

APPROVED ON 5/17/22

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – May 3, 2022

Present: Patricia D. Carlino, Chair and Sean Regnier and Bob Jones, Board of Selectmen.

Also Present: Christopher Brittain, Town Administrator

Chairperson, Patricia Carlino called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** *Upon a motion duly made and seconded, the Board members voted unanimously to approve the Open Session Minutes of April 19, 2022.*

2. **Public Hearings:** None.

3. **Public Comments:** Kathy Hall came before the Board and stated “The Lee Youth Commission’s first Wednesday event (kickball) held at the athletic field was a huge success despite the weather. There are more activities planned for tomorrow and the other Wednesdays until school ends. The Commission is also discussing other uses for the pavilion (Wi-Fi and lighting). In addition, the Commission is investigating other options to questions about a community center such as location and taxes posed at the baby town meeting. Do you (the Board) have any questions that we could try to get answers to before the Town Meeting?”

Kathy also extended the following comment to Patty: “Patty, on behalf of the Lee Youth Commission, thank you for your many years of service to the Town of Lee. We really appreciate all you’ve done for Lee.

Town Treasurer/Collector Donna Toomey came before the Board to speak about Patty Carlino. She stated that she has known her for approximately 24 years as a leader and co-worker. Donna expressed a sincere “Thank You” for all her help over the years. Donna added that Patty has been a town employee for 40 years. She started in high school working in the Superintendent’s office and then for Tri-Town. She then started at the Town Hall as Assistant Town Treasurer and Clerk and then Treasurer/Tax Collector. Donna added that she will be greatly missed.

Janet Warner came before the Board to also thank Patty for all she has done for the Town. How we all talk about the importance of history and events that change our lives for the better. Janet said she met her when Patty’s kids were little and they became friends. She went on to talk about how meeting Patty changed her life, she thanked her for all she has done for the town and wished her all the best in the future.

4. General Business: a) Patty brought before the Board language for the “Rest of River Monetary Fund” to be voted on by the Board. The Language is as follows: “Pursuant to the Intergovernmental Agreement, the Select Board and the Rest of River Municipal Committee (“ROR Committee”) authorize the establishment of an administrative ROR Monetary Fund of \$1.5 million (to be funded following receipt of the funds in the escrow account established pursuant to a February 2020 Escrow Agreement) to pay for all legal, consulting or other expenses, fees or costs incurred by the ROR Committee in the administration, review and legal work related to any revised Permit issued by EPA for the remedial work in the Housatonic River, and that Berkshire Regional Planning Committee (BRPC) be authorized as the fiscal agent for said ROR Monetary Fund. The Rest of River Municipal Committee, or its successor, is authorized to administer the monetary fund”

b) Town Administrator Christopher Brittain presented the Board members with an original of the Warrant for the Annual Town Meeting to be held on May 12, 2022 and were asked to sign this in order to mail out and to have a Constable to post it at five locations in the town. After looking over the Warrant and *upon a motion duly made and seconded, the Board members voted unanimously to sign the Warrant as presented.*

After a brief discussion and explanation to those in attendance *and upon a motion duly made and seconded and by roll call vote, the Board members voted unanimously to sign the “Rest of River Monetary Fund”*

c) Berkshire Gas Permits - The Board members were presented with two Berkshire Gas Permits that were not on the agenda as they came in subsequent to the posting. After a brief discussion stating that they did not want to hold up any work that needs to be done, *upon a motion duly made and seconded, the Board members voted unanimously to approved and sign the following Berkshire Gas Permits:*

- i) 70 Prospect Street - Install new gas service
- ii) 30 Union Street – Gas service retirement

5. Pending Business: None

6. Town Administrator: Town Administrator Christopher Brittain also extended his thanks to Patty for all of her help. a) New Hires - Town Administrator, Christopher Brittain announced that we have two new hires at the Town Hall. a) Jennifer Gagnon has accepted the position of Collector/Clerk and b) Jennifer Catolane, has accepted the position of Town Accountant and will be working with current Town Accountant, Lynn Brown for the next month.

Chris also informed the Board that he had a call from someone at the State that would like to take part in our May 17th meeting to talk about a potential grant (Mass Municipal Vulnerability Plan Grant). He will talk about planning spaces, our areas that are vulnerable, regarding issues of drainage and other issues.

The Land Use office has looked into adding food trucks to our zoning.

The Paving Contract with Palmer Paving should be ready for our next meeting. This will include the following streets: East Street, West Street, Summer Street and Spring Street. The contract will be in the amount of \$740,000.00 worth of paving.

Chris added that the Council on Aging has a "Drug and Alcohol Policy" that they need to be executed by the Board. They are in the process of receiving a van and the BRTA requires the Board to sign off on a Drug and Alcohol Policy in order to receive the van. *Upon a motion duly made and seconded, the Board members voted unanimously to allow the Chair to sign the Drug and Alcohol Policy for the Council on Aging in order to received a van from the BRTA.*


On behalf of the Board, Patty extended condolences to the family of Pete Scolforo. Pete worked for the Town for 30 years or more and was well respected. He will be missed by all.

Sean extended his thanks to Patty, adding that working with her, he has gained real perspective. Bob Jones also extended his thanks for all she does. He stated he has learned a lot and though they've have had their differences it has been a privilege to work with her.

7. **Next Regular Meeting:** Our next regular meeting is scheduled for Tuesday, May 17, 2022, at 7:00 PM

8. **Motion to Adjourn:** *Upon a motion duly made and seconded, the board voted unanimously to adjourn the meeting at 8:30 PM.*

Respectfully submitted,


Cindy L. Bigelow,
Administrative Assistant

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chair
Superintendent of Schools
Town Accountant