

APPROVED ON 7/5/16

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – June 21, 2016

Present: Patricia D. Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Thomas Wickham, Chair, called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** None
2. **Public Hearings**
3. **General Business:** Lee Premium Outlet Logging Plan - Dave Dence of Gutchess Lumber Company and Carolyn Edwards, General Manager of the Lee Premium Outlets, came before the Board to discuss the Logging Plan for the Lee Premium Outlets. He explained that they would be using the rear access road and that, weather permitting, one to two trucks per day would be going through. The logging would take place in the fall, winter and summer. Patty asked if they had filed a cutting plan with the Planning Board and Mr. Dence replied that they had and that residents on the Tyringham side and the Lee side have been notified. He also commented that they would maintain and keep the fire and emergency vehicle access clear.

Collection of Hazardous Waste through the Multi-Town Collaborative – Jamie Cahillane, Center for Eco Technology (CET), came before the Board noting that we are entering our 15th year in collaboration with CET and he is presenting the FY 2017 Extension of the Agreement between CET and the Town of Lee for Collection of Hazardous Waste Through the Multi-Town Collaborative. This is the standard agreement with the same budget as last year. The town of Lee's estimated fee is \$3,326.00. *The Board members voted unanimously to approve the Extension of Agreement between CET and the Town of Lee for the Collection of Household Hazardous Waste Through the Multi-town Collaborative; and, authorize the Chair to sign the letter extending the agreement.*

Host Community Agreement for July 16th Collection – Jamie Cahillane also brought the Host Community Agreement between CET and Clean Harbors Environmental Services, Inc. for the July 16th Collection before the Board. *The Board members voted unanimously to approve the agreement and authorize the Chair to sign the agreement.*

Recycling Consulting Services – Jamie Cahillane (CET) came before the Board with the Recycling Consulting Services Agreement. He thanked all the members on the Recycling Committee for their many volunteer hours. Jamie stated that the Committee worked with the Chamber of Commerce at the “Taste of Lee” and “Founder’s Weekend” and estimated that 75% of the waste was averted. Thirty Lee residents attended the Household Hazardous Waste collection. Jamie extended, on behalf of himself and the Committee a grateful “thank you” to everyone for their support. Jamie invited the Chair of the Recycling Committee Peter Hofman to say a few words.

Peter Hofman thanked the Board for the budget and the support from the Town residents. They were set up for the Jazz Festival and they would like to get the Latino Festival on Board this year for Founder’s Weekend. He explained that they are also working on the bylaws.

Jamie Cahillane, CET spoke to the Board about the CET and Lee Recycling Committee 2015-2016 accomplishments. During the holiday season to promote recycling and waste reduction in gift wrapping, they provided the Committee with an updated version of a previously used brochure, which it posted on the Town’s website and also publicized through letters to the editor of local papers. CET provided three volunteers for the Committee’s First Annual Greener Gateway Town-wide Cleanup on May 7th. The 66 volunteers (including 40 students) collected more than 200 large bags of garbage and recyclables from around town.

For the second year, CET worked with the Recycling Committee and received a grant of \$750.00 from MADEP to purchase 297 stainless steel water bottles. The bottles were sold for \$1.00 at the Taste of Lee and free water was available to fill them up.

For FY 2017, Lee applied for another \$750.00 to purchase reusable shopping bags to distribute to low income residents.

CET alerted Lee and Lenox about the SMRP competitive In-Kind Technical Assistance grant that they applied for and received last September. The in-kind grant provided a significant amount of time that Arlene Miller, MADEP Municipal Assistance Coordinator, was able to spend assisting the LRC and Lenox Environmental Committee with plastic bag and Styrofoam waste reduction.

The Board members voted unanimously to accept CET’s June 9th proposal and authorize the Chair to sign the agreement.

Property/Liability/Vehicle Insurance Award - The members reviewed Treasurer/Collector Donna Toomey’s June 21, 2016 procurement report and recommendation regarding the invitations to bid for Property, Liability, Casualty, Auto, Workers Compensation and Injured on Duty (for police, fire and emts) Insurance. Two quotes were received and the low bidder was Massachusetts Interlocal Insurance Association (MIIA) at \$245,335.00, a significant savings over one year. *At the*

recommendation of Treasurer/Collector Donna Toomey, the Board members voted unanimously to purchase FY 2017 property, liability, auto, workers compensation and injured on duty insurance from MIIA for a price not to exceed \$245,335.00.

Council on Aging Transportation Service for Seniors – *The Board members voted unanimously to award the FY 2017 In-Town Transportation Agreement to Abbott Limousine & Livery Service, Inc, (the sole bidder) for the price of \$14,400.00 and to authorize the Chair to sign the service agreement.*

Conservation Commission Wetlands Fee Budget for FY 2017 – *The Wetlands fee budget is \$3,742.00 of the total \$6,877.00 Conservation Commission Budget. The Board members voted unanimously to approve the Conservation Commission's \$3,742.00 FY 2017 Wetlands Fee budget.*

Open Space and Recreation Plan - *The Board members thanked the Lee Youth Commission, the Conservation Commission, the Planning Board and Berkshire Regional Planning Commission for all their hard work on this plan that has been approved. Consequently, Lee will be able to participate in the state Division of Conservation Services (DCS) grant rounds through November, 2022.*

Mint Indian Lakeside Dining – Continuance of BYOB- *The Board members voted unanimously to the continuance of the BYOB for the Mint Indian Lakeside Dining Restaurant pending the approval of their full liquor license from the ABCC.*

Entertainment License –Jazz Weekend – *The Board members voted unanimously to grant an Entertainment License "Nunc Pro Tunc" June 16th – June 19th for the Berkshire Gateway Jazz Festival 2016 Downtown Lee.*

Selectmen Appointments – *The Board members voted unanimously to appoint the One Year Appointments and the Three Year Appointments to the various Board, Committees or Commissions as listed in the sheet attached.*

Berkshire Gas Permit – *The Board members voted unanimously to grant a permit to Berkshire Gas Company for the installation of new gas service on 65 Laurel Street.*

The Board announced that they are still looking for a delegate for the Berkshire Regional Transportation Authority. Anyone interested should call the Selectmen's Office at (413) 243-5500.

4. Pending Business:

- a. 2016 Mini-site Collection – Saturday, June 25th – 8:30 AM – 11:00 AM – Great Barrington Recycling Center.

5. **Town Administrator: Personnel** - Mr. Nason announced the resignation of Austin A. Liebenow, Jr. as a truck driver/laborer for the DPW. *The Board members unanimously accepted the resignation of Austin Liebenow, Jr..*

Mr. Nason announced his appointment of Bruce Reynolds for the position of truck driver/laborer vacated by Austin Liebenow. *The Board members unanimously affirmed Mr. Nason's appointment of Bruce Reynolds as truck driver/laborer.*

Mr. Nason announced the resignation of Michael Silver, Patrol Officer, who is returning to the Pittsfield Police Department. *The Board members unanimously accepted the resignation of Michael Silver.*

Mr. Nason announced that to date we have approximately 65 applicants for the Town Clerk position to be vacated by Suzanne Scarpa as she enters retirement. The interviews will be held on Friday and we should have a decision by the end of the day on Monday. Mr. Nason asked the Board if they would be available for a meeting on June 28th. The Board members all agreed to a meeting on June 28th but asked that the time be set for 6:00 PM.

Mr. Nason announced that we have good news concerning the two posted bridges. The Posting on the Valley Street Bridge is waived and the Posting on the West Park Street Bridge is no longer required.

6. **Public Comments:** None.

Mr. Nason reported that while he was away on vacation there was a fire at Hyde Place and upon his return he was informed of the quick response of the Fire Department and Police Chief Jeffrey Roosa's professionalism.

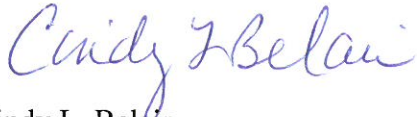
Dave Consolati commented on the help from COA Director Patricia DiGrigoli, Building Official Don Fitzgerald, Eileen Maxwell, Price Chopper and the Red Cross.

7. **Next Meeting:** The next meeting will be on Tuesday, June 28, 2016 at 6:00 PM in the Selectmen's Office on the 2nd floor.

Next Regular Meeting: Our next regular meeting will be on Tuesday, July 5, 2016 at 7:00 PM.

8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the meeting at 7:55 PM.*

Respectfully submitted,



Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant