

APPROVED ON 1/21/14

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – JANUARY 14, 2014

Present: Gordon D. Bailey, Chairman and Patricia D. Carlino, Board of Selectmen, Robert Nason, Town Administrator and Melissa Provencher, Berkshire Regional Planning Commission.

Absent: David Consolati

The Chair, Gordon Bailey, opened the meeting at 5:00 PM.

1. **Brownfields Assessment Grant Application (EPA FFY 2014)** – The Board members reviewed a letter drafted by Berkshire Regional Planning Commission to Environmental Management Support, Inc., for a \$200,000 grant from the US EPA Brownfields Assessment Grant Program to conduct Phase I, II and III environmental site assessments. The goal of this proposed project is to carry forward the work conducted under the Brownfields Area-Wide Planning Project and conduct assessments at the four former paper mills within the industrial area just north of the downtown. *The Board members voted unanimously to authorize the Chair to sign the application for the Brownfields Area-Wide Planning Project.*
2. **FY 2011 Community Development Block Grant Program Economic Development Fund Program Extension:** The Board members reviewed the Massachusetts Community Development Block Grant Program Budget and Program Revision Form. The purpose of this Revision Form is to increase the period of availability of funds/period of performance to December 31, 2013 in order to facilitate the final drawdown of funds to close out the project. *The Board members voted unanimously to authorize the Chair to sign the Massachusetts Community Development Block Grant Program Budget and Program Revision Form to extend the period to December 31, 2013.*

Mr. Nason discussed with the Board members the impending retirement of our Tax Collector, Jan Smith and that an ad has been placed in two newspapers (The Berkshire Record and The Shopper's Guide) for the position of Treasurer-Collector's Clerk. We are also waiting to hear from The Berkshire Eagle about getting the ad into this Sunday's edition. There will be three positions, namely; Treasurer/Collector – Donna Toomey...Assistant Treasurer/Collector – Karen Fink.....and a new person to take Karen's current position. The Board members and Mr. Nason discussed the responsibilities and classifications of each position. They also discussed looking into Titles and pay scales from other communities.

Selectmen Meeting – January 14, 2014

3. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the meeting at 5:35 PM.*

Respectfully submitted,



Cindy L. Belair, Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen  
Town Administrator  
Town Clerk  
Town Collector  
Planning Board

Board of Assessors  
Board of Health  
Conservation Commission  
Police Chief  
Building Inspector

Dept. of Public Works  
Town Treasurer  
Town Reps. District Chairmen  
Superintendent of Schools  
Town Accountant