

LEE, MA

CONSERVATION COMMISSION

2024 Con Com meeting schedule & filing deadlines

The Lee Conservation Commission meets twice a month, the first Wednesday and the third Wednesday of the month at 7:00 PM. The meetings are held in the Meeting Room on the first floor of Lee Town Hall, 32 Main Street, Lee, MA. Meetings and public hearings are posted on the town website, on the bulletin board beside the Town Clerk's office, and in the notebook in the town hall lobby.

One digital copy and two hard copies of all WPA/ SMA Notice of Intents, Requests for Determination of Applicability, Abbreviated Notice of Intents, and WPA Abbreviated Notice of Resource Area Delineation including plans must be submitted to the office by the dates as shown on the second sheet.

Applicants are responsible for paying the standard cost of the filing fee for the legal ad, currently \$105.00 and the filing fee of \$100.00 for each WPA/SMA Notice of Intents and Requests for Determination of Applicability.

Only checks made out to the Town of Lee will be accepted and are to be submitted to the Conservation Office. Separate checks for the filing fee and the legal ad fee are preferred. Please, no cash payments.

NOI and ANRAD filings need a certified abutter list of any property owner within 100 feet of the property line where the work is proposed including if separated from that land by a public or private street or body of water and not unreasonably distant from the project site. This is the responsibility of the applicant. A Certified Abutters' list can be obtained from the Assessor's Office. Abutter notifications must be sent to the mailing addresses on the current assessor's list and must be sent by certified mail, return receipt requested or by certificates of mailings.

All NOI plans must be signed and stamped by the project engineer (if applicable).

2024 Meeting Dates

Please note: ALL applications are due no later than noon.

<u>Meeting</u>	<u>Application Due</u>
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January 3	Dec. 20, 2023
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January 17	Jan. 3
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February 7	Jan. 24
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February 21	Feb. 8
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March 6	Feb. 22
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March 20	Mar. 7
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April 3	Mar. 21
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April 17	Apr. 4
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May 1	Apr. 18
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May 15	May 2
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June 5*	May 24
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June 19	June 6
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July 3	June 20*
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July 17	July 2
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Meeting

Application Due

August 7

July 25

August 21

Aug. 8

September 4

Aug. 22

September 18

Sept. 5

October 2

Sept. 19

October 16

Oct. 3

November 6

Oct 24

November 20

Nov. 7

December 4

Nov. 21

December 18

Dec. 5

*Because of holidays, some of the dates may need to be adjusted.