

TOWN OF LEE

32 MAIN STREET

CONSERVATION COMMISSION

Meeting Minutes

PLACE OF MEETING: Judge's Chambers, Town Hall

DAY, DATE & TIME: Monday, February 4th 2013

Member Present: Kathy Arment, Chair, John Philpott, John Coty, Ryan Aylesworth, Anne Langlais, Stu Dalheim

Kathy Arment, Chair opened the meeting at 7:00 PM

7:00 RDA, Jay Wise, proposed office facility. 35 Limestone Road, (Quarry Hill Business Park).

Steve Mack of Foresight Land Services and Teresa Wise represented the applicant. The proposed work includes the construction of a new dental facility with a parking lot and a driveway off Limestone Road. Site drainage will be in the form of open drainage and rain garden drainage. A portion of the parking lot and driveway will be within the 100 foot of the buffer zone of the wetlands. No work is proposed within the wetlands. No new point sources of discharges are proposed. Mr. Mack went over the site plans and the proposed landscaping for the Commissioners. **Ms. Arment** made a motion for a negative 3 determination which was seconded by **Mr. Aylesworth**. Motion passed unanimously.

7:15 Continued Notice of Intent, Thomas Schuerer, 405 Laurel Street. Proposed installation of a dock on Laurel Lake.

There was a question of whether or not this notice was properly posted for a public hearing. John Philpott will check this out and ask Mr. Schuerer to come to the next meeting. This item will be continued to the next Commission Meeting.

7:30 Town Administrator Bob Nason. Discussion on Commission Budget and selection process for Commission Administrative Assistant.

Mr. Nason went over the Conservation Commission's proposed budget for the next fiscal year. Essentially the budget is the same as in the past year but the level of funding. However with a

new assistant and the lower level of fees there could be an issue in a few years funding the assistant. Mr. Nason was informed that there are a number of commissioners who want to go to some of the MACC sponsored seminars which will further erode the budget resources. In regards to the vacancy, there appears to be one internal candidate and two outside candidates. The commissioners will submit a proposed job description to Mr. Nason by the 15th. The commissioners decided to advertise the vacancy in the Berkshire Eagle and check with individual contacts. Interview schedules will be set up to interview the interested candidate by both Mr. Nason and the Commissioners.

Other Business:

- Ms. Arment motioned to approve the minutes of January 22, seconded by Mr. Aylesworth. Motion passed with all in favor.

Ms. Arment motioned to close the meeting, seconded by Mr. Aylesworth. All in favor.
Meeting closed 8:18 PM

Office Duty:

Feb 11 – AL
Feb 25 – RA
Mar 11 – SD
Mar 25 – MH
Apr 8 - JP

Respectfully submitted,

John Philpott