.36
Heath, Chad	\$732.36
Swanson, Skylar	\$648.00
Sefcik, Scott	\$587.75
Ferrin, Raymond	\$474.60
Owen, Gregory	\$395.28
Cooper, Merydydd	\$183.75
Shook, Daniel	\$128.70

## LEE SANDY BEACH

Consolati, Dmitri	\$5,598.69
Brown, Samatha	\$3,688.44
Sanchez, Cristian	\$3,367.62
Hood, Myron	\$2,981.97
Miller, Samantha	\$2,814.36
Kline, Benjamin	\$2,541.00
Barnoski, Kathryn	\$2,048.81
Newton, Amber	\$2,007.72
Pena, Abigail	\$1,972.64
Farnam, Keeley	\$1,065.36
Merritt, Emma	\$70.50



## **SUPERINTENDENT OF SCHOOLS 2013-2014**

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### DISTRICT STUDY

One of the major focuses of the Superintendent and School Committee during the FY14 school year was a district study to determine the future structure and financial operation of Lee Public Schools with the assistance of the Massachusetts Association of School Committees.

A survey was made available to the public to seek input on how the community viewed the current operation of the school district and ideas for change.

Three public forums were also provided to explain how the district operated in regards to governance and budget, athletics and activities, and curriculum and instruction, and compared these to operations as a regional district, an expanded union or a collaborative.

The Superintendent and School Committee chair also joined an on-going discussion on “shared services” with the other five districts in Southern Berkshire, facilitated by Representative Smitty Pignatelli. A decision was made in January of 2014 to pursue a state grant to fund a newly formed “Southern Berkshire Shared Services Project (SBSSP) in FY15.

### STRATEGIC PLAN

The FY14 school year was guided by the District’s 2011-2016 Strategic Plan. Highlights of the plan for the year included the following:

- CURRICULUM & INSTRUCTION

The Lee Elementary School entered the school year as a Level I school based on MCAS results. Lee Middle and High School was a Level II. A math curriculum that meets the Common-Core Standards was implemented at the elementary level in 2013 and extended to the 7<sup>th</sup> & 8<sup>th</sup> grade in 2014. The District continued the process of mapping curriculum in 2014 to make adjustment to the new requirement of the Common Core Standards. A process that was difficult with the lack of a Curriculum Director. The Lee Middle and High School received state recognition in 2014 for success in its Advanced Placement Program. Nine different courses were offered to 61 students, taking 118 exams with 51 earning possible college credit.

Lee Public Schools continue to meet its strategic mission of providing opportunities to develop social, civil and critical thinking skills to thrive in an ever-changing world. 70 of the 81 graduates in 2014 are attending post-secondary education institutions. Over 65% of the students participated in a variety of athletics and activities offered by the school district and 109 students from thirteen other school districts choose to attend Lee Public Schools

- TECHNOLOGY

A technology sub-committee was formed in 2014 to identify and address the needs



of the District in regard to technology for administrative use and to enhance the instruction of students in the district. The Committee is represented by teachers, administrators and support staff of both buildings, the technology director, tech support, the superintendent, and members of the community.

The District is guided by a technology plan that was developed and accepted by the state in 2012 and runs through 2015.

The focus in 2014 was to develop and assess the hardware inventory of the district (approximately 330 computers), including laptops and desktops for students and staff and to assess that inventory in regard to location, use and age of the hardware. A replacement plan was developed for computers that were seven to eight years old that will be implemented over the next two or three years.

The technology staff consists of a director and one tech staff support person. Work that a second tech support person provided was eliminated from the FY14 Budget. Two high school technology teachers provided some tech support in the middle and high school.

- WELLNESS

In regard to the Strategic Goal of Wellness there have been several initiatives that have been developed and continued during the FY 14 school year, including peer mentoring, “healthy relationships”; bullying prevention and substance prevention. These programs were supported by the United Way, the Elizabeth Freedman Center, the Gladys Allen Brigham Community Center, the Berkshire Prevention Violence Center, and the Brien Center.

Healthy activities for both staff and students were developed and implemented before and after the school day.

- COMMUNITY COLLABORATION

There have been several collaborations between the Lee Middle and High School and the community that have been continued in 2014. They include a monthly student publication to inform the school and community of on-going events. Juniors participate in “Ground Hog Day” to “shadow” careers in the community, and students provide services to businesses in a program called “Bionic Week”, a job college/career seminar is provided for students through the Lee Youth Association.

There exists an ongoing communication and collaboration between the schools and the Lee Police Department, the Lee Rotary, the VFW, the Sons of Italy and Kiwanis.

Kathy Hall (Lee School Committee member) provides the connection between the schools and the Lee Youth Commission involving a master plan to create more athletic fields in the community and replacing and repair of park equipment.

In 2014 the school made a commitment to provide more access to the school buildings for community use, including gyms, cafeterias, libraries and auditorium. The District office is developing an on-line calendar of events to better inform the public on a bi-weekly basis.



## LEE HIGH SCHOOL 2014 GRADUATES

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Abbott, Renee M.  
Belliveau, Nicole L.  
Borges, Jeremy A.  
Boutiette, Paul G.  
Bridagan, Brooke A.  
Briggs, Caitlyn A.  
Brown, Jonathan T.  
Carlino, Rachel C.  
Clark, Conor D.  
Clouser, Sadie L.  
Conklin, Carol-Anne  
Consolati, Andrew M.  
Consolati, Matthew J.  
Cook, Devin Z.  
Cosmus, Naomi H.  
Costa, Jalissa M.  
Dewey, Cecilia A.  
Dorsett, Kimberleigh H.  
Eckert, Michael J.  
Fadding, Jared M.  
Farina, Eric M.  
Feldman, Maureen K.  
Fera, Cameron M.  
Forero, Laura P.  
Forest, Cameron D.  
Forget, Emma O.  
Fraser, Anna I.  
Giarolo, Deaglan P.  
Graziano, John V.  
Hanley, Jessica L.  
Harding, Everett J.  
Holmes, Mary C.  
Hontas, Samantha N.  
Houghtlin, Mackenzie H.  
Hubbard, Samuel M.  
Hurley, Chelsea J.  
Jimenez, Barbara S.  
Joy, Ava C.  
Kastrinakis, Elizabeth M.  
Kaur, Gurvinder  
Kaur, Rajkiran

Kelley, Matty J.  
Kohlenberger, Ryan A.  
Konopka, Daniel T.  
LaGrant, Shane C.  
LePrevost, Julie M.  
MacNayr, Emmilyn G.  
Martin, Megan H.  
McKeon, Erin R.  
McLaughlin, Amanda M.  
Miller, Hannah J.  
Miner, Emma M.  
Morin, Katie A.  
Newton, Jake D.  
Nikituk, Angela  
O'Brien, Daniel J.  
Onorato, Vinicius M.  
Pelkey, Bree-Anna M.  
Perry, Laura C.  
Provost, Jacob R.  
Provost, Kenneth J.  
Rodriguez, Daniela  
Rodriguez, Karen M.  
Sacco, Harrison J.  
Shepard, Zachary J.  
Sherman, Morgan E.  
Simon, Jake T.  
Snow, Katrina I.  
Somostrada, Jastine K.  
Spare, Justine L.  
Tanner, Aaron J.  
Tietgens, Matthew C.  
Toomey, Thomas A.  
Truden-Girardey, Kenneth G.  
Twing, Eric S.  
Velis, Rocio G.  
Wadsworth, Tori E.  
Wickham, Alexandra S.  
Wickham, Kayla S.  
Williams, Heamon C.  
Williamson, Jordan E.  
Zukowski, Morgan F.



## **LEE HIGH SCHOOL SCHOLARSHIPS – 2014**

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***Scholarship given in honor of Jackie Abbott's 80th birthday and in memory of Frances Carty - \$250.00 to:***

Megan Martin

***Vanessa Stone Memorial Scholarship - \$1000.00 to:***

Deaglan Giarolo

***BRP Scholarship - \$1500.00 to:***

Angela Nikituk

***Kelly Lyn Coty Scholarship Fund - \$100.00 to:***

Michael Eckert

***Martin Abderhalden & Mike Salinetti Scholarship Fund - \$500.00 each to:***

Caitlyn Briggs & Jared Fadding

***The G. Marconi Lodge, Lee Sons of Italy Scholarship in memory of Deceased Members - \$750.00 ea. to:***

Matthew Consolati & Amanda McLaughlin

***Marjorie Wickham Memorial Scholarship - \$2500.00 each to:***

Naomi Cosmus, Erin McKeon, Hannah Miller, Alexandra Wickham & Kayla Wickham

***Lee Education Association Scholarship in memory of Arthur Welcome - \$300.00 to:*** Megan Martin & Katie Morin and

***\$200.00 to:*** Brooke Bridagan & Morgan Zukowski

***Drs. Charles & James Stratton Memorial Scholarship - \$300.00 to:***

Emma Forget

***Tri Town Rotary Scholarship - \$2500.00 to:***

Deaglan Giarolo

***Joe Maley Memorial Scholarship - \$300.00 to:***

Andrew Consolati

***Scholarship in Memory of Mark Drury given by the Appleywynd Acres Tournament Teams - \$250.00 each to:***

Ryan Kohlenberger

***Michael R. Coty Memorial Scholarship - \$300.00 to:***

Tori Wadsworth

***Andrew J. Bartini Memorial Scholarship - \$500.00 to:***

Morgan Zukowski

***Scholarship in Memory of William Winn Given by his Caring Friends - \$500.00 to:***

Anna Fraser

***Tyringham Volunteer Fire Co. Scholarship - \$200.00 each to:***

Hannah Miller & Emma Miner

***Eugenio Bonafin Memorial Scholarship , Class of 1936 - \$150.00 to:***

Ava Joy

***Country Curtains Spirit of Character and Community Scholarship - \$1000.00 to:***

Erin McKeon

***Comalli Electric Scholarship in Memory of James Mouglin and George Comalli - \$500.00 to:*** Angela Nikituk

***Scholarship in Memory of David Bailey - \$250.00 each to:***

Rachel Carlino & Tori Wadsworth

***Scholarship in memory of classmates Michael Baluk, Mark Beam, Fred LaGrant, Dennis Pacquin, Dawn Cornock, Ashley Chaffee, Cathy Tucker Stauffer, Richard DuPont, Gary O'Brien, Robert V. Duby, David Heath and Timothy "Shep" Shepardson, Sr. from the Class of 1972 - \$250.00 to:***

Paul Boutiette

***Hank Greiner Memorial Scholarship - \$150.00 to:***

Jared Fadding

***Scholarship in Memory of Mario Bona - \$100.00 to:***

Jacob Provost

***Pittsfield Cooperative Bank Centennial Scholarship Fund - \$500.00 to:***

Hannah Miller

***Lee Retired Educators Scholarship - \$200.00 each to:***

Megan Martin & Morgan Zukowski

***Scholarship in Memory of John J. Nagle - \$100.00 to:***

Ryan Kohlenberger

***Joanne M. Keiderling Memorial Scholarship - \$400.00 to:***

Megan Martin

***Class of 1977 Scholarship in memory of classmates Catherine Baldiserotto, John Killackey, Bernice Hood Perry, Robert Heath, Susan Allen Gerard, Thomas J. Salice, and Peter G. LaRocque - \$ 100.00 to:***

Renee Abbott, Deaglan Giarolo, Laura Perry & Heamon Williams

***Hop Brook Community Club of Tyringham Scholarship - \$1000.00 to:***

Hannah Miller

***Lee Lions Club Scholarship - \$500.00 to:***

Morgan Sherman

***Kiwanis Club of Lee, Inc. Scholarships - \$5000.00 to:***

Julie LePrevost

***Joseph Lostrangio Scholarship Fund - \$200.00 to:***

Jastine Somostrada

***Lee Central Volunteer Fire Co. Scholarship - \$1000.00 to:***

Deaglan Giarolo

***Stedman Myers Memorial Fund Scholarship - \$500.00 to:***

Emma Miner

***Pease Memorial Scholarship - \$1000.00 to:***

Elizabeth Kastrinakis

***Mary Voght Memorial Scholarships - \$1500.00 each to:***

Maureen Feldman, Everett Harding, Laura Forero, Caitlyn Briggs, Julie LePrevost, Alexandra Wickham, Emma Forget, Jessica Hanley, Erin McKeon & Heamon Williams

***Minnie L. Baird Scholarship in Memory of Lena Beal - \$1000.00 each to:***

Maureen Feldman & Everett Harding

***Lee Community Tennis Association's Claire "Bunnie" Lahey Scholarship - \$250.00 each to:***

Everett Harding, Andrew Consolati, Caitlyn Briggs & Julie LePrevost

***Scholarship in Memory of Richard Morin - \$500.00 to:*** Paul Boutiette

***Dorothy Wright Trufant - Class of 1937 Scholarship - \$700.00 to:***

Samantha Hontas

***Catherine A. Stauffer Memorial Scholarship - \$300.00 to:***

Harrison Sacco

***Greylock Federal Credit Union ‘Treat Everyone Better Than They Expect’ Scholarship - \$500.00 to:***

Katrina Snow

***Scholarship in Memory of Joseph T. Loring, Jr. - \$250.00 to:***

Cameron Fera

***Scholarship in Memory of Victor Blache - \$300.00 to:***

Andrew Consolati

***Gt. Barrington Fish and Game Club Scholarship in Memory of Jesse Townsend - \$750.00 to:*** Naomi Cosmus

***Scholarship in Memory of Heather Helen Hawley - \$250.00 to:***

Jastine Somostrada

***Scholarship in Memory of Harry Wheeler - \$100.00 to:***

Rajkiran Kaur

***Adams Community Bank Scholarship - \$500.00 to:***

Jessica Hanley

***Lee High School Scholarship in memory of Mary and Albert Vinatier - \$100.00 to:***

Maureen Feldman

***Theodore A. & David J. Zatorski Scholarship Fund - \$100.00 each to:***

Samantha Hontas & John Graziano

***Ardella Donnell Memorial Award, Class of 1933 - \$100.00 to:***

Jared Fadding

***Alba A. Pasco Memorial Scholarship - \$150.00 each to:***

Samantha Hontas & Elizabeth Kastrinakis

***Class of 1968 Scholarship - \$200.00 to:***

Rachel Carlino

***Onyx Specialty Papers, Inc. Scholarship - \$1000.00 to:***

Morgan Zukowski

***Bob’s Discount Furniture High School Heros Scholarship Program \$250.00 each to:*** Laura Forero, Sadie Clouser & Samantha Hontas

***Austen Riggs Erikson Institute Scholarship - \$1000.00 to:***

Morgan Sherman

***Meg Cade Memorial Scholarship - \$500.00 to:***

Megan Martin

***Richard C. Brunell Memorial Scholarship - \$500.00 each to:***

Matty Kelley, Deaglan Giarolo & Matthew Consolati

***Evening Star Masonic Temple Scholarship - \$200.00 to:***

Hannah Miller

***Bruce and John Stevenson Memorial Scholarship - \$1500.00 to:***

Heamon Williams

***Lee Town Players Scholarship in memory of Cora Carrington - \$50.00 to:***

Daniel O'Brien

***Lee High School Student Council Scholarships -***

***\$250.00 to:*** Emma Forget & Katie Morin;

***\$200.00 to:*** Alexandra Wickham; and

***\$100.00 to:*** Jessica Hanley, Everett Harding, Rachel Carlino, Julie LePrevost & Emma Miner.

***Lee Historical Society, Inc. Scholarship in Memory of Dolores I. Eckert and Marion M. Leach - \$250.00 to:***

Katie Morin

***The Forfa Family Scholarship given to a graduate who has participated in varsity basketball - \$100.00 to:***

Jared Fadding

***Dorothy Finnegan Award given to graduating seniors entering the teaching profession - \$400.00 to:*** Morgan Zukowski and

***\$200.00 each to:*** Brooke Bridagan & Katie Morin

***Lee Chamber of Commerce, Joe Sorrentino Scholar-Athlete Award - \$1000.00 to:***

Paul Boutiette

***Lee Chamber of Commerce, Lou DiGrigoli Community Service Award - \$1000.00 to:*** Hannah Miller

***Lee Chamber of Commerce, Marie Toole Academic Scholar Award - \$1000.00 to:***

Heamon Williams

***Five Mile Smile Scholarship in memory of Regina Brazee and Carl Langenback - \$200.00 each to:***

Amanda McLaughlin & Deaglan Giarolo

***Lee High School Band Parents Scholarships -***

***\$200.00 each to:*** Erin McKeon, Daniel O'Brien, Anna Fraser, Emmilyn MacNayr, Hannah Miller, Alexandra Wickham, Katrina Snow, Everett Harding,

Maureen Feldman, Brooke Bridagan, Andrew Consolati & Jacob Provost and

***\$150 to:*** Gurvinder Kaur & Sadie Clouser and

***\$100.00 to:*** Megan Martin & Kayla Wickham

***Joseph C. Savery Scholarship Fund - \$1000.00 to:***

Megan Martin

***Berkshire Taconic Foundation Judge James P. Dahoney Scholarship - \$1000.00***

***each to:*** Heamon Williams, Emma Forget & Paul Boutiette

***Janice "Sissy" Curtin Scholarship -***

***\$500.00 each to:*** Paul Boutiette, Tori Wadsworth, Mary Cate Holmes & Emma Forget and

***\$200.00 each to:*** Brooke Bridagan, John Graziano, Hannah Miller, Katie Morin & Julie LePrevost

***Otis Town Scholarship - \$1000.00 each to:***

Angela Nikituk, Ava Joy & Naomi Cosmus

***Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Connie Boynton - \$150.00 to:***

Caitlyn Briggs

***Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of John E. Corbitt - \$150.00 to:***

Morgan Zukowski

***Robert Lucy Memorial Scholarship - \$500.00 each to:***

Caitlyn Briggs & Paul Boutiette

***Class of 1978 Scholarship in Memory of Deceased Class Members - \$250.00 to:***

Anna Fraser

***Timothy Shepardson, Sr. Memorial Scholarship - \$500.00 to:***

Matty Kelley



***Peter D. Fraser, Jr. Memorial Scholarship given in loving memory from his children Amanda, Anna and Maryemma - \$75.00 each to:***

Matthew Tietgens & Jacob Provost

***Frank P. Consolati Junior Lodge - Order Sons of Italy In appreciation for their involvement in the Lodge - \$200.00 each to:***

Andrew Consolati, Matthew Consolati, Julie LePrevost & Amanda McLaughlin

***Zonta Club of Berkshire County Young Women in Public Service Scholarship - \$1000.00 to:*** Emma Forget

***Berkshire Community College Foundation General Scholarship - \$1000.00 to:*** Rocio Velis

***Berkshire Community College Foundation Grace Hampel Scholarship - \$1000.00 to:*** Vinicius Onorato

***Berkshire County Selectmen's Association Scholarship - \$400.00 to:*** Amanda McLaughlin

***Lee Youth Football Scholarship - \$500.00 to:*** Deaglan Giarolo

***Karen Reilly Memorial Scholarship - \$200.00 each to:*** Harrison Sacco & Carol-Anne Conklin

***Scholarship in Memory of Marion Hawkey for Exemplary Kindness and Service to Others - \$150.00 each to:*** Andrew Consolati & Bree-Anna Pelkey

***Scholarship provided by Fox Homes - \$1000.00 to:*** Matty Kelley

***The Becket Scholarship Foundation - \$800.00 to:*** Justine Spare and  
***\$200.00 to:*** Chelsea Hurley



## LEE MIDDLE AND HIGH SCHOOL 2013-2014

I would like to start off my first report as your principal by thanking everyone for the warm welcome back to town. I am looking forward to working with our very dedicated staff and students moving forward. Since it is difficult to report on the year before I started, I also need to thank the club advisors and other staff members for providing the information below.

The leadership of the Class of 2014 consisted of the following student officers, members and representatives:

Katie Morin, *President*; Alexandra Wickham, *Vice President*; Jessica Hanley, *Treasurer*; and Morgan Zukowski, *Secretary*.

**Senior National Honor Society** - Andrew Consolati, Emma Forget, Morgan Zukowski, Brooke Bridagan, Paul Boutiette, Caitlyn Briggs, Jonathan Brown, Naomi Cosmus, Jared Fadding, Maureen Feldman, Laura Forero, John Graziano, Jessica Hanley, Everett “Jack” Harding, Samantha Hontas, Elizabeth Kastrinakis, Gurvinder Kaur, Julie LePrevost, Megan Martin, Erin McKeon, Hannah Miller, Emma Miner, Katie Morin, Morgan Sherman, Katrina Snow, Rocio Velis, Alexandra Wickham, and Kayla Wickham.

**Student Council Senior Leadership Team:** Katie Morin, Ali Wickham, Emma Forget, and Jack Harding.

**Student Council Senior Class Representatives:** Julie LePrevost, Kayla Wickham, Jessica Hanley, and Rachel Carlino.

### Academics

LMHS continues to show improvement in our **Massachusetts Comprehensive Assessment System (MCAS)** performance. Our students performed better than the state average in English Language Arts and mathematics during the spring 2014 MCAS administration, with significant gains especially in the middle school grades. While MCAS results are certainly not the only (nor the most important) measure of how a school is doing, improvement in our MCAS scores is certainly a sign that things are moving in the right direction.

We continue to have phenomenal growth in our **Advanced Placement** classes, with 61 students taking 118 AP exams in 2013-2014. Just two years earlier, there were only 8 students taking 12 AP exams. Six members of the Class of 2014 were recognized as AP Scholars, meaning that they received scores of 3 or higher on three or more AP exams: Laura Forero, Emma Forget, Samantha Hontas, Daniel Konopka, Katie Morin, and Heamon Williams. Additionally, Naomi Cosmus was recognized as an AP Scholar with Honor for having an average score of at least 3.25 on all exams taken, and scores of 3 or higher on four or more exams. Maureen Feldman and Everett “Jack” Harding were named AP Scholars with Distinction for receiving an average score of

at least 3.5 on all exams taken, and scores of 3 or higher on five or more exams. Most impressively, Maureen Feldman was also named a National AP Scholar for having an average score of at least 4 on all exams, with scores of 4 or higher on eight AP exams. There were only about 500 National AP Scholars named in the Commonwealth last year, so that is truly an incredible achievement!

Each year the National Merit Scholarship Corporation recognizes students based upon performance on the PSAT test. Based upon PSAT scores, the top 50,000 students in the nation (out of 1.5 million tested) are recognized as Commended Scholars. Two members of the class of 2014 were so recognized: Maureen Feldman and Everett “Jack” Harding.

Twenty-two members of the Class of 2014 were awarded the **John and Abigail Adams Scholarship** by the Commonwealth. Students are selected based upon performance in the MCAS assessments. Adams Scholarship recipients receive free tuition to any state college or university. This year’s recipients were: Caitlyn Briggs, Sadie Clouser, Naomi Cosmus, Jared Fadding, Eric Farina, Maureen Feldman, Laura Forero, Emma Forget, Jaohn Graziano, Jessica Hanley, Everett “Jack” Harding, Samantha Hontas, Megan Martin, Erin McKeon, Hannah Miller, Katie Morin, Angela Nikituk, Karen Rodriguez, Jake Simon, Alexandra Wickham, and Kayla Wickham.

### **Co-curricular Activities and Community Outreach**

**Middleschool** students continue to participate in character education / career exploration / college readiness programs with community agencies and businesses in town. These activities included a mentor leadership program sponsored by the Berkshire County District Attorney’s office to reduce risky behavior and increase leadership skills; and workshops with the Berkshire Center for the Prevention of Violence, Elizabeth Freeman Center, Gladys Bingham Center, Girl’s Inc. and the Brien Center to help foster healthy relations, positive choices and post-secondary options. Students participated in Shakespeare and Co theater productions; a Science Club program sponsored by Girl’s, Inc.; the Money Matters program for girls sponsored by local banks and hosted by Miss Hall’s School; MIAA Learning to Lead Leadership in Sports conference for women at MCLA; and the Mahawie Theater Education Program. Students also attended the STRIVE Leadership conference hosted by the Berkshire County DA’s office and the DA’s Deanna Educational Theater hosted by Lenox Memorial Middle and High School to learn about safe use of the internet and other technological dangers.

After electing new representatives from each class in September, the **high school Student Council** planned a year of activities for the school and community. Student Council has become active in promoting the International Day of Peace in September. Members, under the direction of advisor Tom Trabka, put together an assembly of the entire school on the football field, bringing an awareness of global and national issues to the students by citing poetry, song, and readings to highlight past struggles and signs of hope. In October Student Council organized the “Spirit Week” of activities that included theme dress days, a bonfire, a “powder puff” touch football contest between junior and senior girls, and a whole-school pep rally. In November students reached

out to the Lee community, collecting nonperishable food items for St. George's food pantry. They organized a semi-formal winter dance at Greenock Country Club in February that was attended by 110 students. In March the Student Council began planning and holding auditions for the annual talent show in April. All aspects of the show - auditions, lighting, sound booth, stage management, publicity, ticket sales, and final production - were handled by Student Council members. The talent show continues to be a highlight of the year, with students showing off their musical, singing and dancing talents. The night has expanded, and siblings, parents and faculty members perform with the students.

The **Helping Hands** club has continued their work with the Dreams of Joy fundraiser to provide gifts for children in need. They also assisted the Red Cross in sponsoring fall and spring blood drives. Helping Hands and Student Council members held a joint fall food drive to benefit St. George's Pantry. Students volunteered at the annual St. Mary's Dinner with Santa and participated in the American Cancer Society's "Making Strides Against Breast Cancer" walk in October. Helping Hands also helped to sponsor a Spread the Word Day which involved the whole school viewing of "Monica and David" in the Zukowski Auditorium.

The **National Honor Society** had 46 members who were actively involved in service learning projects that ranged from tutoring, food drives, and coaching youth sports teams, to volunteering at hospitals and the Ronald McDonald House, helping to rebuild houses in Appalachia, serving individual church organizations and cleaning up the community they live in.

The members of 2013-2014 Wildcat **Drama program** were involved in two performances this past year. In the fall, we collaborated with Shakespeare and Co. to present *Much Ado About Nothing*. Our spring musical was *Once Upon a Mattress*, which allowed the students to learn choral singing techniques, extensive choreography, and technical theater including costume and set design and construction. The musical was directed by advisors Erin White and Matthew Coviello. Wildcat Drama also participated in the "Winter Wonderland Bash" in conjunction with the Lee High Band parents and teachers Joanne Nelson-Unczur and Pat Feldman, with the Chorus, Jazz and Concert Bands at LMHS.

The Lee Middle and High School **music department** had an exciting school year in 2013-14.

Middle school chorus participated in two concerts at the school, as well as a mini-concert tour to local nursing homes. The middle and high school bands performed at the Lee Founders' Day parade, the annual holiday concert, winter pops concert, a spring concert, the Memorial Day parade, LMHS graduation, and several home football games as well. The high school band traveled to New York City in April. The band had a two hour clinic with Glen Adsit, wind ensemble director from the University of Hartford. They also attended a concert by the contemporary chamber ensemble *eighth blackbird*, and a post-concert talk with the musicians. Students did sightseeing in New York, including a dinner cruise past the Statue of Liberty and a visit to the Museum

of Natural History. The high school chorus performed at three concerts at the school, as well as Class Night, under the direction of teacher Pat Feldman. The Lee Middle School Band won a gold rating at the Great East Music Festival in May 2014. Several students participated in the Western District Music Festival: Sadie Clouser, Megan Martin, and Katrina Snow - Senior District Chorus; Jack Harding - Senior District Jazz Band. Katrina Snow and Jack Harding also received All-State recommendations.

The Lee Middle and High School **Quiz Team** began its 2013-2014 season in October by hosting the first match. In addition to Lee, the participating schools for this season were Taconic High School, Lenox Memorial Middle and High School, Pittsfield High School, St. Joseph High School, BaRT, Wahconah Regional High School, and Monument Mountain Regional High School. Members of Lee's team were very active at competitions. We regularly had 15 or more students participating and from a wide variety of extra-curricular backgrounds.

Lee Middle and High School students also competed in the **Massachusetts Academic Decathlon**. The theme for the 2013-2014 competition focused on the history of World War I and the book *Cry, the Beloved Country* by Ernest Hemingway. Members of the decathlon team were Katie Morin, Megan Martin, Sadie Clouser, Madeline Daoust, Kate Delsignor, Jeffrey Brown, Karen Hernandez, Amy Goss, Madeline Graziano, and Kendra Williams.

Lee Middle and High School participated in the 52nd season of the TV program "**As Schools Match Wits.**" Members of the Lee team were Paul Boutiette, Naomi Cosmus, Katie Morin and Heamon Williams. This year we competed against Monson High School. Lee led the match until the last second when Monson buzzed in to take the last question for 5 points ending the score at Monson 105 vs. Lee 100. The coaches for the three academic teams were Joshua Hall and Keri Wade.

We rounded out the year with participation in the **Mock Trial** program sponsored by the Massachusetts Bar Association. A number of returning students helped to break in the new lawyers and witnesses. This year's case was a civil insurance based case. Students were again very happy to work with First Assistant District Attorney Paul Caccaviello as our participating lawyer until he was called away to work on a high profile case with the District Attorney in Springfield. The Lee team competed against Pittsfield High School, Wahconah Regional High School and Four Rivers High School. Members of the Mock Trial team were Amanda Rubito, Madeline DeSantis, Nicole Salazar, Samantha Johnson, Emily Donovan, Ryan Ruef, Hayley Richardson, Erin Cook, Kate Delsignor, Sierra Palardy, Madison Curtin, Sadie Clouser, Cayce Williams, and Madeline Daoust.

### **Athletics**

During the 2013-14 school year at Lee Middle and High School a large number of students continued to enjoy success, camaraderie, and character-building through athletics. LMHS had 135 students participate in football, golf, soccer, cross-country and volleyball in the fall, 60 students participate in basketball, hockey, skiing

and swimming in the winter and 130 students participate in baseball, lacrosse, softball, tennis and track in the spring.

During the fall the girls soccer team, boys soccer team, golf team, cross-country and volleyball teams all qualified for the Western Mass Tournaments. The football team enjoyed a very good year. The volleyball team won the Berkshire County League, played deep into the Western Mass Tournament and the JV team went undefeated in Berkshire County play.

In the winter, both the boys and girls basketball teams qualified and won Western Mass Tournament games. Although the girls program had a changing of the guards, we were very fortunate to bring former Lee player Jenna Gangell ('05) back as our head coach. The boys' program graduated eight seniors including the new all-time leading scorer in Heamon Williams. Heamon broke Johnny Walker's 1969 all-time points record by scoring 1347 points in his career. Lee also had students participating in cooperative teams with neighboring schools in hockey, swimming and skiing.

In the spring 135 LMHS student/athletes participated with the girls tennis team making it all the way to the Western Mass Finals. The baseball team, girls lacrosse and boys lacrosse teams also qualified for tournament play. Although many teams graduated quite a few seniors our numbers look very good for the majority of our teams in the next few years. A group of about a dozen LMHS students also ran track under our co-op program.

*Respectfully Submitted,*

Gregg M. Brighenti  
***Principal***



## **LEE ELEMENTARY SCHOOL 2013-2014**

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It is my pleasure to report to you as I begin a fifth year as Principal of Lee Elementary School.

We welcomed Ms. Monique Alarie as the Transition Room Teacher this year. Our Developmental Services Resource Specialist, Mrs. Heather Lucy, was assisted by Ms. Donna Long from Lee Middle High School, in the School Adjustment Counselor role. Mrs. Lucy also teamed with Ms. Alarie and I concerning behavior issues at the school. Mrs. Kim Herman and Ms. Kelly DeVarennnes came from Lee Middle High School to fill a need for a Science-focused 5<sup>th</sup> grade teacher (Kim) and a Social Studies-focused 6<sup>th</sup> grade teacher (Kelly) at LES.

### **Curriculum and Instruction Work**

We continued to align our Math curriculum practices to reflect the new Common Core Standards. The Math Curriculum Team was able to find and use a problem-solving program to supplement the new math series. Teachers on the Math team were also able to use Professional Development time to read and study the book, Accessible Mathematics: 10 Instructional Shifts That Raise Student Achievement, by Steven Leinwand. Applications of what is being learned are ongoing.

Another large focus for our professional development time together at LES was an emphasis on reading instruction in the content areas. The Preschool through 2<sup>nd</sup> Grade Non-fiction Curriculum Team searched non-fiction texts, especially in the areas of Science and Social Studies, for inclusion in reading classes as support for Science and Social Studies topics in need of presentation. Sets of these books, suitable for small group instruction situations, were purchased and organized into a lending library for all teachers to access for student use. Additionally, the 5<sup>th</sup> and 6<sup>th</sup> grade Non-fiction Reading Curriculum Team worked on reading and writing instruction across the curriculum areas. Students were taught language concepts such as compare and contrast topics as well as cause and effect from the reading of text to the writing of a complete essay.

Our Writing Curriculum Team researched writing programs and their applicability to Common Core standards. They chose two approaches; one for grade K-3 and another for grades 4-6. Plans for training and obtaining materials are in process.

Our Learning and Personal Growth Curriculum team worked together with Ms. Lucy to implement a 5-point Scale for emotional regulation for use with all students in the school. Each student was also taught names for emotions and ways to calm themselves before making poor choices. Each student should be able to name two adults in the school who they can seek help from if struggling.

### **Other Exciting Events**

LES regularly holds monthly assemblies called “Community Gatherings”. The Gathering time is used to acknowledge student efforts and achievements; share the school wide character development aims and anti-bullying curricula; introduce school wide initiatives; give classes a “Chance to Shine” to share curriculum they are working on; and, of course, encourage music and the arts in the school. K kids recited a nursery rhyme they learned to better be able to cross the midline, a skill important for early writers. 6<sup>th</sup> Grade Inquiry Students taught about the dangers of keeping your car idling and kicked off a “No Idling Zone” in the front of the building. Third grade did the “Give Me 6” rap about the six multiplication tables. Our award-winning Robotics Team presented their project “Tornado Safety”.

Our Sixth grade students are constantly raising money for an African village they sponsor and the entire student body participated in the Trick or Treat for Unicef fundraiser (and a few other worthy causes through Student Council). However, many fundraising efforts are aimed at in-house programs in these tougher economic times. For example, the kids continue to recycle juice pouches and snack wrappers to help with the robotics team described below. We also annually hold a magazine drive to replenish our Student Fund. Our main draw on this fund is money for the reduction or elimination of field trip admission prices for families. We collect Price Chopper, Big Y, and Stop and Shop points for equipment. We routinely raise thousands of dollars with Box Tops for Education, too.

As always, we continue to work through grants and fundraising to offer several opportunities for students to participate in extra-curricular activities. Students were able to get involved in the newspaper, Student Council, Geography Bee, drama, Jazz Band, physical fitness and sports clubs, band, and chorus. Two outside agencies offered programming for students. Flying Cloud Institute provided half day programs for our students focusing on topics such as clay and how it is formed, architecture, and robotics. IS183 also offered an art program for our students.

*Respectfully Submitted,*

Kate Retzel

***Principal***

***Lee Elementary School***





## LEE SCHOOL DEPARTMENT

### School Employee Gross Pay for FY2014

7/1/2013-6/30/2014

Please note some salaries include funding from Federal or State Grants and/or Circuit Breaker Revolving

#### Superintendent's Office

Skrocki, Alfred W	Interim Superintendent	70,637.60
Tanguay, Susan P	Superintendent's Secretary	38,599.00
Morawiec, Tiffany D	Business Coordinator	51,978.60
Ragusa-Hallock, Kathie M	Assistant Business Coordinator	36,043.04
Maloney, Jessica	CFCE Grant Coordinator	24,050.00
Burke, Kerry	Curriculum Director	46,635.34

#### School Technology

Flynn, Charles B	Technology Administrator	87,048.76
Locke, Marie	Technology Support	50,255.00

#### Lee Elementary School

Retzel, Kate	Principal	87,245.00
McCollum, Rosalie T	Principal Secretary	42,635.10
Cardillo, Eileen A	Records Clerk	39,606.16
O'Brien, Erin M	Guidance	24,556.71
Callahan, Theresa A	School Psychologist	75,871.00
Naventi, Diane R	Nurse	78,442.38
Coughlin, Marisa L	ESL Assistant	37,879.36
Brouker, Steven J	Cafeteria/Playground Para.	3,099.57
Garland, Toni M	Cafeteria/Playground Para.	4,844.76
Raftery, Jennifer Lynn	Cafeteria/Playground Para.	5,130.62
Philpott Somes, Mary E	Cafeteria/Playground Para.	870.15

#### Elementary Teachers

Aichner, Courtney E	72,791.20
Burt, Stephanie M	47,448.00
Carlson, Christina L	45,024.29
Curtin, Lori A.	75,492.12
DeVarenes, Kathleen H	77,748.00
DeVarenes, Kelly S	58,091.00
Duhon, Paula J	76,968.00
Fennelly, Marcy L	61,908.00
Finnegan, Lauren B	65,189.60
Finnegan, Thomas H Jr	46,408.09
Graham, Virginia E	45,876.45

Hartman, Theresa M		73,875.00
Herman, Kimberly L		71,533.32
Hickey, Leslie M		70,594.00
LeCompte, Ruth D		78,509.22
Macintosh, Elizabeth A		77,069.00
Mertinooke-Jongkind, Emily H		57,609.00
Parisi, Amber M		50,503.56
Patton, Charlene M		77,029.37
Pollard, Jessica M		74,751.00
Puleri, Michele N		76,638.00
St. John, Carrie A		47,448.00
Olendar, Katrina	Librarian	46,068.00
Carlino, Jennifer	Physical Education	45,520.00
Darone, Mia R	Reading	48,319.25
Feldman, Patricia	Music	66,887.14
Floyd, Susan	Speech	74,400.00
Boule, Brandon K	Art	40,402.00
Farley-Turner, Sue M	Title I Teacher	74,100.00
Lucy, Heather M	Dev. Resource Specialist	60,112.57
Schlaefel, Amy	Reading	74,000.00
Warner, Janet	Physical Education	81,318.00
Whalen, Heather L	Speech	57,901.03
White, Erin	Music	45,131.00

### Lee Middle and High School

Turmel, Joseph P	Principal	91,350.00
Baker, Susan W	Principal Secretary	40,101.13
Williams, Karen M	Receptionist	26,761.20
Reilly, Arthur P.	Dean of Students	74,100.00
Duquette, David A	Guidance	81,374.18
Korte, Daniel S	Guidance	59,995.60
Mottarella, Patricia A	Guidance Secretary	39,545.19
Long, Donna M	Behavior Specialist	74,608.00
Carroll, Diane L	Nurse	74,100.00

### Teachers

Aglietti, Christopher		39,575.00
Armstrong, Virginia C		74,460.00
Barbaglia, Maria A		40,125.00
Belknap, Paul H		79,400.00
Briggs, Pamela A		74,760.00
Caimano, Nicholas F		14,132.43
Curry, Robin I		78,368.22
Ely, Carrie J		52,236.00
Fillio, Matthew C		69,902.00

Hall, Ella	66,993.00
Hall, Joshua D	53,999.50
Hungate, Robert M	86,167.00
Killion, Candice M	73,948.38
McCormack, Thomas K	78,977.32
McEvoy, Jane K	64,508.36
Mertinooke-Jongkind, Timothy E	71,948.22
Patel, Rakhee	73,165.00
Putnam, Peter E	66,158.00
Roosa, Jennifer M	53,986.00
Schueler, Paul M	39,575.00
Shepard, Laura B	45,477.86
Sorrentino, Samuel R	30,382.90
Swindlehurst, William S	74,100.00
Trabka, Thomas J	69,529.00
Verdi, Amy L	41,359.61
Verdi, Mary E	67,448.50
Wade, Keri A	54,659.34
Wescott, Anna M	81,926.00
Zurawka, Mary E	40,703.36

Brouker, Cynthia Ellen	Physical Education	73,405.00
Consolati, Amy S	Library	73,719.50
Haven, Cynthia S	ESL Teacher	73,065.00
Webster, Nicole I	Art	31,987.20
Nelson-Unczur, Joanne M	Music	62,818.60
Thomson, Keith M	Physical Education	46,101.00

## SPED

Larmon, Andrea	SPED Director	89,245.00
Vaughan, Astrid B	SPED Secretary	31,222.20

## SPED Teachers

Alarie, Monique M	38,731.00
Connors, Debra H	61,908.00
Cox, Mary Katherine	67,471.45
Fitzhugh, Maryann C	74,600.00
Jefferys, Joanna M	74,500.00
Noonan Forget, Nancy L	74,250.00
Priester, Patrick M	50,284.00
Thompson, Debra B	49,121.00
Walker, Christine K	77,442.00

## SPED Paraprofessionals

Alarie, Mary R	25,806.62
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Allen Hanson, Nancy J	22,698.80
Babcock, Nora J	24,531.20
Biasin-Burton, Cynthia A	17,869.08
Bienvenue, Mary C	28,558.95
Bissell, Beverly L	32,833.99
Brown, Mary Beth	28,399.35
Buratto, Karen L	26,525.09
Carlotto, Scott M Jr	18,762.80
Coulter, Lisa A	25,634.87
Cummings, Nancy C	26,953.40
Daley, Letisha A	23,441.64
Daly, Sonya A	20,672.12
Deming, Evelyn B	26,533.60
Fera, Kim M	26,069.87
Fitzgerald, Rebecca J	27,977.45
Fuller, Cynthia M	24,256.00
Griffin, Kathleen B	25,387.98
Hathaway, Wendy L	24,161.33
Kresiak, Donna M	25,216.65
Newton, Allison E	27,853.31
Romeo, Kay E	24,583.30
Scarpa, Diane K	23,319.12
Sedelow, Elizabeth M	25,871.24
Shook, Kim F	34,899.69
Strezynski, Melissa M	25,322.26
Tietgens, Jeannette M	26,398.90
Wilcox, Linda L	23,599.24

**Teacher and Paraprofessional Substitutes, Tutors**

Baisley, Darlene J	535.00
Bannon, Jamie	409.13
Belknap, Eric J	8,181.90
Bluhm, Valerie D	65.00
Boylston, Sandra	521.57
Brunette, Tom	490.00
Cardillo, Katie E	162.32
Choquette, Nicole L	355.16
Cogswell, William	55.00
Conant, Maureen P	27.50
Cox, Amelia E	79.90
Daley, Margaret M	3,187.50
Delmolino, Brian J	195.00
Demos, Heather L	213.15
Dutton, Deborah C	1,260.00
French, Dorothy	140.01

Fresia, Andrew T	1,000.00
Gangloff, Carolyn E	1,085.00
Gizzi, Thomas M	4,550.00
Gormalley, Marie T	4,515.00
Grammer, Mary Anne K	70.00
Hallock, Kristina B	27.58
Hawley, Adele R	315.00
Hogue, Leslie D	412.50
Hughes, Shannon S	27.50
Huston, Deborah M	245.48
John, Rose M	302.50
Lagarce, Marjorie J	2,415.00
Levesque, Jacob F	165.46
Nailos, Brittany N	767.56
Naventi, Susan E	275.00
Nichols, Kirk E	90.09
Nichols, Sarah E	1,712.66
O'Brien, Joanne M	492.32
Olds, Judith L	731.37
Paolini, Sheryl M	4,172.66
Rotenberg, Asher D	460.52
Sedelow, Angela N	55.00
Shepard, Janet M	4,895.00
Sherwill, Jane E	2,507.01
Spizz, Renee J	4,165.00
Strout, Gary	130.00
Tallboy, Jack O	1,375.00
Van Sickle, Susan L	700.00
Walger, Deirdre A	390.00
Warner, Julia M	839.35
Warywoski, Christine M	5,726.00
Warywoski, Peter S	7,131.00
Weiner, Melyssa G	577.58
Wespiser, Brian A	1,320.00
Wiles, Sharon A	65.00
Winsor, Gretchen E	767.56

### Cafeteria

Haughey, John P	Cafeteria Director	44,757.54
Belanger, Jane E		15,072.48
Bercury, Donna L		15,939.44
Broderick, Pamela J		16,196.83
Buker, Judith A		15,617.23
Drake, Tina C		9,275.24
Forrest, Mary Anne		12,563.64

Redstone, Tina M	8,672.54
Reynolds, Melanie C	10,913.62
Santolin, Deborah L	17,674.94
Seward-Costi, Katie M	6,016.95

#### Substitutes

Bailly, Jennifer L	905.00
Buffoni, Amanda P	195.00
Campbell, Gina M	1,272.58
Carlotto, KellyAnn	97.92
Santolin, Lisa M	35.00

#### Facilities

Wellington, Gary S	Facilities Director	76,016.86
Coons, Jeffrey R	District Maintenance	60,573.06

#### Custodians

Boyne, William T	46,796.01
Cook, Stacey A	35,193.99
Cahalan, William E	34,777.50
Souza, Deborah L	42,116.93
Soules, Thomas E	32,419.60
Walker, James A	43,342.69
Withers, Glenn E	45,220.77

#### Summer Seasonal Maintenance

Coons, Katelyn C	5,568.00
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#### Athletics

Abderhalden, Christopher M	Football	1,713.00
Bakaletz, Michael	Lacrosse	1,756.00
Bliss, Jason	Football	2,335.00
Bliss, Jason	Boys Basketball	1,835.00
Campbell, Alicia R	Softball	3,756.00
Carlino, Matthew D	Golf	2,335.00
Cummings, Charles	Baseball	3,756.00
Duquette, David A	Boys Soccer	1,091.01
Finnegan, Lauren	Girls Soccer	2,335.00
Finnegan, Lauren	Softball	3,756.00
Finnegan, Thomas H Jr	Football	2,335.00
Finnegan, Thomas H Jr	Baseball	500.00
Finnegan, Thomas H Jr	Basketball	1,213.00
Forget, Jeff	Girls Tennis	3,756.00
Fresia, Andrew T	Football	1,000.00
Galisa, David	Girls Lacrosse	3,756.00

Gangell, Jenna	Girls Basketball	3,756.00
Gangell, Megan	Girls Basketball	2,335.00
Guachione, Gina T	Girls Soccer	1,091.00
Hunter, Elaine M	Girls Lacrosse	2,335.00
Korte, Daniel	Boys Basketball	3,256.00
Murphy, Francis J	Boys Soccer	3,756.00
Perry, John	Boys Tennis	3,756.00
Reilly, Arthur	Athletic Director	10,090.00
Reilly, Arthur	Cross Country	3,756.00
Roosa, Jennifer M	Girls Soccer	2,335.00
Snyder, Michael D	Lacrosse	2,000.00
Thomson, Keith	Football	3,756.00
Thomson, Keith	Weight Room Supervisor	1,091.00
Warner, John T	Volleyball	6,091.00



# ANNUAL TOWN MEETING WARRANT

## May 9, 2013

COMMONWEALTH OF MASSACHUSETTS				
BERKSHIRE, S.S.				
To any of the Constables of the Town of Lee, Greetings:				
In the name of the Commonwealth of Massachusetts, you are hereby directed to notify all of the inhabitants of the Town of Lee, qualified to vote in Town Affairs, to met at the <b>Lee Middle/High School Auditorium on Thursday, May 9, 2013 at the hour of 7:30 p.m.</b> in the evening, for the purposes then and there, to take action upon the following Articles, namely:				
<b>ANNUAL TOWN MEETING WARRANT ARTICLES</b>				
Article 1. Town Reports				
To receive the reports of the Selectmen, Town Accountant and the other officers, boards, commissions and committees of the Town.				
Article 2. FY14 Operating Budgets				
To see if the Town will vote to raise and appropriate or transfer from available funds any sum or sums of money for the maintenance of the several departments of the Town and for any other necessary changes, or pass any vote or votes in relation thereto.				
<b>GENERAL GOVERNMENT</b>				
CODE NUMBER	EXPENDED FY2012	BUDGET FY2013	REQUESTED FY2014	FINANCE COMMITTEE RECOMMENDS
114 MODERATOR				
Personnel	150.00	150.00	150.00	150.00
Expenses	0.00	0.00	0.00	0.00
<b>TOTAL 114</b>	<b>150.00</b>	<b>150.00</b>	<b>150.00</b>	<b>150.00</b>
122 SELECTMEN				
Personnel	37,509.08	38,891.00	40,206.00	40,206.00
Expenses	4,632.34	3,875.00	3,875.00	3,875.00
<b>TOTAL 122</b>	<b>42,141.42</b>	<b>42,766.00</b>	<b>44,081.00</b>	<b>44,081.00</b>
123 TOWN ADMINISTRATOR				
Personnel	81,722.00	83,357.00	84,607.00	84,607.00
Expenses	2,431.81	3,370.00	3,370.00	3,370.00
<b>TOTAL 123</b>	<b>84,153.81</b>	<b>86,727.00</b>	<b>87,977.00</b>	<b>87,977.00</b>
131 FINANCE COMMITTEE				
Personnel	0.00	0.00	0.00	0.00
Expenses	180.33	500.00	500.00	500.00
<b>TOTAL 131</b>	<b>180.33</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>



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<b>GENERAL GOVERNMENT</b>				
CODE NUMBER	EXPENDED FY2012	BUDGET FY2013	REQUESTED FY2014	FINANCE COMMITTEE RECOMMENDS
135 TOWN ACCOUNTANT				
Personnel	54,297.10	53,007.00	45,688.00	45,688.00
Expenses	34,957.63	34,145.00	37,167.00	37,167.00
<b>TOTAL 135</b>	<b>89,254.73</b>	<b>87,152.00</b>	<b>82,855.00</b>	<b>82,855.00</b>
141 ASSESSORS				
Personnel	40,647.66	42,290.00	43,566.00	43,566.00
Expenses	49,759.01	48,150.00	48,150.00	48,150.00
<b>TOTAL 141</b>	<b>90,406.67</b>	<b>90,440.00</b>	<b>91,716.00</b>	<b>91,716.00</b>
145 TREASURER				
Personnel	56,538.65	58,172.00	61,564.00	61,564.00
Expenses	12,779.47	14,995.00	16,152.00	16,152.00
<b>TOTAL 145</b>	<b>69,318.12</b>	<b>73,167.00</b>	<b>77,716.00</b>	<b>77,716.00</b>
146 COLLECTOR				
Personnel	64,267.43	61,103.00	62,130.00	62,130.00
Expenses	16,176.57	17,065.00	17,565.37	17,565.37
<b>TOTAL 146</b>	<b>80,444.00</b>	<b>78,168.00</b>	<b>79,695.37</b>	<b>79,695.37</b>
151 TOWN COUNSEL				
Personnel	24,960.00	25,459.00	25,841.00	25,841.00
Expenses	275.00	4,000.00	4,000.00	4,000.00
<b>TOTAL 151</b>	<b>25,235.00</b>	<b>29,459.00</b>	<b>29,841.00</b>	<b>29,841.00</b>
155 INFORMATION TECHNOLOGIES				
Personnel	6,537.64	8,986.00	8,724.00	8,724.00
Expenses	30,489.07	38,980.00	39,242.00	39,242.00
<b>TOTAL 155</b>	<b>37,026.71</b>	<b>47,966.00</b>	<b>47,966.00</b>	<b>47,966.00</b>
156 LAND USE ASSISTANT				
Personnel	24,001.92	25,431.00	25,831.00	25,831.00
Expenses	0.00	0.00	0	0.00
<b>TOTAL 156</b>	<b>24,001.92</b>	<b>25,431.00</b>	<b>25,831.00</b>	<b>25,831.00</b>
161 TOWN CLERK				
Personnel	52,634.00	55,813.00	56,619.00	56,619.00
Expenses	2,788.41	2,005.00	1,960.00	1,960.00
<b>TOTAL 161</b>	<b>55,422.41</b>	<b>57,818.00</b>	<b>58,579.00</b>	<b>58,579.00</b>

Town of Lee Annual Town Report - 2014

<b>GENERAL GOVERNMENT</b>				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2012	FY2013	FY2014	COMMITTEE
				RECOMMENDS
163 ELECTIONS/REGISTRATIONS				
Personnel	3,698.00	5,300.00	2,600.00	2,600.00
Expenses	4,952.33	9,931.00	4,795.00	4,795.00
<b>TOTAL 163</b>	<b>8,650.33</b>	<b>15,231.00</b>	<b>7,395.00</b>	<b>7,395.00</b>
171 CONSERVATION COMMISSION				
Personnel	0.00	0.00	0	0.00
Expenses	229.64	700.00	700.00	700.00
<b>TOTAL 171</b>	<b>229.64</b>	<b>700.00</b>	<b>700.00</b>	<b>700.00</b>
175 PLANNING BOARD				
Personnel	0.00	0.00	0	0.00
Expenses	3,109.75	8,558.00	8,558.00	8,558.00
<b>TOTAL 175</b>	<b>3,109.75</b>	<b>8,558.00</b>	<b>8,558.00</b>	<b>8,558.00</b>
176 ZONING BOARD				
Personnel	0.00	0.00	0.00	0.00
Expenses	1,980.45	2,575.00	2,575.00	2,575.00
<b>TOTAL 176</b>	<b>1,980.45</b>	<b>2,575.00</b>	<b>2,575.00</b>	<b>2,575.00</b>
188 LEE C.D.C.				
Personnel	0.00	0.00	0.00	0.00
Expenses	499.76	15,000.00	15,000.00	15,000.00
<b>TOTAL 188</b>	<b>499.76</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
195 TOWN REPORTS				
Personnel	0.00	0.00	0.00	0.00
Expenses	4,000.00	4,500.00	4,500.00	4,500.00
<b>TOTAL 195</b>	<b>4,000.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>
196 OFFICE EQUIP. MAINTENANCE				
Personnel	0.00	0.00	0.00	0.00
Expenses	7,441.90	13,000.00	13,000.00	13,000.00
<b>TOTAL 196</b>	<b>7,441.90</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>13,000.00</b>
197 STAFF DEVELOPMENT				
Expenses	1,413.19	1,500.00	1,500.00	1,500.00
<b>TOTAL 197</b>	<b>1,413.19</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>498,434.58</b>	<b>550,665.00</b>	<b>681,569.00</b>	<b>680,135.37</b>

<b>PUBLIC SAFETY</b>				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2012	FY2013	FY2014	COMMITTEE
				RECOMMENDS
210 POLICE				
Personnel	860,564.56	870,610.00	828,432.85	828,432.85
Expenses	99,153.93	83,505.00	86,205.00	86,205.00
<b>TOTAL 210</b>	<b>959,718.49</b>	<b>954,115.00</b>	<b>914,637.85</b>	<b>914,637.85</b>
242 GAS INSPECTOR				
Personnel	4,578.00	4,670.00	4,740.00	4,740.00
Total Expenses	389.29	575.00	575.00	575.00
<b>TOTAL 242</b>	<b>4,967.29</b>	<b>5,245.00</b>	<b>5,315.00</b>	<b>5,315.00</b>
244 SEALER/WEIGHTS MEAS.				
Personnel	4,877.00	4,975.00	5,050.00	5,050.00
Total Expenses	347.05	350.00	350.00	350.00
<b>TOTAL 244</b>	<b>5,224.05</b>	<b>5,325.00</b>	<b>5,400.00</b>	<b>5,400.00</b>
245 WIRING INSPECTOR				
Personnel	5,997.00	6,138.00	6,230.00	6,230.00
Total Expenses	424.45	632.00	632.00	632.00
<b>TOTAL 245</b>	<b>6,421.45</b>	<b>6,770.00</b>	<b>6,862.00</b>	<b>6,862.00</b>
246 PLUMBING INSPECTOR				
Personnel	5,885.00	6,003.00	6,093.00	6,093.00
Total Expenses	427.50	685.00	685.00	685.00
<b>TOTAL 246</b>	<b>6,312.50</b>	<b>6,688.00</b>	<b>6,778.00</b>	<b>6,778.00</b>
291 EMERGENCY MANAGEMENT				
Personnel	1499.85	1500.00	1500.00	1500.00
Expenses	0.00	0.00	0.00	0.00
<b>TOTAL 291</b>	<b>1,499.85</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>
299 COMMUNICATIONS				
Personnel	132,497.90	170,083.00	170,634.26	170,634.26
Expenses	21,188.80	21,000.00	21,000.00	21,000.00
<b>TOTAL 299</b>	<b>153,686.70</b>	<b>191,083.00</b>	<b>191,634.26</b>	<b>191,634.26</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>1,137,830.33</b>	<b>1,170,726.00</b>	<b>1,132,127.11</b>	<b>1,132,127.11</b>

<b>EDUCATION</b>				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2012	FY2013	FY2014	COMMITTEE
				RECOMMENDS
<b>300 EDUCATION</b>				
Fixed Charges	29,369.00	24,500.00	15,900.00	15,900.00
School Committee	4,444.00	5,570.00	4,500.00	4,500.00
Superintendent's Office	240,709.00	247,221.00	259,179.00	259,179.00
Principals' Offices	400,247.00	397,122.00	411,579.00	411,579.00
Principal Technology	268,727.00	253,948.00	297,024.00	297,024.00
Regular Education & Transportation	4,411,951.00	4,221,686.00	4,356,409.00	4,356,409.00
Special Education	1,799,330.00	2,025,494.00	1,906,526.00	1,906,526.00
Vocational Ed	43,314.00	57,465.00	64,500.00	64,500.00
Health	134,152.00	140,703.00	150,656.00	150,656.00
Athletics	104,807.00	87,725.00	113,002.00	113,002.00
Other Student Activities	35,386.00	34,325.00	34,325.00	34,325.00
Maintenance & Operations	823,139.00	843,196.00	835,571.00	835,571.00
<b>SUBTOTAL</b>	<b>8,246,778.00</b>	<b>8,449,171.00</b>	<b>8,705,175.00</b>	<b>8,705,175.00</b>
Less School Choice	-532,822.00	-500,000.00	-500,000.00	-500,000.00
<b>SUBTOTAL</b>	<b>7,713,956.00</b>	<b>7,949,171.00</b>	<b>8,205,175.00</b>	<b>8,205,175.00</b>
Less Circuit Breaker	-61,000.00	-61,000.00	-61,000.00	-61,000.00
<b>TOTAL EDUCATION</b>	<b>7,652,956.00</b>	<b>7,888,171.00</b>	<b>8,144,175.00</b>	<b>8,144,175.00</b>

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<b>PUBLIC WORKS</b>				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2012	FY2013	FY2014	COMMITTEE
				RECOMMENDS
<b>421 B.P.W. ADMINISTRATION</b>				
Personnel	37,359.87	36,324.00	37,361.00	37,361.00
Expenses	2,864.26	4,100.00	4,100.00	4,100.00
<b>TOTAL 421</b>	<b>40,224.13</b>	<b>40,424.00</b>	<b>41,461.00</b>	<b>41,461.00</b>
<b>422 HIGHWAY CONST. &amp; MAINT.</b>				
Personnel	155,167.62	147,496.00	148,151.00	148,151.00
Expenses	176,656.61	167,040.00	173,040.00	173,040.00
<b>TOTAL 422</b>	<b>331,824.23</b>	<b>314,536.00</b>	<b>321,191.00</b>	<b>321,191.00</b>
<b>423 SNOW AND ICE</b>				
Personnel	176,300.01	191,892.00	192,124.00	192,124.00
Expenses	127,413.67	215,519.00	210,677.00	210,677.00
<b>TOTAL 423</b>	<b>303,713.68</b>	<b>407,411.00</b>	<b>402,801.00</b>	<b>402,801.00</b>
<b>424 STREET LIGHTING</b>				
Personnel	0.00	0.00	0.00	0.00
Expenses	68,572.36	73,400.00	73,400.00	73,400.00
<b>TOTAL 424</b>	<b>68,572.36</b>	<b>73,400.00</b>	<b>73,400.00</b>	<b>73,400.00</b>
<b>425 FORESTRY</b>				
Personnel	0.00	0.00	0.00	0.00
Expenses	14,370.50	15,400.00	17,400.00	17,400.00
<b>TOTAL 425</b>	<b>14,370.50</b>	<b>15,400.00</b>	<b>17,400.00</b>	<b>17,400.00</b>
<b>433 SANITARY LANDFILL</b>				
Personnel	0.00	0.00	0.00	0.00
Expenses	13,510.34	14,400.00	14,400.00	14,400.00
<b>TOTAL 433</b>	<b>13,510.34</b>	<b>14,400.00</b>	<b>14,400.00</b>	<b>14,400.00</b>
<b>654 PARKS &amp; PLAYGROUNDS</b>				
Personnel	7,022.28	3,584.00	3,638.00	3,638.00
Expenses	17,975.28	15,682.00	15,682.00	15,682.00
<b>TOTAL 654</b>	<b>24,997.56</b>	<b>19,266.00</b>	<b>19,320.00</b>	<b>19,320.00</b>
<b>192 PUBLIC BLDGS AIROLDI BLDG</b>				
Personnel	23,342.28	19,831.00	20,183.00	20,183.00
Expenses	13,905.56	21,600.00	21,600.00	21,600.00
<b>TOTAL 192/193</b>	<b>37,247.84</b>	<b>41,431.00</b>	<b>41,783.00</b>	<b>41,783.00</b>
<b>193 PUBLIC BLDGS MEMORIAL HALL</b>				
Personnel	15,877.98	15,146.00	16,054.00	16,054.00
Expenses	34,025.67	42,775.00	42,775.00	42,775.00
<b>TOTAL 192/193</b>	<b>49,903.65</b>	<b>57,921.00</b>	<b>58,829.00</b>	<b>58,829.00</b>
<b>TOTAL PUBLIC WORKS</b>	<b>884,364.29</b>	<b>984,189.00</b>	<b>990,585.00</b>	<b>990,585.00</b>

<b>HUMAN SERVICES</b>				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2012	FY2013	FY2014	COMMITTEE
				RECOMMENDS
511 BOARD OF HEALTH				
Personnel	0.00	510.00	510.00	510.00
Expenses	0.00	255.00	255.00	255.00
<b>TOTAL 511</b>	<b>0.00</b>	<b>765.00</b>	<b>765.00</b>	<b>765.00</b>
522 LEE REGIONAL V.N.A.				
<b>TOTAL 522</b>	<b>16,387.50</b>	<b>22,943.00</b>	<b>22,943.00</b>	<b>22,943.00</b>
523 BRIEN CENTER FOR MENTAL HEALTH				
<b>TOTAL 523</b>	<b>2,184.00</b>	<b>2,184.00</b>	<b>2,866.73</b>	<b>2,866.73</b>
540 CABLE ADVISORY COMM				
Expenses	150.00	150.00	150.00	150.00
<b>TOTAL 540</b>	<b>150.00</b>	<b>150.00</b>	<b>150.00</b>	<b>150.00</b>
541 COUNCIL ON AGING				
Personnel	50,048.88	51,539.00	45,641.00	45,641.00
Expenses	19,059.34	16,750.00	17,650.00	17,650.00
<b>TOTAL 541</b>	<b>69,108.22</b>	<b>68,289.00</b>	<b>63,291.00</b>	<b>63,291.00</b>
542 LEE YOUTH ASSOCIATION				
<b>TOTAL 542</b>	<b>47,537.00</b>	<b>47,537.00</b>	<b>47,537.00</b>	<b>47,537.00</b>
543 VETERAN'S SERVICES				
Personnel	2,061.25	4,947.00	8,368.68	8,368.68
Expenses	24,471.62	28,500.00	79,200.00	79,200.00
<b>TOTAL 543</b>	<b>26,532.87</b>	<b>33,447.00</b>	<b>87,568.68</b>	<b>87,568.68</b>
<b>TOTAL HUMAN SERVICES</b>	<b>161,749.59</b>	<b>175,315.00</b>	<b>225,121.41</b>	<b>225,121.41</b>
<b>RECREATION &amp; CULTURE</b>				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2012	FY2013	FY2014	COMMITTEE
				RECOMMENDS
610 LEE LIBRARY				
Personnel	158,975.00	168,988.00	172,753.00	172,753.00
Expenses	91,182.98	89,638.00	93,636.00	93,636.00
LIG/MEG GRANT		-5,614.00	-5,784.00	-5,784.00
<b>TOTAL 610</b>	<b>250,157.98</b>	<b>253,012.00</b>	<b>260,605.00</b>	<b>260,605.00</b>
620 SANDY BEACH				
Personnel	28,023.66	31,390.00	30,989.00	30,989.00
Expenses	13,347.90	10,976.00	11,377.00	11,377.00
<b>TOTAL 620</b>	<b>41,371.56</b>	<b>42,366.00</b>	<b>42,366.00</b>	<b>42,366.00</b>
691 HISTORICAL COMM.				
Expenses	0.00	485.00	485.00	485.00
<b>TOTAL 691</b>	<b>0.00</b>	<b>485.00</b>	<b>485.00</b>	<b>485.00</b>
693 WAR MEMORIALS				
Expenses	2,200.68	2,600.00	2,600.00	2,600.00
<b>TOTAL 693</b>	<b>2,200.68</b>	<b>2,600.00</b>	<b>2,600.00</b>	<b>2,600.00</b>
<b>TOTAL RECREATION &amp; CULTURE</b>	<b>293,730.22</b>	<b>298,463.00</b>	<b>306,056.00</b>	<b>306,056.00</b>

<b>DEBT SERVICE</b>				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2012	FY2013	FY2014	COMMITTEE
				RECOMMENDS
700 DEBT SERVICE				
Retirement of Debt	770,000.00	805,000.00	845,000.00	845,000.00
Long Term Interest	461,558.75	433,634.00	395,434.00	395,434.00
Short Term Interest	1,750.00	2,500.00	2,500.00	2,500.00
<b>TOTAL 700</b>	<b>1,233,308.75</b>	<b>1,241,134.00</b>	<b>1,242,934.00</b>	<b>1,242,934.00</b>
<b>INTERGOVERNMENTAL</b>				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2012	FY2013	FY2014	COMMITTEE
				RECOMMENDS
830 INTERGOVERNMENTAL				
Berk. Regional Planning Comm.	3,805.58	3,984.00	4,084.00	4,084.00
<b>TOTAL 810</b>	<b>3,805.58</b>	<b>3,984.00</b>	<b>4,084.00</b>	<b>4,084.00</b>
<b>MISCELLANEOUS - (FIXED COSTS)</b>				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2012	FY2013	FY2014	COMMITTEE
				RECOMMENDS
910 - 912 EMPLOYEE BENEFITS				
911 Medicare (5173)	116,480.62	118,500.00	121,620.00	121,620.00
911 Berk County Retirement (5177)	615,951.34	645,441.00	680,261.00	680,261.00
912 Health Insurance (5171)	2,497,841.05	2,782,235.00	2,584,245.42	2,584,245.42
912 Life Insurance (5175)	13,065.95	14,239.00	14,093.00	14,093.00
912 Worker's Comp. (5176)	62,501.10	72,100.00	74,359.00	74,359.00
912 Police Medical (5177)	865.57	1,900.00	1,900.00	1,900.00
912 Medicare Part B Penalty (5179)	3,023.76	2,329.00	2,422.00	2,422.00
<b>TOTAL 910</b>	<b>3,309,729.39</b>	<b>3,636,744.00</b>	<b>3,478,900.42</b>	<b>3,478,900.42</b>
945 LIABILITY INSURANCE				
Liability/Property/Vehicle (5742)				
<b>TOTAL 945</b>	<b>59,107.46</b>	<b>76,328.00</b>	<b>82,818.00</b>	<b>82,818.00</b>
946 OTHER INSURANCES				
Police Accident (5745)				
<b>TOTAL 946</b>	<b>45,703.00</b>	<b>48,500.00</b>	<b>54,000.00</b>	<b>54,000.00</b>
<b>TOTAL MISCELLANEOUS</b>	<b>3,414,539.85</b>	<b>3,761,572.00</b>	<b>3,615,718.42</b>	<b>3,615,718.42</b>

### **Article 3. Building Department Budget**

To see if the Town will vote to appropriate the sum of \$93,785, or any other amount, for the maintenance of the Building Department (Account 241) in fiscal year 2014 and to meet that appropriation, raise \$92,885, or any other amount, and transfer from the building department receipts reserved for appropriation the amount of \$900, or any other amount, or to take any other action relative thereto.

<b>241 BUILDING DEPT.</b>	Expended FY12	Budget FY13	Request FY14
Personnel	77,493.11	80,639.00	81,840.00
Expenses	6,213.99	11,945.00	11,945.00
<b>Total</b>	<b>83,707.10</b>	<b>92,584.00</b>	<b>93,785.00</b>

**Finance Committee recommends approval.**

### **Article 4. Fire Department Budget**

To see if the Town will vote to appropriate the sum of \$162,705, or any other amount, for the maintenance of the Fire Department (Account 221) in fiscal year 2014 and to meet that appropriation, raise \$133,705, or any other amount, and transfer from available funds \$29,000, or any other amount, or to take any other action relative thereto.

<b>221 FIRE DEPARTMENT</b>	Expended FY12	Budget FY13	Request FY14
Personnel	45,241.50	94,459.00	94,459.00
Expenses	59,224.64	68,246.00	68,246.00
<b>Total</b>	<b>104,466.14</b>	<b>162,705.00</b>	<b>162,705.00</b>

**Finance Committee recommends approval.**

### **Article 5. Reserve Fund**

To see if the Town will vote to appropriate the sum of \$70,000, or any other amount, to the Reserve Fund (Account 132) for unanticipated expenses in fiscal year 2014, and to meet said appropriation, raise \$20,000, or any other amount, and transfer from available funds \$50,000, or any other amount, or to take any other action relative thereto.

<b>132 RESERVE FUND</b>	Expended FY12	Budget FY13	Request FY14
<b>Total</b>	<b>42,728.00</b>	<b>70,000.00</b>	<b>70,000.00</b>

**Finance Committee recommends approval.**

### **Article 6. Ambulance Service Budget**

To see if the Town will vote to appropriate the sum of \$432,224, or any other amount, for the maintenance of the Ambulance Department (Account 231) in fiscal year 2014 and to meet that appropriation transfer from the ambulance receipts reserved for appropriation the sum of \$432,224, or any other amount, or to take any other action relative thereto.



<b>231 AMBULANCE</b>	Expended FY12	Budget FY13	Request FY14
Personnel	208,324.49	285,521.36	299,064.00
Expenses	173,634.50	136,064.00	133,160.00
<b>Total</b>	<b>381,958.99</b>	<b>421,585.36</b>	<b>432,224.00</b>

**Finance Committee recommends approval.**

#### **Article 7. Animal Control Budget**

To see if the Town will vote to appropriate the sum of \$19,040, or any other amount, for the maintenance of Animal Control (Account 292) in fiscal year 2014 and to meet that appropriation raise \$19,040, or any other amount, such amount to be offset by receipts of \$9,520, or any other amount, from the Town of Lenox, or take any other action relative thereto.

<b>292 ANIMAL CONTROL</b>	Expended FY12	Budget FY13	Request FY14
Personnel	13,146.54	13,536.00	13,739.00
Expenses	4,211.14	5,301.00	5,301.00
<b>Sub Total</b>	<b>17,357.68</b>	<b>18,837.00</b>	<b>19,040.00</b>
Less Other Town	-9,286.00	-9,418.50	-9,520.00
<b>Total</b>	<b>8,071.68</b>	<b>9,418.50</b>	<b>9,520.00</b>

**Finance Committee recommends approval.**

#### **Article 8. Sewer Department Budgets**

To see if the Town will vote to appropriate the sum of \$2,140,846, or any other amount, for the maintenance of the Sewer Department (Accounts 440, 442 & 443) in fiscal year 2014 and to meet that appropriation raise \$1,807,926, or any other amount, such amount to be offset by the receipts of the Sewer Department, and transfer from the Sewer Enterprise Account the sum of \$332,920, or any other amount, or to take any other action relative thereto.

<b>440, 442, 443 SEWER DEPT.</b>	Expended FY12	Budget FY13	Request FY14
Personnel	299,538.00	313,459.00	330,582.00
Expenses	1,802,230.00	1,827,387.00	1,810,264.00
<b>Total</b>	<b>2,101,768.00</b>	<b>2,140,846.00</b>	<b>2,140,846.00</b>

**Finance Committee recommends approval.**

#### **Article 9. Water Department Budget**

To see if the Town will vote to appropriate the sum of \$982,613, or any other amount, for the maintenance of the Water Department (Account 452) in fiscal year 2014, and to meet that appropriation raise \$982,613, or any other amount, such amount to be offset by the receipts of the Water Department, or to take any other action relative thereto.

<b>452 WATER DIST.</b>	Expended FY12	Budget FY13	Request FY14
Personnel	366,735.98	380,650.00	383,280.00
Expenses	573,970.27	605,981.00	599,333.00
<b>Total</b>	<b>940,706.25</b>	<b>986,631.00</b>	<b>982,613.00</b>

**Finance Committee recommends approval.**

#### **Article 10. Cemetery Budget**

To see if the Town will vote to appropriate the sum of \$78,764, or any other amount, for the maintenance of the Cemetery Department (Account 491) in fiscal year 2014 and to meet said appropriation raise \$77,664, or any other amount, and transfer from the Perpetual Care Interest Account \$1,100, or any other amount, or to take any other action relative thereto.

<b>491 CEMETERY</b>	Expended FY12	Budget FY13	Request FY14
Personnel	50,565.99	52,975.00	53,758.00
Expenses	18,503.60	25,006.00	25,006.00
<b>Subtotal</b>	<b>69,069.59</b>	<b>77,981.00</b>	<b>78,764.00</b>
Perpetual Care Interest	-2,080.00	-1,750.00	-1,100.00
<b>Total</b>	<b>69,069.59</b>	<b>76,231.00</b>	<b>77,664.00</b>

**Finance Committee recommends approval.**

#### **Article 11. Health Department Budget**

To see if the Town will vote to appropriate the sum of \$215,197, or any other amount, for the maintenance of the Health Department (Account 519) in fiscal year 2014 and to meet that appropriation raise \$215,197, or any other amount, such amount to be offset by receipts totaling \$127,144 or any other amount, from the Towns of Lenox and Stockbridge, or to take any other action relative thereto.

<b>519 TRI-TOWN HEALTH</b>	Expended FY12	Budget FY13	Request FY14
Personnel	174,581.58	187,959.00	189,850.00
Expenses	36,021.58	30,664.00	29,364.00
<b>Subtotal</b>	<b>210,603.16</b>	<b>218,623.00</b>	<b>219,214.00</b>
In-kind	-4,017.00	-4,017.00	-4,017.00
<b>Subtotal</b>	<b>206,586.16</b>	<b>214,606.00</b>	<b>215,197.00</b>
Less Other Towns	-122,149.83	-126,801.34	-127,144.00
<b>Total</b>	<b>84,436.33</b>	<b>87,804.66</b>	<b>88,053.00</b>

**Finance Committee recommends approval.**

**Article 12. Community Health Programs**

To see if the Town will vote to raise and appropriate \$1,000, or any other amount, to support Community Health Programs, Inc. in FY 2014, or to take any other action relative thereto. **Finance Committee recommends approval.**

**Article 13. Salaries of Elected Officials**

To see if the Town will vote to fix the salaries of all elected officials as required by law for the fiscal year beginning July 1, 2013, or to take any other action thereto.

**Article 14. Revolving Fund Accounts**

To see if the Town will vote to authorize the following revolving funds for the following programs and purposes:

D.P.W. Home Composting Bins	4,000
Fire Prevention Inspection	10,000

which revolving funds shall not exceed the sum of Four thousand dollars (\$4,000) for Composting Bins and the sum of Ten thousand dollars (\$10,000) for Fire Prevention Inspections, which shall be under the control of the Town Treasurer, which shall be accounted for separately and to which shall be credited only the departmental receipts received in connection with the programs supported by each revolving fund; further to authorize the Town Treasurer to expend from such funds in accordance with Chapter 44, Section 53E ½ of the General Laws, provided however, that said expenditures for all revolving funds shall not exceed the receipts for such funds, and further provided that at the end of the fiscal year account balances in excess of the amounts authorized revert to the General Fund, or to take any other action relative thereto.

**Article 15. Tobacco Retailer Training Certification Revolving Account**

To see if the Town will vote to authorize the Tri-Town Health Department to establish under the provisions of Chapter 44, Section 53E ½ a revolving fund for Tobacco Retailer Certification and Training in the amount of \$10,000, and to designate to this revolving account the fees generated by the certification and training program, or to take any other action relative thereto.

**Article 16. Blanket Grant Application Authorization**

To see if the Town will vote to authorize the Board of Selectmen, or other Town Departments with the knowledge of the Board of Selectmen, to apply for and accept grants from the Federal Government, Commonwealth of Massachusetts or any other source, and to expend the same for purposes received without further appropriation, or to take any other action relative thereto.

**Article 17. Actuarial Analysis of Post-retirement Benefit Liability**

To see if the Town will vote to appropriate the sum of \$4,200, or any other amount, to retain an actuary to determine the Town's post-retirement health insurance benefit liability for current and future retirees in accordance with the Government Accounting Standards Board accounting statement 45 (GASB 45), and to meet that appropriation transfer \$3,700 from available funds, \$250 from the Sewer Enterprise Account and \$250 from the Water Enterprise Account, or to take any other action relative thereto. **Finance Committee recommends approval of the \$3,700 transfer from available funds. However, the Committee did not consider the other nominal transfers, because the added cost to break out the enterprise accounts liability was unknown when they last met.**

**Article 18. School Medicaid Reimbursement Agent Fee**

To see if the Town will raise and appropriate or to transfer from available funds the sum of \$5,000, or any other amount, to pay an agent to process requests for reimbursement from Medicaid for services provided students at Lee Public Schools, or to take any other action relative thereto. **Finance Committee recommends approval.**

**Article 19. Middle and High Gym Roof Replacement**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$60,000, or any other amount, to replace the Lee Middle and High School gym roof, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 20. Middle and High School Network Switch Replacements (2)**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$38,000, or any other amount, to replace two network switches at the Lee Middle and High School, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 21. Ambulance Roof Replacement**

To see if the Town will vote to transfer from available ambulance receipts reserved for appropriation the sum of \$35,000, or any other amount, to replace the ambulance building roof, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 22. Replacement Fire Truck Funding Installment**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$150,000, or any other amount, to a Fire Engine Special Stabilization Fund, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 23. Council on Aging Vehicle Replacement**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$16,295, or any other amount, to replace the Council on Aging's transport vehicle, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 24. Road Repair and Paving**

To see if the Town will vote to expend the sum of \$298,869, or any other amount, from fiscal year 2014 "Chapter 90" funds as provided by the Commonwealth; and, to raise and appropriate or transfer from available funds the sum of \$200,000, or any other amount, for a total expenditure of \$498,869, or any other amount, to repair and pave the Town's roads, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 25. Mid-size Dump Truck with Sander and Plow**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$110,000, or any other amount, for the purchase of a new, mid-size dump truck with sander and plow, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 26. Pickup Truck with Plow**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$35,000, or any other amount, for the purchase of a new, pickup truck with plow, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 27. Replacement Lawn Mower for Cemetery and Playing Fields**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$10,000, or any other amount, for the purchase of a new, lawn mower, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 28. Main Street Reconstruction Design**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$100,000, or any other amount, toward the estimated \$800,000 design fee to reconstruct Main Street, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 29. Pickup Truck Transfer from Highway Division to Water Division**

To see if the Town will vote to transfer from the Water Enterprise Account to the General Fund the sum of \$10,000, or any other amount, to compensate for a pickup truck

purchased from general funds and to be transferred to the Water Division, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 30. Upper Reservoir Boundary Survey**

To see if the Town will vote to appropriate the sum of \$15,000, or any other amount, to survey the boundary lines between town owned land and land owned by the Leahey Family Trust in the vicinity of the Upper reservoir dam, and to meet that appropriation transfer from the Water Enterprise Account \$15,000, or any other amount, or to take any other action relative thereto. **Capital Outlay Committee recommends approval, provided that permanent markers rather than iron rods are installed. Finance Committee does not recommend approval.**

**Article 31. Water Plant and Distribution System Extraordinary Repairs**

To see if the Town will vote to appropriate the sum of \$26,000, or any other amount, to make unforeseen repairs and improvements to the water treatment plant and distribution system, and to meet that appropriation transfer from the Water Enterprise Account \$26,000, or any other amount, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 32. Water Distribution System Improvements Debt Service**

To see if the Town will vote to appropriate the sum of \$65,250, or any other amount, for the fifth of five payments on a water distribution system improvements loan, and to meet that appropriation transfer \$65,250, or any other amount, from the Water Enterprise Account, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 33. Water Tank Cleaning and Painting Project Debt Service**

To see if the Town will vote to appropriate the sum of \$65,250, or any other amount, for the first of five payments on a water storage tank painting loan, and to meet that appropriation transfer \$65,250, or any other amount, from the Water Enterprise Account, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 34. Tyringham Road Water Main Replacement Project Borrowing Authorization (2/3 Vote)**

To see if the Town will vote to authorize the borrowing the sum of \$300,000, or any other amount, to replace the Tyringham Road water main; and, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$300,000 and issue bonds notes thereof under Chapter 44, Section 8 of the General Laws, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 35. Sewer Pump Station Emergency Generators**

To see if the Town will vote to appropriate the sum of \$100,000, or any other amount, to replace four sewer pump station emergency generators, and to meet that appropriation transfer from the Sewer Enterprise Account the sum of \$100,000, or any other amount, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 36. Sewer Plant and Collection System Extraordinary Repairs**

To see if the Town will vote to appropriate the sum of \$20,000, or any other amount, to make unforeseen repairs and improvements to the wastewater treatment plant and collection system, and to meet that appropriation transfer from the Sewer Enterprise Account the sum of \$20,000, or any other amount, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 37. Chamber of Commerce Advertising and Marketing Campaign**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$18,500, or any other amount, to the Lee Chamber of Commerce, for the purpose of advertising and marketing the Town of Lee, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 38. Chamber of Commerce Gateway and Downtown Beautification**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$6,695, or any other amount, to the Chamber of Commerce to maintain plantings and otherwise uphold the appearance of the public way from the Massachusetts Turnpike to the Laurel Street Bridge, or to take any other action relative thereto. **Finance Committee recommends approval.**

**Article 39. "Rest of River" Cleanup Economic Damages Defense Fund**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$10,000, or any other amount, for the Town of Lee's share of the cost to retain, together with the other communities along the Housatonic River from Pittsfield to Sheffield, an agent to obtain financial assistance from General Electric Company to mitigate the effects of its anticipated cleanup of the river, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

**Article 40. Police Ballistic Vest Replacements**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$8,488, or any other amount, to purchase 11 ballistic vests for Lee Police Officers, or to take any other action relative thereto. **Finance Committee recommends approval.**

**Article 41. “Reverse 911” Like System**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,450, or any other amount, which, together with a Massachusetts Emergency Management Agency Grant of \$2,500, will fund the first year cost of an automated alert system, or to take any other action relative thereto. **Finance Committee recommends approval.**

**Article 42. Emergency Management Supplies, Cots, Blankets, etc**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$1,500, or any other amount, to purchase supplies, cots, blankets, etc. to have on hand in case of emergency, or to take any other action relative thereto. **Finance Committee recommends approval.**

**Article 43. Laurel Lake Preservation Association’s Ongoing Lake Studies**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,500, or any other amount, for the Laurel Lake Association’s ongoing studies of the lake, or to take any other action relative thereto. **Finance Committee recommends approval.**

**Article 44. Berkshire Brownfields Program**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$4,000, or any other amount, for the Berkshire Regional Planning Commission to continue its Berkshire Brownfields Program, or to take any other action relative thereto. **Finance Committee recommends approval.**

**Article 45. Memorial Hall Kitchenette Improvements**

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$1,200, or any other amount, to improve the Memorial (Town) Hall kitchenette, or to take any other action relative thereto. **Finance Committee recommends approval.**

**Article 46. Revaluation Services Agreement Extension**

To see if the Town will vote to extend for a fourth fiscal year (FY 2015) the July 14, 2011 contract with Real Estate Research Consultants, to accommodate an additional interim evaluation resulting from a change in the Massachusetts Department of Revenue’s revaluation schedule, or to take any other action relative thereto.

**Article 47. Gas Turbine Power Plant Personal Property Tax Agreement Extension**

To see if the town will vote to extend for a fourth year (FY 2014) a Tax Agreement between the Town, acting through its Board of Assessors, and NAEA,f/k/a



Consolidated Edison Energy MA, Inc., which agreement establishes a \$679,000 personal property valuation for NAEA' 20 MW Jet Type Gas Turbine Generator located on Woodland Road, or take any other action relative thereto.

**Article 48. Personal Property Tax Agreement for Solar Arrays**

To see if the Town will vote to authorize the Board of Selectmen to enter into one or more agreements for payments-in-lieu-of-taxes (PILOT) pursuant to the provisions of M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, for a certain sum and a certain term of years, between the Town and one or more property owners for real property and personal property relating to large scale, renewable energy generation facilities located or to be located on privately owned land or on publicly owned land in Lee; or take any other action in relation thereto.

**Article 49. Tax Increment Finance Agreement with Boyd Technologies**

To see if the Town will vote to approve Boyd Technologies application to the Commonwealth of Massachusetts for designation of its clean room and manufacturing equipment installation at its 501 Pleasant Street (Route 102) facility as a "certified expansion project" within the existing Economic Opportunity Area, said designation being necessary to qualify for tax incentives offered under the Massachusetts Economic Development Incentive Program; and also, to approve concurrently a local Tax Increment Finance Agreement (TIF) with the Town, or to take any other action relative thereto.

**Article 50. Ice Cream Truck Vendor Licensing Bylaw**

To see if the town will vote to adopt the following bylaw:

Chapter 150 Section 10, Permitting of Ice Cream Truck Vendors

- A. Pursuant to 520 CMR 15.00, the Massachusetts Department of Public Safety Requires each municipality to issue permits to persons engaging in ice cream vending. For the purpose of this ordinance, the following definitions shall apply:
- Ice Cream, any frozen dairy or frozen water-based food product.
  - Ice Cream Truck, any motor vehicle used for selling, displaying or offering to sell ice cream.
  - Ice Cream Truck Vending, the selling, displaying or offering to sell ice cream or any other prepackaged food product from an ice cream truck.
  - Ice Cream Truck Vendor/Operator, any person who owns, sells, displays, or offers to sell ice cream from an ice cream truck or any person who drives or operates such a vehicle.
- B. No person shall engage in ice cream truck vending within the Town of Lee unless the applicant has been issued a valid permit to do so by the Chief of Police or his designee. Said permit shall only be valid for use within the town limits. A separate permit is required for every person who engages in ice cream truck vending/operation.

- C. All permits issued shall be conspicuously displayed and clearly visible on the windshield dash of any ice cream truck operated or from which ice cream or any prepackaged food product is sold.
- D. Only the uniform application and permit form approved by the Department of Public Safety shall be utilized. The permit shall include a current color photograph of the applicant. Permits shall be numbered in order as granted and be encased in plastic.
- E. In order to obtain an initial permit or to renew a permit, each applicant shall submit the following to the Permitting Authority:
  - A completed uniform application form
  - A copy of their fingerprints; and
  - Two (2) current, 1 ½" X 2" (color) photographs
  - Valid driver's license
- F. The police department shall collect an administrative fee in the amount of \$50.00 upon the issuance of each permit.
- G. Both initial and renewal permits shall expire annually on January 1<sup>st</sup>.
- H. Upon receipt of the permit application or application for renewal, the Chief of Police or his designee shall conduct an investigation into the criminal history of a permit applicant to determine eligibility. The investigation shall include performing a state and national criminal history records check as authorized by M.G.L. c 6 Section 172B ½. As part of this investigation, the Chief of Police or his designee shall ensure that the identity of the applicant is true and accurate and in the case of a renewal, that the applicant is linked to the original Permit number.
- I. The Chief of Police or his designee may deny issuance of a permit or revoke a permit for just cause. Pursuant to 520 CMR 15.05, no permit shall be issued to any person who is a Sex Offender, as defined by M.G.L.c 6, Section 178C. Upon denial of the issuance or the revocation of a permit, an applicant shall have the right of appeal to the Board of Selectmen. All such appeals must be made in writing and addressed to the Board of Selectmen. Appeals will be heard at the next, regularly scheduled meeting of said Board. The decision of the Board shall be final and binding. No such right of appeal shall attach for the denial of a permit to an applicant who is a Sex Offender.
- J. Whoever conducts themselves as an ice cream vender/operator without a valid Town issued permit or with an expired permit; or whoever improperly displays a permit shall be subject to a fine of no more than \$100 dollars for the first offense, \$200 for a second offense and \$300 for a third or subsequent offense.
- K. Every ice cream vender/operator shall comply with all state motor vehicle laws, regulations specific to the operation of ice cream trucks, city ordinances, health codes, as well as any zoning or Department of Public Works regulations that may

restrict or prohibit vending in certain areas. Violation of any such law, regulation, ordinance or health code shall be grounds for the revocation of the vendor's permit.

**Article 51. Outdoor Recreational Uses Bylaw (2/3 Vote)**

To see if the Town of Lee will vote to amend the zoning bylaws of the Town of Lee by providing regulations in three parts governing Outdoor Recreational Uses.

Part 1: By adding a new paragraph in Section 9, Supplemental Use Regulations, as follows.

**Section 9.10 OUTDOOR RECREATIONAL USES:**

Outdoor recreational uses shall be permitted in all districts subject to the following regulations.

- A) They shall not be detrimental to the land, the environment or the health, safety and general welfare of the public.
- B) They shall not place an undue burden on the neighborhood by excess parking on the street or an excess of traffic or other noises.
- C) They shall meet the applicable Environmental & Performance Standards of Section 12.

Part 2: By modifying Section 3.2 C)(1) and 3.2 C) (1) (f) as follows.

**Section 3.2 FLOODPLAIN DISTRICT**

C) Use Regulations. The Floodplain District is established as an overlay district to all other districts...

- (1) Permitted Uses. The following uses of low flood damage potential and causing no obstructions to flood flows shall be allowed, provided that they are permitted in the underlying district or in Section 9 Supplemental Use Regulations. The following uses must not require permanent structures, fill or permanent storage of materials or equipment:
  - (a) Agricultural uses such as farming, grazing, truck farming, horticulture, etc.
  - (b) Forestry and nursery uses.
  - (c) Outdoor recreational uses, including fishing, boating, play areas, etc.
  - (d) Conservation of water, plants, and wildlife.
  - (e) Wildlife management areas and foot, bicycle and/or horse paths.
  - (f) Temporary nonresidential structures used in connection with fishing, boating, play areas, growing, harvesting, storage or sale of crops raised on the premises.

(g) Buildings lawfully existing prior to the adoption of these provisions.

Part 3: By adding in alphabetical order, a new definition in Section 14, Definitions as follows.

RECREATIONAL USES, OUTDOOR: Any use conducted outside of a building that involves games, sports, hobbies and the like.

Or to take any other action relative thereto.

#### **Article 52. Use Regulation Bylaw Correction (2/3 Vote)**

To see if the Town of Lee will vote to correct the unintended changes in the Zoning Bylaws Rewrite adopted at the May 10, 2012 Annual Town Meeting by adopting the following:

#### **4.2 Use Regulations**

##### **Commercial Business Corridor (CBC)**

##### **Uses allowed by-right:**

Detached one-family dwelling.

Detached two-family dwelling subject to the dimensional requirements set forth in the Table of Dimensional Requirements and all other applicable provisions of this chapter.

The use of land or structures for the primary purpose of agriculture, horticulture or floriculture on lots of five or more acres.

Renting of rooms or furnishing of board for not more than three persons in a dwelling regularly occupied for residential purposes.

Accessory uses customarily incidental to a permitted main use on the same premises, including but not limited to the following:

Use of a room or rooms in a dwelling for customary home occupations conducted by resident occupants, such as dressmaking or candy making, or for the practice by a resident of a recognized profession, provided that the maximum accessory use shall be no more than 20% of the square footage of the dwelling, in compliance with off-street parking and all other applicable provisions of this chapter, and provided that there is no external evidence of any business other than a permitted sign and that no undue burden shall be placed on the neighborhood by parking on the street or an excess of traffic or other noises.

Use of premises or building thereon in connection with his or her trade by a resident carpenter, electrician, painter, plumber or other artisan, provided that no manufacturing

or business requiring two or more employees on the premises, in compliance with off-street parking and all other applicable provisions of this chapter, and provided that all storage of materials, supplies and equipment shall be kept within the principal building or within a suitable accessory building and that no undue burden shall be placed on the neighborhood by parking on the street or an excess of traffic or other noises.

Municipal use; provided, however, that no new municipal use shall be established and no existing municipal use shall be substantially expanded unless and until the representative town meeting votes an appropriation for said use.

**Uses requiring a special permit from the Board of Selectmen in accordance with Section 13.4 of this chapter, and in compliance with all other applicable provisions of this chapter, shall be as follows:**

A multiple dwelling, subject to all applicable provisions of this chapter and in compliance with the special requirements set forth in Section 9.2, provided that no more than four dwelling units shall be built on a lot.

A multiple dwelling with more than four dwelling units, subject to all applicable provisions of this chapter and in compliance with the special requirements set forth in Section 9.2 of this chapter.

**Uses requiring a special permit from the Board of Appeals in accordance with Section 13.2 (B)(3) of this chapter, and in compliance with all other applicable provisions of this chapter, shall be as follows:**

Private club not conducted for profit

Hospital, sanitarium and convalescent and nursing home

Golf course

Any accessory use to a by-right use, whether or not on the same parcel, which is necessary in connection with scientific research and development or related production, provided that the Board of Appeals finds that the proposed accessory use does not substantially derogate from the public good.

**Uses requiring a special permit from the Planning Board in accordance with Section 13.4 of this chapter, and in compliance with all other applicable provisions of this chapter, shall be as follows:**

Restaurant, fast food

Bank, with drive- through

Convenience store

Gas Station

Automobile dealer and service station

Auto repair shop

Auto storage garage

Auto salesroom or lot

Place of amusement or assembly

Club conducted for profit

**Uses allowed under site plan review by the Planning Board in accordance with Section 13.3:**

Office, newspaper or printing establishment

Bank, without a drive-through

Hotel or motel

Restaurant, no fast food.

Any wholesale or retail business, research laboratory, service or public utility not involving manufacture on the premises except of products the major portion of which is sold on the premises by the producer to the customer.

**Downtown Commercial Business Corridor District (DCBC)**

**Uses allowed under site plan review by the Planning Board in accordance with Section 13.3:**

Detached one-family dwelling.

Detached two-family dwelling subject to the dimensional requirements set forth in the Table of Dimensional Requirements and all other applicable provisions of this chapter.

The use of land or structures for the primary purpose of agriculture, horticulture or floriculture on lots of five or more acres.

Renting of rooms or furnishing of board for not more than three persons in a dwelling regularly occupied for residential purposes.

Accessory uses customarily incidental to a permitted main use on the same premises, including but not limited to the following:

Use of a room or rooms in a dwelling for customary home occupations conducted by resident occupants, such as dressmaking or candy making, or for the practice by a resident of a recognized profession, provided that the maximum accessory use shall be no more than 20% of the square footage of the dwelling, in compliance with off-street parking and all other applicable provisions of this chapter, and provided that there is no external evidence of any business other than a permitted sign and that no undue burden

shall be placed on the neighborhood by parking on the street or an excess of traffic or other noises.

Use of premises or building thereon in connection with his or her trade by a resident carpenter, electrician, painter, plumber or other artisan, provided that no manufacturing or business requiring two or more employees on the premises, in compliance with off-street parking and all other applicable provisions of this chapter, and provided that all storage of materials, supplies and equipment shall be kept within the principal building or within a suitable accessory building and that no undue burden shall be placed on the neighborhood by parking on the street or an excess of traffic or other noises.

Municipal use; provided, however, that no new municipal use shall be established and no existing municipal use shall be substantially expanded unless and until the representative town meeting votes an appropriation for said use.

Office, newspaper or printing establishment

Bank, without a drive- through

Hotel or motel

Restaurant, no fast food.

Any wholesale or retail business, research laboratory, service or public utility not involving manufacture on the premises except of products the major portion of which is sold on the premises by the producer to the customer.

**Uses requiring a special permit from the Board of Selectmen in accordance with Section 13.4 of this chapter, and in compliance with all other applicable provisions of this chapter, shall be as follows:**

Multiple dwelling, subject to all applicable provisions of this chapter and in compliance with the special requirements set forth in Section 9.2, provided that no more than four dwelling units shall be built on a lot.

Conversion of existing buildings that are at least 10 years old to mixed use for business, professional offices and multiple family housing with more than four units, subject to all the applicable provisions of this chapter, provided the Special Permit Granting Authority finds, in addition to the other findings required by this chapter, that the proposed conversion maintains the existing architectural character of the corridor.

Multiple dwelling with more than four dwelling units, subject to all applicable provisions of this chapter and in compliance with the special requirements set forth in Section 9.2 of this chapter, provided the Special Permit Granting Authority finds, in addition to the other findings required by this chapter, that the proposed conversion maintains the existing architectural character of the corridor.

**Article 53. Sign Bylaw Typographical Error Correction (2/3 Vote)**

To see if the Town will vote to correct the unintended typographical error in the Zoning Bylaws Rewrite adopted at the May 10, 2012 Annual Town Meeting by adopting the following correction:

Section 7 Signs, 199-7.7 General Standards E (1) that reads: "Such sign shall not exceed 12 square feet in area and shall be set back at least 10 feet from the street lot line or V2 the building setback distance, whichever is less" shall be amended to read: "Such signs shall not exceed 12 square feet in area and shall be set back at least 10 feet from the street lot line or ½ the building setback distance, whichever is less."

**Article 54. Planned Commercial Village Center Zoning Signage Amendment (2/3 Vote)**

To see if the Town will vote to amend the Zoning bylaws as follows:

An amendment to Section 199-7.4 General Regulations - Paragraph C) – Signs prohibited – (13) which reads "No off-premises signs shall be permitted" amended to read "No off-premises signs shall be permitted except as specifically authorized herein."

To amend Section 199-10.2 Planned Commercial Village Center – Paragraph E) Individual Business Signs – (1) (j) which reads: "Decorative light pole banners are permitted to be installed on the shopping center light pole and streetlights. Decorative designs and store names area permitted on the banners. Two banners may be place on each pole. The banners may be double sided and will not exceed 28 square feet in total per side. One sign permit per type of banner is required." Amended to read: "Decorative designs and store names are permitted to be installed on the shopping center light poles and streetlights excluding those located on the main access road between Water Street and the traffic circle entry to the shopping center. Decorative designs, store names and off premises advertising by nationally recognized brands and/or regional attractions are permitted on the banners. Two banners may be placed on each pole. The banners may be double sided and will not exceed 35 square feet in total per side, per banner. One sign permit per type of banner is required."

To amend Section 199-10.2 Planned Commercial Village Center – Paragraph E) Individual Business Signs-(2)(b) which reads "Directory sign boards and informational signs will be agreed to by the Planning Board. Issues such as size, shape, color, placement and all other relevant issues will be reviewed with the Police and Fire Departments, the Public Health and Public Works Boards and the Sign Officer. The Shopping Center's logo is permitted to be placed on informational signage for continuity and to promote the advertising theme of the shopping center." Amend to add the following language at the end of the paragraph: "Directory sign boards may display on site retailer advertising on one side including off premises advertising of nationally recognized brands and/or regional attractions. Directory board advertising signs shall not exceed 40" by 50" and shall only be allowed by permit".



**Article 55. Medical Marijuana Treatment Center Zoning Bylaw Amendment  
(2/3 Vote)**

To see if the town will vote to amend the zoning bylaws of the Town of Lee to add under site plan review Medical Marijuana Treatment Centers to the following districts:

**D) Industrial District (I)**

**(1) Uses allowed by-right:**

- (a) Any manufacturing or industrial use, including processing, fabrication and assembly, provided that no such use shall be permitted which would be detrimental or offensive or tend to reduce values in the same or adjoining districts by reason of dirt, odor, fumes, smoke, gas, sewage, refuse, noise, excessive vibration or danger of explosion or fire. (See Environmental and Performance Standards, Section 12.)
- (b) Accessory uses and structures customary to the preceding uses.

**(2) Uses allowed under site plan review by the Planning Board in accordance with Section 13.3:**

- (a) Business offices, excluding retail, but including the following:
  - (i) Financial.
  - (ii) Insurance.
  - (iii) Engineering, development and management.
  - (iv) Publishing and data processing.
  - (v) Telecommunication (subject to provisions of the telecommunications bylaws.)
  - (vi) Environmental.
  - (vii) Real Estate.
  - (viii) Legal
  - (ix) Medical and Dental Services.
  - (x) Social Services.
  - (xi) Educational Services.
  - (xii) Motor Vehicle Repairs
  - (xiii) Leasing of building space for commercial purposes inside an existing commercial facility.
- (b) Retail sale of products manufactured, assembled or processed on site or product associated therewith. The retail space shall not exceed 20% of the total floor area.

- (c) Laboratories for the purpose of conducting research, or providing medical, dental and technical services, including offices accessory to these activities.
- (d) Distribution of commercial and industrial supplies and wholesale trade (except motor vehicles) provided that the space dedicated to storage of the product shall not exceed 70% of the total floor area and the total floor area does not exceed 100,000 square feet.
- (e) Uses permitted by MGL C. 40A, Section 3, such as public and private nonprofit religious and educational institutions.
- (f) Municipal use.
- (g) Accessory uses and structures customary to the preceding uses.
- (h) Medical Marijuana Treatment Centers

**J) Office Park and Light Industrial District (OPLI)**

**(1) Uses allowed under site plan review by the Planning Board in accordance with Section 13.3:**

- (a) Business offices, including the following services:
  - (i) Financial.
  - (ii) Insurance.
  - (iii) Real estate
  - (iv) Engineering and management.
  - (v) Publishing and data processing.
  - (vi) Communications (telegraph, telephone and radio and television studios)
  - (vii) Environmental.
  - (viii) Legal
  - (ix) Health services
  - (x) Social Services.
  - (xi) Education
  - (xii) Public administration.
- (b) Research, medical, dental and technical service laboratories and offices accessory to these.
- (c) Light industry, including:
  - (i) Apparel and other textile and leather products.
  - (ii) Millwork, plywood and structural members.
  - (iii) Household and office furniture.

- (iv) Envelopes and stationery products.
- (v) Molded plastic products.
- (vi) Fabricated metal products, such as cutlery, hand tools, hardware and screw machine products.
- (vii) Industrial machinery, such as metalworking machinery, textile machinery, paper machinery, printing trades machinery, food products machinery and packaging machinery, but excluding ordnance.
- (viii) Computer and office equipment.
- (ix) Electronic and other electrical equipment.
- (x) Instruments and related products.
- (xi) Paper, paperboard and plastic converting products.
- (d) Retail sales where the sales area is not more than 20% of the total floor space and:
  - (i) The product(s) is manufactured on site.
  - (ii) It is not the primary retail outlet for the product(s).
  - (iii) Such sales are incidental to the primary use.
- (e) Retail sales for products manufactured off site only if sales are conducted exclusively by phone and/or by mail.
- (f) Distribution of commercial and industrial supplies and wholesale trade (except motor vehicles), provided that the space dedicated to storage of product shall not exceed 70% of the total floor area.
- (g) Uses required by MGL c. 40A, Section 3, such as public and private nonprofit religious and educational institutions. (Refer to Section 9.6, Land or Structures for Certain Religious or Education Purposes)
- (h) Accessory structures and uses customary to the preceding uses.
- (i) Municipal use.
- (j) Medical Marijuana Treatment Centers

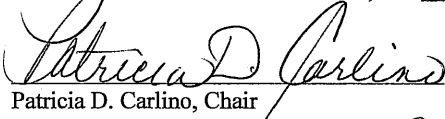
**Article 56. Initiative Petition for the Purchase of "Cold Spring"**

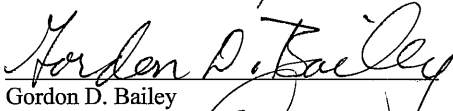
“To see if the Town will vote to raise and appropriate or take from available funds the sum of \$200,000, or any other figure, for the purpose of purchasing Cold Spring on the Tyringham Road from its owner, for public use and for emergency water supply for the public, and to maintain the spring by way of monthly reports from Tri-Town Health to the Department of environmental Protection (DEP), and to take any other action relative thereto.” **Capital Outlay and Finance Committees do not recommend approval.**

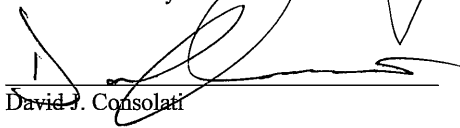
You are hereby directed to serve this Warrant by posting true and attested copies thereof, in five public places within the Town of Lee, seven (7) days at least, before the day and hour of holding said meeting.

Therefore, Fail Not and make due return of said Warrant with your doing thereon to the Town Clerk of the Town of Lee, at or before the day and hour of holding said meeting.

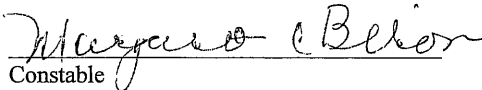
Given under our hands at Lee, this 23<sup>rd</sup> day of April, 2013.

  
Patricia D. Carlino, Chair

  
Gordon D. Bailey

  
David J. Consolati

As per instruction in this Warrant, I have posted same, this 24 day of April, 2013 in four public places.

  
Constable