

APPROVED ON 2/16/16

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – February 2, 2016

Present: Patricia D. Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Chair, Patricia Carlino, called the meeting to order at 7:00 PM .

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Session Minutes of January 19, 2016 and the Executive Session Minutes of January 19, 2016.*
2. **Public Hearings:** None.
3. **General Business:** Temporary Sign Permit–Lee Bank – Susie Brown from Lee Bank and John Renzi of Graphic Impact Signs came before the Board to request a temporary permit for a banner for October Mountain financial advisors on the property located at 103 West Park Street in Lee. He asked that the banner remain in place until the permanent signs go up. As there was some confusion regarding the permanent sign, the Board explained to Mr. Renzi that the permanent sign is permitted through the Planning Board. Tom Wickham informed Mr. Renzi that the sign has to be less than 24 square foot. *The Board members voted unanimously to approve three, ten (10 day) temporary permits for a banner less than 24 square feet, with the permit beginning upon notification from them and will at that point, continue for thirty (30) days.*

Shared Services - Lee/Lenox Building Inspections Fee Schedule - Don Fitzgerald, Building Commissioner came before the Board to present his revised fee schedule proposal, asking the Board if they had any questions or needed clarification on any item or items. Tom Wickham stated that they had time to look over the schedule and everything seemed to be in order. Patty asked if there would be additional inspection fees and Don answered that all inspection fees are included in the permit fee. Most of the revised fees pertain to periodic inspections of commercial properties, not 1-2 family dwellings. Don assured the Board that they retain the right to waive fees for churches and non-profits. Don advised the Board to retain the right to waive fees for churches and non-profits. *The Board members voted unanimously to approve the revised rate schedule as proposed.*

Mr. Nason also announced the 2016 award of the District Local Technical Assistance Program through the Berkshire Regional Planning Commission which will serve the Lee/Lenox/Stockbridge Shared Services Project.

FY 2015 Paving Project - Superintendent of Public Works, Chris Pompei, P.E., came before the Board with the invoice from the paving project contractor, LB Corporation, in the amount of \$3,675.00 for additional work including a new catch basin, precast piping and water valves. *The Board members voted unanimously to approve the additional work in the amount of \$3,675.00 as billed.*

Chris also presented the Chapter 90 Reimbursement Request for the Greylock Street reconstruction project from East Center Street to the Middle & High School and High and Marble Street patches. *The Board members voted unanimously to request Chapter 90 reimbursement in the amount of \$667,500.82 and approve the Chapter 90 Final Report.*

Emergency Management Performance Grant – *The Board members voted unanimously to accept the Standard Contract in the amount of \$2,460.00, and authorize the Town Administrator to sign the Contract, nunc pro tunc, January 29, 2016.*

Common Victualer - *The Board members voted unanimously to grant a Common Victualer's license to Lucky's Ice Cream.*

One Day Beer & Wine Licenses – 1) *The Board members voted unanimously to grant a One Day Beer & Wine License to the G. Marconi Lodge for a Scholarship/Charities Fundraiser to be held at the St. Mary's School on Saturday, April 16, 2016 from 5:00 PM – 7:00 PM.* 2) *The Board members voted unanimously to grant a One Day Beer & Wine License to St. Mary's School for a Paint and Sip Fundraiser to be held in the school gym on Saturday, March 12, 2016 from 6:30 PM – 8:30 PM.*

Select Board Appointment - *The Board members voted unanimously to appoint Ann Sterlin to the Recycling Committee.*

Announce Toll Stop Applications - Select Board Chair, Patty Carlino, read the following announcement regarding the Toll Stop. "All applications for the 2016 Toll Stops are available in the Selectmen's Office. The applications must be filled out completely and received back in the month of February. At the first Selectmen Meeting of March, the drawing for the available dates will be held. Notification of your toll stop will be sent to those who were selected and those not selected this year will be notified that they are ensured of a date next year.

#### 4. Pending Business:

- a. Zoning Board of Appeals – public hearing on an appeal by Stockbridge Terrace, LLC. – continued to Wednesday, February 17, 2016 at 7:00 PM in the Planning Board Office.
- b. Planning Board – Special Permit for Kristin O'Brien – Continued to Monday, Feb.

22, 2016 at 6:45 PM in the Planning Board Office.

- c. Lee Library Association – Photo Exhibit “Lee Loves a Parade” – at the Library during February and March. Opening reception this Saturday (Feb. 6<sup>th</sup>) from 11:00 AM – 1:00 PM.

- 5. **Town Administrator:** Personnel – Mr. Nason announced that the Council on Aging is still looking for drivers for Monday through Friday mornings.

Mr. Nason informed the Board members that the FY 2016 Revenue and Expense Reports through January 31, 2016 are on their worktable.

Mr. Nason also announced that the FY 2015 Audit came back with no findings or recommendations.

6. **Public Comments:**

David Consolati said that he researched the Styrofoam – single use bag issue. According to his research 80% of the single use bags are re-used in one form or other and there are health effects to individuals using the reusable grocery bags, such as e-coli and fecal matter found on the bags. He urged everyone to take the time to look at the issue.

Patty Carlino, on behalf of the Board and the Town extended our condolences to the family of Lou Belba. Lou worked for many years as a health inspector at Tri-Town Health Dept.

- 7. **Next Regular Meeting:** The next regular meeting will be on Tuesday, February 16, 2016 at 7:00 PM, in the Courtroom.
- 8. **Motion to Adjourn:** The Board members voted unanimously to adjourn the meeting at 7:40 PM.

Respectfully submitted,



Cindy L. Belair,  
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen	Board of Assessors	Dept. of Public Works
Town Administrator	Board of Health	Town Treasurer
Town Clerk	Conservation Commission	Town Reps. District Chairmen
Town Collector	Police Chief	Superintendent of Schools
Planning Board	Building Inspector	Town Accountant

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