

APPROVED ON 5/21/19

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – April 16, 2019

Present: Patricia D. Carlino, Chair, David Consolati and Thomas P. Wickham, Board of Selectmen and Christopher Ketchen, Chief Administrative Officer (CAO).

Patty Carlino called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** *Upon a motion duly made and seconded, the Board members voted unanimously to approve the Open Session Minutes of April 2, 2019.*
2. **Public Hearings:** None.
3. **General Business:** a. Temporary Sign Permits - Ryel Holdings, LLC (Berkshire Liquors, Inc.) - *Upon a motion duly made and seconded, the Board Members voted unanimously to grant a Sandwich Board Sign Permit to Berkshire Liquors, which will be valid for one year from the date of this meeting.*

LMHS Volleyball Booster Club – *Upon a motion duly made and seconded, the Board Members voted unanimously to grant a Temporary Sign Permit to the Lee Middle/High School Volleyball Booster Club.*

b. Discussion and Approval/Rejection of Extension of Intermunicipal Agreement with the Town of Lenox for a Shared Chief Administrative Officer – After a brief discussion, and *upon a motion duly made and seconded, the Board Members voted unanimously to approve an extension of the Intermunicipal Agreement between the Towns of Lee and Lenox for a shared Chief Administrative Officer, dated June 28, 2017, until June 30, 2020 in accordance with Section 3-1 of said Agreement.*

c. Amend Town of Lee Employee Handbook Sick Leave Policy - *Upon a motion duly made and seconded the Board members voted unanimously to approve the revised Sick Leave Policy as presented.*

d. Appointment – Sandy Beach Committee – Linda Buttery - *Upon a motion duly made and seconded, the Board members voted unanimously to appoint Linda Buttery to the Sandy Beach Committee.*

4. **Pending Business:** None

5. **Chief Administrative Officer:** a) FY 2019 Revenue and Expense Reports for the period ended April 30, 2019 - CAO, Christopher Ketchen informed the Board members that the FY 2019 Revenue and Expense Reports are available in the Selectmen's office for their review.

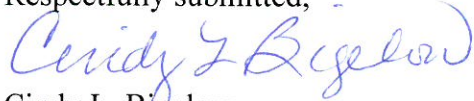
b) Review Final List of Annual Town Meeting Warrant Articles - CAO, Christopher Ketchen presented the Annual Town Meeting Warrant to be signed and posted.

6. **Public Comments:** Roger Scheurer, Project Manager for Zipbox, Inc., presented to the Board a handout regarding the relationship between Golden Tree/Zipbox, Inc.

7. **Next Regular Meeting:** The next regular meeting is scheduled for May 7, 2019 at 7:00 PM.

8. **Motion to Adjourn:** *Upon a motion duly made and seconded, the Board members voted unanimously to adjourn the meeting at 7:25 PM.*

Respectfully submitted,



Cindy L. Bigelow,
Secretary to the Board of Selectmen

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant