


To: Town Representatives & Town Meeting Members *ex officio*
From: Bob Nason, Town Administrator 
Date: April 14, 2011
Re: **April 21 2011 Baby Town Meeting**

As you know the members of the Select Board have scheduled a "Baby" Town Meeting at 7:00 P.M. on Thursday evening, April 21st in the new Senior Center at Crossway Village to provide you an opportunity to discuss the proposed warrants for the May 12, 2011 Special (FY11) and Annual (FY12) Town Meetings. Enclosed are copies of the draft warrants. Also enclosed are copies of the following documents:

- A spreadsheet listing the articles and the proposed funding sources
- An estimate of the anticipated tax rate impact and levy limit capacity
- A comparison of the FY12 requests, the FY11 budget and FY10 expenditures.

This memorandum and the draft warrants are posted on the municipal web site: lee.ma.us

If you are driving to the meetings, please use the High Street parking lot entrance, and park in the lot adjacent to the Hyde Building. The entrance to the Senior Center is located on Crossway Street, at the corner of High Street.

Thank you for your continued support and assistance.

Copy & enclosures:

- Kathy Arment, Conservation Commission Chair
- Kathy Borden, Town Accountant
- Ron Glidden, Police Chief
- Peter Kolodziej, Health Department Director
- Doug Mann, Veterans Agent
- Norma Maroney, Council on Aging Director
- Georgia Masucco, Library Director
- Jaimy Messana, Land Use Assistant
- Lisa Michaud, Ambulance Director
- Sarah Navin, Board of Assessors' Clerk
- David Parker, Technology Trainer
- Chris Pompei, P.E., Superintendent of Public Works
- Sue Scarpa, Town Clerk
- Jan Smith, Town Collector
- Alan Sparks, Fire Chief
- Donna Toomey, Town Treasurer
- Don Torrico, Inspector of Buildings

- Jeremia Pollard, Esq., Town Counsel
- School Committee and Superintendent Jason McCandless
- Finance Committee
- Personnel Board
- Planning Board
- Board of Public Works